

Metropolitan Water District of Southern California

Templates Report by Organization Detail

Grouped By – Team

Filtered By – Chief Financial Officer

Version 1

Memberships, Outside Services - Non Prof, Professional Services, Repairs & Maintenance - Outside Services, Sponsorships, Training, Travel

Chief Financial Officer

00249-Risk Management

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	LARC	Los Angeles Regional Collaborative	1,100	1,100	1,100
	PARMA	Public Agency Risk Managers Association	400	400	400
Total Memberships			1,500	1,500	1,500
Professional Services	Various	"Insurance Broker, Claims Auditor, Third Party Claims Administrator and Actuary"	225,000	225,000	225,000
Total Professional Services			225,000	225,000	225,000
Training	Various	Professional development training	2,000	2,000	2,000
Total Training			2,000	2,000	2,000
Travel	Various	"Mileage reimbursement for local travel to meetings, hotel accommodations when attending conferences, parking reimbursement."	2,500	2,500	2,500
Total Travel			2,500	2,500	2,500
Total 00249-Risk Management			231,000	231,000	231,000

00255-Accounts Payable Team

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Accounts Payable	Accounts Payable update publication	500		
	Accounts Payable	Institute of Financial Operations		1,000	1,000
Total Memberships			500	1,000	1,000
Training	TBD	Development	3,000	1,000	1,000
Total Training			3,000	1,000	1,000
Travel	Mileage	Local travel	300		
	Miscellaneous	For Training		300	300
Total Travel			300	300	300
Total 00255-Accounts Payable Team			3,800	2,300	2,300

00256-Payroll Team

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	BNA	Payroll reference guide subscription on tax and benefit regulations	1,800		
	The American Payroll Association	Payroll membership	800	800	800
Total Memberships			2,600	800	800
Professional Services	TBD	Payroll System Study		6,500	6,700
Total Professional Services				6,500	6,700
Training	TBD	Development	1,500	5,000	5,500
Total Training			1,500	5,000	5,500
Travel	Miscellaneous	For Training		1,500	1,500
	Miscellaneous	Local travel	1,200		
Total Travel			1,200	1,500	1,500
Total 00256-Payroll Team			5,300	13,800	14,500

00580-Accounting Operations

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	CSMFO	Cal Society of Municipal Finance Officers		400	400
	Dept of Consumer Affairs	CPA license 2-yr renewal		200	200
	GFOA	Best practice information on financial reporting & budgeting		900	900
Total Memberships				1,500	1,500
Professional Services	TBD	Bond Accounting study		15,000	33,000
	TBD	Receivables consulting		8,000	16,000
Total Professional Services				23,000	49,000
Training	TBD	Employee Development	2,500	7,900	7,900
Total Training			2,500	7,900	7,900
Travel	Mileage	Local travel	300		
	TBD	For Training		500	600
Total Travel			300	500	600
Total 00580-Accounting Operations			2,800	32,900	59,000

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00930-Chief Financial Officer

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	ACP	Annual LA Chapter Membership	150	150	150
	BCI	MBCP Certification/Annual Renewal	201	201	201
	DRII	MBCP Certification/Annual Renewal	225	225	225
	WSJ-Online	Online version of Wall Street Journal	300	300	300
Total Memberships			876	876	876
Professional Services	Fusion Risk Mngmt. Inc.	Fusion Framework advisory/tech support	7,200	7,200	7,200
Total Professional Services			7,200	7,200	7,200
Travel	BC Program Mgr.	DRJ Conference	2,500	2,500	2,500
	Gary M. Breaux	ACWA & Investor/Rating Agency Meetings	6,000		
	Katano Kasane	DCA/DCFA Meetings		15,000	15,000
	Katano Kasane	Other Conferences		6,000	6,000
Total Travel			8,500	23,500	23,500
Total 00930-Chief Financial Officer			16,576	31,576	31,576

00967-Budget and Financial Planning Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	BOE		200		
	California Energy Markets	Electronic newsletter	1,550		
	EBSCO Subscription Service	ENR Construction Cost Index - Construction Cost and Inflation Information	100	100	100
	GFOA		700	700	700
	Intelligence Press	Electronic newsletter	1,550		
	Moody's KMV	Access to credit analysis and risk exposure for power transaction (split with 8 other agencies)	12,000	13,500	14,000
	Platts	Energy Trader Basic Service - for forward pricing and mark to market	17,000		
	Rapid Rating	Non public credit analysis	6,000	6,000	6,500
	Workiva		31,000	56,650	58,450
Total Memberships			70,100	76,950	79,750
Professional Services	TBD (eg: Red Oak/Arcadis)	Cost of service rate refinement.	50,000	550,000	450,000
Total Professional Services			50,000	550,000	450,000
Training	TBD	"Staff development in financial analysis, presentation, forecasting, and budgeting."	3,000	4,800	4,800
Total Training			3,000	4,800	4,800
Travel			26,500	20,650	20,650
Total Travel			26,500	20,650	20,650
Total 00967-Budget and Financial Planning Section			149,600	652,400	555,200

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00968-Treasury/Debt Mgmt Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Bank of New York (Bony) Safekeeping	Safekeeping \$1 Billion of investments	60,000		
	Bank of America merrill Lynch	General commercial banking services (includes 3rd party liability)	50,000		
	Bloomberg L.P.	"Financial information service, estimated annual fees for 3 terminals"	85,000		
	FT Interactive Data - Market Pricing	Market pricing for Investment Portfolio (based on # of securities)	1,800	1,800	1,800
	LexisNexis Risk Solutions			10,400	10,700
	Sunguard	FIS - Maintenance of check printing software	2,200		
	Sympro	"Investment Portfolio Management System; records, reports, and performa"	14,000	15,000	15,000
Total Memberships			213,000	27,200	27,500
Professional Services	Bank of America Merrill Lynch	General commercial banking services (Includes 3rd party liability)		50,000	50,000
	Bank of New York (Bony) Safekeeping	Safekeeping of investments		55,000	55,000
	Bloomberg L.P.	"Financial information service, estimated annual fees for 2 terminals"		50,000	50,000
	Hillswick/Reams Asset Management Co .LLC	Portfolio investment managers	520,000		
	Meketa	"Investment Consultants. \$14,250 per quarter"	57,000		
	PFM and Reams Asset Management Co. LLC	Portfolio investment managers		720,000	720,000
	PRAG	FA Services agreement. O&M portion	175,000	175,000	175,000
Total Professional Services			752,000	1,050,000	1,050,000
Travel			4,500	5,000	5,000
Total Travel			4,500	5,000	5,000
Total 00968-Treasury/Debt Mgmt Section			969,500	1,082,200	1,082,500

00975-CFO, Office of Controller Services Section Mgr

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	American Institute Of Certified Public Accoun	Annual Membership to AICPA - National professional organization	200	200	200
	CSMFO	Cal Society of Municipal Finance Officers		110	110
	California Society of CPA'S	Annual Membership to Cal Society of CPA's for Controller	400	400	400
	Dept of Consumer Affiars	CPA license 2-yr renewal	200	200	
	GFOA (3 members)	Best practice information on financial reporting & budgeting	900	800	800
	Total Memberships			1,700	1,710
Professional Services	"Hawkins Delafield & Wood, LLP"	6 reports required	21,000		
	Arbitrage Consultant	Reports for Bond Arbitrage		52,000	54,000
	Bartel & Associates	GASB OPEB work.	20,000		
	Cal Muni Statistics	Overlapping Debt Schedule		1,200	1,200
	OPEB Actuary	Biennial Actuarial Study and Pension & OPEB Funding Study		22,000	51,000
TBD	Internal Controls and other work		100,000	100,000	
Total Professional Services			41,000	175,200	206,200
Training	CDIAC	Continuing Education and Development		800	850
	CSMFO	Continuing Education and Development		700	700
	CalPERS	Continuing Education and Development		700	700
	Checkpoint	Membership for training	2,000		
	GFOA	Continuing Education and Development		800	850
Total Training			2,000	3,000	3,100
Travel	TBD	For Training		700	800
Total Travel				700	800
Total 00975-CFO, Office of Controller Services Section Mgr			44,700	180,610	211,610

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Chief Financial Officer

00976-Reporting and Operations Unit

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	CSMFO	Cal Society of Municipal Finance Officers		275	275
	Checkpoint	Membership for training		2,400	2,400
	Dept of Consumer Affiars	CPA license 2-yr renewal	600		
	Dept of Consumer Affiars	CPA license 2-yr renewal (6)		1,200	
	GFOA	Best practice information on financial reporting & budgeting		450	450
	Government Finance Officers Assn.	Application fee for filing the comprehensive annual financial report	1,400	1,500	1,500
	Miscellaneous	Miscellaneous			1,175
Total Memberships			2,000	5,825	5,800
Professional Services	Cal Muni Statistics	Overlapping Debt Schedule	1,400		
	TBD	Capitalization Study		30,000	40,000
	TBD	GASB Implementation		18,000	27,000
Total Professional Services			1,400	48,000	67,000
Repairs & Maintenance - Outside Services	TBD		600		
Total Repairs & Maintenance - Outside Services			600		
Training	CDIAC	Continuing Education and Development		3,500	4,200
	CSMFO	Continuing Education and Development		3,600	2,200
	Checkpoint	Continuing Education and Development	7,000	3,800	4,000
	GFOA	Continuing Education and Development		3,500	4,200
Total Training			7,000	14,400	14,600
Travel	TBD	For Training		1,200	1,400
	TBD		1,000		
Total Travel			1,000	1,200	1,400
Total 00976-Reporting and Operations Unit			12,000	69,425	88,800

01347-Budget Administration Unit

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Training	GFOA	GFOA budget training			1,800
	GFOA	Various GFOA training		1,800	
Total Training				1,800	1,800
Travel		Misc travel expenses		250	250
Total Travel				250	250
Total 01347-Budget Administration Unit			0	2,050	2,050
Total Chief Financial Officer			1,435,276	2,298,261	2,278,536