

# CITY OF BURBANK



**FY 2013-2014**

***ADOPTED***  
***CITYWIDE FEE SCHEDULE***

***June 11, 2013***  
***Resolution 28,619***

**FISCAL YEAR 2011-2012 FEE SCHEDULE  
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**ARTICLE I  
MISCELLANEOUS**

**SECTION 1. TRANSIENT OCCUPANCY TAX**

(Added 9/27/83, Resolution 20,732)

Each transient shall pay a tax in the amount of ten percent (10%) of the rent charged by the operator.

**SECTION 2. TRANSIENT PARKING TAX**

(Ordinance No. 3426, passed 12/12/95)  
 (Ordinance No. 3434, passed 1/30/96)  
 (Added as Section 2 on 6/25/96, Resolution 24,771)  
 (Last Update 5/24/05, Resolution 26,978)

Each individual paying for short-term parking (less than 1 calendar month) shall pay a "Transient" parking tax of twelve percent (12%) of the total amount charged by the parking facility operator.

**SECTION 3. MATERIALS REPRODUCED BY THE CITY OF BURBANK**

(Added as Section 2 on 7/30/85, Resolution 21,368)  
 (Moved to Section 3 on 6/25/96, Resolution 24,771)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Public Records		
(1) Paper (non-electronic) Records		
Except as specifically listed in this Fee Schedule, the copying cost to reproduce a non-exempt paper public record shall be the following:		
(a) 1st Page	\$1.00	Each
(b) Additional Pages	\$0.05	Each
(c) For all requests where the actual physical copying of the record takes more than fifteen (15) minutes, the department may charge for time spent by an employee actually making the copies. This charge shall be based on the employee's compensation multiplied by the amount of time spent making copies. Time shall be billed in fifteen (15) minute increments.		
(d) Where the total cost of copies is \$2.00 or less, there shall be no charge collected.		
(2) Electronically Stored Records or Data		
Except as specifically listed in this Fee Schedule, the department may charge duplication costs of producing an electronic copy of a non-exempt public record including:		
(a) All programming and computer services costs where production of the record requires data compilation, extraction or programming.		
(b) For all such productions, the charge shall be based on the compensation for the actual employee performing the production multiplied by the amount of time spent programming, etc. Time shall be billed in fifteen (15) minute increments with no minimum grace period.		
(3) Police Report		
(a) Crime Report	\$5.00	Each
(b) Computer Aided Dispatch (CAD) Report	\$10.00	Each
(c) Traffic Accident Report	\$15.00	Each
(d) Clearance Letter	\$20.00	Each

Description	Amount	Unit/Time
(e) Local Arrest Records	\$25.00	Each
(f) Civil Subpoenas	as provided by	State Law
(i) Basic	\$15.00	Each
(ii) Officer	\$150.00	Each
(4) Fire Report		
(a) Basic Fee	\$15.00	Each
(b) Civil Subpoenas		
(i) Firefighters	as provided by	State Law
(c) EMS Report	\$15.00	Each
(d) Fire Investigation Report	\$25.00	Each
(5) Public Works Parking Design Set	\$1.00	Set
(6) (a) 11" x 17" Copies	\$0.75	Page
(+.10 each additional copy)		
(b) 18" x 24" Copies	\$2.00	Page
(c) Large Plan Blueprints		
(i) 18" x 26" Copies	\$2.00	Sheet
(ii) 24" x 36" Copies	\$3.00	Sheet
(iii) 24" x 42" Copies	\$4.00	Sheet
(iv) 36" x 60" Copies	\$5.00	Sheet
(v) 42" x 72" Copies	\$6.00	Sheet
(d) Copies of Microfilm Files	\$1.00	First Page
	\$0.50	Additional Copies
(7) Fair Political Practices Act	\$0.10	Copy
(8) Photographs from Police/Fire Department	\$25.00	Each
(color photos 4x6)		
(9) Outside Photo Lab Services	Cost	N/A
(10) Proof Sheets (8x10) from Police Department	\$35.00	Each
(11) Court Ordered or Subpoenaed Video Tapes from Police Department	\$30.00	Each
(12) Court Ordered or Subpoenaed Audio Tapes from Police Department	\$10.00	Each
If the requesting party provides a new blank tape the fee is reduced to:		
	\$5.00	Each
(13) CD ROM Fee	\$5.00	Per CD ROM
(14) Photo CD ROM Fee	\$12.00	Each
(15) Hard Copy of the Comprehensive Annual Financial Report (CAFR)	\$20.00	Each
(16) Hard Copy of the Annual Budget Book	\$31.00	Each
(17) Hard Copy of the Capital Improvements Program (CIP) book	\$20.00	Each

**SECTION 4. UTILITY USERS TAX EXEMPTION**

(Added to Section 3 on 6/23/92, Resolution 23,640)  
(Moved to Section 4 on 6/25/96, Resolution 24,771)  
(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Exemption Eligibility		
(1) Maximum Gross Annual Income of:	\$29,000	Per Household w/one person
(2) Maximum Gross Annual Income of:	\$33,150	Per Household w/two persons
(3) Maximum Gross Annual Income of:	\$37,300	Per Household w/three persons
(4) Maximum Gross Annual Income of:	\$41,400	Per Household w/four persons
(5) Maximum Gross Annual Income of:	\$44,750	Per Household w/five persons
(6) Maximum Gross Annual Income of:	\$48,050	Per Household w/six persons
(7) Maximum Gross Annual Income of:	\$51,350	Per Household w/seven persons
(8) Maximum Gross Annual Income of:	\$54,650	Per Household w/eight or more

Note: A person who regularly requires the use of an essential life-support device shall be exempt regardless of gross annual income.

**SECTION 5. FILM PERMITS AND ASSOCIATED COSTS**

(Added to Section 4 on 6/9/92, Resolution 23,624)  
(Moved to Section 5 on 6/25/96, Resolution 24,771)  
(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Film Permit	\$350.00	Per 7 Days
(B) Single Day Film Permit	\$150.00	Day
(C) Street/Sidewalk	\$200.00	Per Permit
(D) Use of City Property	\$200.00 \$3.00	Per Day Per Space/Per Day
(E) Rental of Police Motor	\$60.00	Day
(F) Change (Rider) to	\$50.00	Each
(G) Film Permit "No Parking" Signs	\$1.00	Each
(H) Facility Usage Fee		
(1) DeBell Golf Course and Par 3	\$1,000.00	Per Day
(2) Starlight Bowl	\$5,000.00	Per 4 Hours

Description	Amount	Unit/Time
(3) Roller Hockey Rink	\$100.00	Per Hour (2-Hour Minimum)
(4) Swimming Pool	\$200.00	Per Hour (2-Hour Minimum)
(5) Activity Pool	\$100.00	Per Hour (2-Hour Minimum)
(6) Theatre	\$100.00	Per Hour (2-Hour Minimum)
(7) Tennis Center	\$100.00	Per Hour (2-Hour Minimum)
(8) Art Gallery	\$100.00	Per Hour (2-Hour Minimum)
(9) Skate Park	\$100.00	Per Hour (2-Hour Minimum)
(10) Gym	\$100.00	Per Hour (2-Hour Minimum)
(11) Senior Center Auditorium	\$100.00	Per Hour (2-Hour Minimum)
(12) Other Park Facilities	\$200.00	Per Hour (2-Hour Minimum)

Staffing Costs:

Administrative Costs	\$200.00
Site Preparation	100% of staff hourly rate

The basic facility usage fee will be a minimum of \$200. Each facility will be treated separately (i.e. parking, ball diamond, classroom, etc.). Parking will be assessed at \$3 per parking space used up to an 8 hour period. If required by the Department Director, 100% of staff supervision with a 2 hour minimum will be assigned and will be compensated based on the applicable hourly rate.

Notice: The Park, Recreation and Community Services Department will be given a minimum of 72 hours to determine availability, feasibility and staffing necessary to accommodate each request. For requests submitted after the stated notification period, all costs will be doubled.

Cancellations: Administrative Costs will not be refunded.

- (I) Additional fees may apply if various City departments are required to process a film permit.

**SECTION 6. CITY CLERK SERVICES**

(Added to Section 5 on 6/9/92, Resolution 23,624)  
(Moved to Section 6 on 6/25/96, Resolution 24,771)  
(Last Update 6/9/09, Resolution 27,921)

Description	Amount	Unit/Time
(A) Municipal Code Charges		
(1) Burbank Municipal Code	\$300.00	Set
(2) Copies of Printed BMC Pages	\$0.20	Page
(3) Subscription Service for Revisions	\$50.00	Annually
(B) Agenda Mailing Service	\$150.00	Annually
	\$3.00	Each

Description	Amount	Unit/Time
(C) Minutes Mailing Service	\$150.00	Annually
	\$3.00	Each
(D) Full Agenda Packet plus Postage	\$30.00	Each
(E) Copies of Historical Photographs and/or Documents (black and white)	\$3.00	Each
(F) Precinct Maps		
(1) 8.5" x 11"	\$8.00	Each
(2) 11"x 17"	\$13.00	Each
(3) 17" x 22"	\$26.00	Each
(G) Requests or Proposals for the Dedication, Naming or Renaming of a City Facility	\$100.00	Per Filing
(H) Elections Returns Report	\$2.00	Per E-mail

**SECTION 7. METROLINK FEEDER SHUTTLE SERVICES**

(Added to Section 6 on 7/25/95, Resolution 24,541)

(Moved to Section 7 on 6/25/96, Resolution 24,771)

Description	Amount	Unit/Time
(A) Demand - Responsive Shuttles		
(1) Metrolink Downtown Shuttle	\$1.00 *	Per Trip
(2) Metrolink Golden State Area Shuttle	\$1.00 *	Per Trip
(B) Fixed Route Shuttles		
(1) Burbank Media District Metrolink Shuttle	\$1.00 *	Per Trip
(2) South San Fernando Boulevard and Flower Street Metrolink Shuttle	\$1.00 *	Per Trip

\* In lieu of cash, fare shall be waived upon proof of transfer from Metrolink or MTA bus.

**SECTION 8. FINANCE CHARGE - BILLED RECEIVABLES**

(Added on 6/22/99, Resolution 25,543)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Annual Finance Charge On outstanding delinquent invoice balances (invoice becomes delinquent on 31st day after issuance)	12%	Per Annum
(B) Return Item Fee	\$25.00	1st Return Check
	\$35.00	Each Subsequent Check
(C) Administrative Collection Service Fee	\$31.00	Each
(D) Collection Agency Referral Fee	24%	of Debt Total Due

**SECTION 9. APPEAL OF DECISION OF THE PERMIT APPEALS BOARD  
OR COMMUNITY DEVELOPMENT DIRECTOR**

(Added on 6/13/00, Resolution 25,765)  
(Last Update 6/14/11, Resolution 28,350)

Description	Amount	Unit/Time
(A) Filing an Appeal from a Decision of the Community Development Director to deny, revoke, or suspend a business permit or business license.	\$200.00	Each
(B) Filing an Appeal from a Decision of the Permit Appeals Board to deny, revoke, or suspend a business permit or business license.	\$400.00	Each

**SECTION 10. PUBLIC INFORMATION OFFICE SERVICES**

(Added on 6/22/04, Resolution 26,737)  
(Last Update 6/14/11, Resolution 28,350)

Description	Amount	Unit/Time
(A) Provide Tape or DVD Stock and Duplication Services	\$10.00	Per Duplication
(B) Public Education and Government Access (PEG) Fee	1% of Gross Revenue	Per Duplication

**SECTION 11. CITY ATTORNEY SERVICES**

(Added on 6/8/04, Resolution 26,737)  
(Last Update 6/9/09, Resolution 27,921)

Description	Amount	Unit/Time
(A) Restitution Administrative Fee	\$65.00	Each Hour (1-Hour Minimum)

**SECTION 12. HUMAN RESOURCE SERVICES**

(Added on 6/14/05, Resolution 26,994)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Notary Public	Up to \$10.00	Per Signature
(B) Typing Test Certification	\$6.00	Each
(C) Fingerprinting	Not to Exceed \$118.32	Per Applicant

**ARTICLE II  
PUBLIC WORKS**

**SECTION 1. SOLID WASTE COLLECTION FEES**

(Added 9/27/83, Resolution 20,732)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Residential Premises		
(1) Refuse Automated Containers		
(a) 32 Gallon	\$17.01	Month
(b) 64 Gallon	\$31.09	Month
(c) 96 Gallon	\$49.13	Month
(2) <u>Second</u> Automated Refuse Containers		
(a) 32 Gallon	\$17.01	Month
(b) 64 Gallon	\$20.69	Month
(c) 96 Gallon	\$23.10	Month
(3) One Time Non-refundable Charges for <u>Second</u> Automated Refuse Containers		
(a) 32 Gallon	\$64.05	One Time Charge
(b) 64 Gallon	\$70.79	One Time Charge
(c) 96 Gallon	\$84.27	One Time Charge
(4) Other Residential Dwellings: Apartment house, flats, duplexes, bungalow courts, and multiple dwellings with City bin		
	\$24.87	Month
(5) Extra pick-up fee charges are one-fourth of a customer's monthly collection rate.		
(6) Prior to obtaining an additional cart of any given color, customers must move into the largest cart size possible.		
(B) Rental Fees for Bins Furnished to Residential Premises		
<u>Capacity of Bin</u>		
1 Cubic Yard		1 Day
		Each Additional Day
	\$129.97	
	\$104.26	
2 Cubic Yards		1 Day
		Each Additional Day
	\$138.09	
	\$104.26	
3 Cubic Yards		1 Day
		Each Additional Day
	\$146.17	
	\$104.26	

Description	Amount	Unit/Time
4 Cubic Yards	\$154.31	1 Day
Each Additional Day	\$104.26	
6 Cubic Yards	\$170.58	1 Day
Each Additional Day	\$104.26	

NOTE: These fees are for bin rental only and shall be billed and collected in addition to the fee imposed on residential accounts pursuant to Section 1(a) above.

(C) Rental Fees for Bins Furnished for Manure Collection at Residential Premises

<u>Capacity of Container</u>	<u>Monthly Charges</u>
1 Cubic Yard	
Bin Only No Black Container 1 Day	\$139.36
2 Cubic Yards	
Bin Only No Black Container 1 Day	\$146.67
Each Additional Day	\$104.26

NOTE: These fees are for bin rental only and shall be billed and collected in addition to the fee imposed on residential accounts pursuant to Section 1(a) above. Residents opting for manure containers or bins may not comingle trash with manure.

(D) Commercial and Industrial Premises

(1) Schedule 1 - Containers Furnished by City:

<u>Capacity of Container</u>		
1 Cubic Yard	1 Day	\$206.09
	Each additional Day	\$173.35
2 Cubic Yards	1 Day	\$247.91
	Each additional Day	\$206.09
3 Cubic Yards	1 Day	\$290.83
	Each additional Day	\$238.48
4 Cubic Yards	1 Day	\$334.05
	Each additional Day	\$271.44
6 Cubic Yards	1 Day	\$422.96
	Each additional Day	\$337.05

(2) Schedule 2 - Containers Approved by City:

(a) Commercial Automated

32 Gallon	First Container	\$17.01
	Second Container	\$17.01

Description		Amount	Unit/Time
64 gallon	First Container	\$31.09	
	Second Container	\$20.69	
96 Gallon	First Container	\$49.13	
	Second Container	\$23.10	
(b) Commercial Automated		<u>1 Day</u>	
Up to 96 Gallons		\$49.13	
96 to 192 Gallons		\$72.25	
192 to 384 Gallons		\$118.47	
384 to 576 Gallons		\$164.70	
576 Gallons and Up		*Cost	
* Cost shall be the actual cost to the City as determined by the Public Works Director			
(E) Temporary Bins			
2 Cubic Yards	Includes 4 Pick Ups	\$264.95	
	Each Additional Pick Up	\$61.98	
3 Cubic Yards	Includes 4 Pick Ups	\$286.14	
	Each Additional Pick Up	\$72.71	
(F) Miscellaneous User Fee			
(1) Multi-family w/residence		\$10.02	Month
(2) Commercial/Industrial		\$10.02	Month
(G) Annual Self-Hauler Permit Fee		\$98.19	Each Applicant/Annual
(H) Private Hauler Contractor Permit Fee		\$16.05	Each Applicant/Annual
(I) Private Hauler Contractor License Fee		\$81.82	Per Each Vehicle Used in the Business/Annual
(J) Landfill Tipping Fee *		\$42.85	Per Ton
(K) Greenwaste Tipping Fee *		\$54.78	Per Ton
(L) Subterranean Fee		\$48.64	Month
(M) Collection Agency Fee		20% of Debt Total Due	

\* Fee charged to internal City departments. Outside public dumping not allowed to City's landfill.

**SECTION 2. SEWER CONNECTION CHARGES**

(Added 11/8/83, Resolution 20,791)

(Last Update 6/20/06, Resolution 27,258)

Description	Amount	Unit/Time
(A) Application for Sewer Tap	\$65.00	Application

**SECTION 3. INDUSTRIAL WASTE DISPOSAL**

(Added 11/8/83, Resolution 20,791)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Application Fee	\$50.00	Application
(B) Annual Inspection Fee		
(1) Class I Discharger	\$392.00	Each
(2) Class II Discharger	\$822.00	Each
(3) Class III Discharger	\$2,533.00	Each
(4) Class IV Discharger	\$7,376.00	Each
(5) Class IV Batch	\$2,462.00	Each
(6) Waste Containment Disposal by Hauling (WCDH)	\$169.00	Each
(7) Federal Categorical Waste Containment (FCW)	\$518.00	Each
(8) Waste Discharge Authorization	\$27.54	Each
(C) Follow-Up/Enforcement Inspections Weekdays (Monday-Saturday)		
(1) Class I Discharger	\$400.00	Each
(2) Class II Discharger	\$804.00	Each
(3) Class III Discharger	\$1,141.00	Each
(4) Class IV Discharger	\$1,609.00	Each
(5) Class IV Batch	\$1,141.00	Each
(6) WCDH Inspection	\$265.00	Each
(7) Federal Categorical Waste Containment (FCW)	\$333.00	Each
(D) Follow-Up/Enforcement Inspections Weekdays (Sundays and Holidays)		
(1) Class I Discharger	\$632.00	Each
(2) Class II Discharger	\$1,011.00	Each
(3) Class III Discharger	\$1,330.00	Each

Description	Amount	Unit/Time
(4) Class IV Discharger	\$1,772.00	Each
(5) Class IV Batch	\$1,330.00	Each
(6) WCDH Inspection	\$504.00	Each
(7) Federal Categorical Waste Containment (FCW)	\$570.00	Each
(E) Delinquency Charge	25%	Fee

#### SECTION 4. SEWER CHARGES

(Added 11/8/83, Resolution 20,791)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Sewer Service Charges		
(1) Group 1 - Residential (per each dwelling unit)		
(a) Single-Family Residential	\$22.79	Month
(b) Multi-Family Residential	\$19.44	Month
(c) Apartments w/apartment residential fee attached	\$19.44	Month
(2) Group 2 - Commercial/Industrial	\$1.94	HCF/\$22.79 minimum per water meter
(3) Group 3 - Commercial/Industrial	\$3.61	HCF/\$36.12 minimum per water meter
(4) Group 4 - Commercial/Industrial	\$6.87	HCF/\$64.89 minimum per water meter
(5) Group 5 - Institutional		
(a) Schools - Elementary	\$0.62	Pupil/Month
(b) Schools - Other	\$1.23	Pupil/Month
(6) Group 6 - Large Volume Users		
(a) Flow	\$1.58	Per 1,000 gallons
(b) Biochemical Oxygen Demand (BOD)	\$0.62	Per Pound of Organic Materials
(c) Suspended Solids (SS)	\$0.51	Per Pound of Solids
(B) Sewer Facilities Charge (see Exhibit A on pages 12, 13 and 14)		

**EXHIBIT A**

**CITY OF BURBANK  
PUBLIC WORKS DEPARTMENT**

**SEWER FACILITIES CHARGE RATE SCHEDULE  
EFFECTIVE JULY 1, 2001**

(BMC Sections 25-801, 25-802, 25-803, 25-711B)

<b>SIC CODE</b>	<b>USER/OCCUPANCY TYPE</b>	<b>UNIT OF USAGE</b>	<b>CAPACITY UNITS</b>	<b>SEWER FACILITIES CHARGE</b>
<b>Group I - Residential (a)</b>				
88	Multi-Family Apt or Condo	Residence	0.8194	\$667
88	Mobile Home Park	Dwelling	0.7222	\$588
<b>88</b>	<b>Single Family Residential</b>	<b>Residence</b>	<b>1.0000</b>	<b>\$814</b>
88	Dormitory or Boarding House	Bed	0.3472	\$283
<b>Group II - Commercial (Low Strength)</b>				
7	Agricultural/Landscaping Service	1000 SF	0.0993	\$81
79	Amusement & Recreation Svcs: Outdoor	Entrant	0.0397	\$32
23	Apparel Product Manufacturing	1000 SF	0.3971	\$323
56	Apparel and Accessory Store	1000 SF	0.3177	\$259
75	Auto Parking	1000 SF	0.0993	\$81
58	Bar or Night Club without Restaurant	1000 SF	1.6204	\$1,318
58	Bar or Night Club without Restaurant	Seat	0.0833	\$68
72	Barber Shop	1000 SF	0.3971	\$323
72	Beauty Shop	1000 SF	1.1120	\$905
79	Bowling/Skating	1000 SF	0.3177	\$259
75	Car Wash (Tunnel Area, with Recycling)	1000 SF	15.0554	\$12,251
15	Construction Service (Field Office)	Office	0.5957	\$485
59	Department and Retail Stores (No Restaurants)	1000 SF	0.3971	\$323
78	Durable Goods - Wholesale Trade	1000 SF	0.3177	\$259
42	Freight Trucking Svcs & Warehousing	1000 SF	0.0794	\$65
25	Furniture and Fixture Manufacturing	1000 SF	0.0993	\$81
54	Grocery Market w/out Butcher or Baker	1000 SF	0.3971	\$323
80	Health Services: Hospital	Bed	0.7933	\$646
80	Health Services: Other	1000 SF	1.3222	\$1,076
80	Health Services: Psychiatric/Convalescent	Bed	0.3306	\$269
80	Health Services: Surgical	Bed	1.9833	\$1,614
72	Health Spa	1000 SF	1.0921	\$889
83	Homeless Shelter	Bed	0.3306	\$269
72	Laundromat, Public	Washer	1.3387	\$1,089
52	Lumber Yard, Hardware or Gardening Sales	1000 SF	0.3971	\$323
35	Machine Shop (Excluding Electrical)	1000 SF	0.3177	\$259
39	Manufacturing, Other	1000 SF	0.3177	\$259
72	Massage Parlor	1000 SF	1.0921	\$889
79	Motion Pictures, Indoor Amusement	1000 SF	0.3177	\$259

## PUBLIC WORKS DEPARTMENT

### SEWER FACILITIES CHARGE RATE SCHEDULE EFFECTIVE JULY 1, 2001

(BMC Sections 25-801, 25-802, 25-803, 25-711B)

#### Group II - Commercial (Low Strength) (Cont'd)

79	Motion Pictures/Theater/Auditorium	Seat	0.0159	\$13
84	Museum, Art Gallery	1000 SF	0.0794	\$65
59	Nursery or Greenhouse	1000 SF	0.0993	\$81
89	Professional Offices	1000 SF	0.5122	\$417
40	Railroad Transportation Facility	1000 SF	0.3971	\$323
79	Recreational Vehicle Park	Space	0.2546	\$207
58	Restaurant: Preprocessed Food	1000 SF	0.5556	\$452
59	Shopping Center	1000 SF	0.3971	\$323
72	Soft Water Service	1000 SF	0.5739	\$467
42	Storage, Outdoor	1000 SF	0.0993	\$81
78	Studios: Production/Recording Sound Stage	1000 SF	0.3177	\$259
7	Veterinarian	1000 SF	1.1120	\$905
42	Warehouse Storage, Indoor	1000 SF	0.0794	\$65
50/51	Wholesale Trade/Sales	1000 SF	0.3971	\$323
	Group II Low Strength Not Listed	1000 SF	0.4043	\$329

#### Group III - Commercial (Medium Strength)

45	Air Transport Fixed Facility	1000 SF	0.4953	\$403
58	Bar or Night Club with Restaurant	1000 SF	3.0524	\$2,484
20	Beverage Manufacturing	1000 SF	4.4096	\$3,588
28	Chemicals & Allied Product Mfg	(b)	0.0000	\$993
70	Hotel, Motel or Lodging (Excd Dining)	Room	0.6203	\$505
7	Kennel	1000 SF	0.5946	\$484
38	Laboratory	1000 SF	1.3390	\$1,090
72	Laundromat, Commercial	Washer	0.6688	\$544
72	Laundry, Industrial	1000 SF	35.3114	\$28,733
53	Mall (with Food Services)	1000 SF	0.5810	\$473
38	Medical Lab	1000 SF	1.3244	\$1,078
33	Metal Industry	(b)	0.0000	\$993
72	Mortuary	1000 SF	0.7205	\$586
30	Plastic Product Manufacturing	(b)	1.2201	\$993
27	Printing, Publishing & Allied Industry	1000 SF	1.2201	\$993
75	Repair Station, Automobile	1000 SF	0.6390	\$520
55	Service Station, Automobile	Station	2.4446	\$1,989
23	Textile Manufacturing	(b)	0.0000	
37	Transport Eqpt Mfg (Incd Aircraft)	(b)	1.2201	\$993
49	Water Supply Service	(b)	1.2201	\$993
24	Wood Product Manufacturing	1000 SF	0.1918	\$156
	Group III Medium Strength Not Listed	1000 SF	0.4761	\$387

## PUBLIC WORKS DEPARTMENT

### SEWER FACILITIES CHARGE RATE SCHEDULE EFFECTIVE JULY 1, 2001

(BMC Sections 25-801, 25-802, 25-803, 25-711B)

#### Group IV - Commercial (High Strength)

20	Bakery	1000 SF	3.5876	\$2,919
20	Dairy Product Manufacturing	1000 SF	7.4065	\$6,027
20	Food Product Mfg (Industrial)	1000 SF	1.9207	\$1,563
70	Hotel with Dining Facilities	(c)	0.0000	
28	Paint Manufacturing and Usage	1000 SF	5.2046	\$4,235
58	Restaurant or Deli: Take-out	1000 SF	3.8438	\$3,128
58	Restaurant, Cafeteria or Full Service	Seat	0.3075	\$250
58	Restaurant, Fast Food	Seat	0.2563	\$209
58	Restaurant, Other	1000 SF	10.5705	\$8,601
58	Restaurant: Coffee/Donut Shop	1000 SF	3.5876	\$2,919
49	Septage		0.0000	
54	Supermarket (Grocery) with Butcher or Baker	1000 SF	1.8792	\$1,529
	Group IV High Strength Not Listed	1000 SF	3.8438	\$3,128

#### Group V - Institutional

86	Church	1000 SF	0.1986	\$162
86	Church	Seat	0.0199	\$16
86	Community Center (No Kitchen)	Occupant	0.0159	\$13
86	Membership Organizations	1000 SF	0.4964	\$404
92	Prison with Food Services	Inmate	0.8684	\$707
82	School: Day Care, Elem & Junior High	Student	0.0353	\$29
82	School: High	Student	0.0530	\$43
82	School: Other	1000 SF	0.7064	\$575
82	School: Private	1000 SF	0.7064	\$575
82	School: University or College	Student	0.0706	\$57
82	School: Vocational	Student	0.0530	\$43
83	Social Services	1000 SF	0.5787	\$471
	Group V Institutional Not Listed	1000 SF	0.4964	\$404

- (a) Proposed rate is based on the typical discharges of the SFD and MFD.
- (b) Evaluate Individual Process Discharges. Default value is as shown.
- (c) Allocate to the restaurant and lodging.

**SECTION 5. MISCELLANEOUS SEWER CHARGES**

(Added 11/8/83, Resolution 20,791)

(Last Update 6/14/11, Resolution 28,350)

Description	Amount	Unit/Time
(A) Draining Swimming Pool	\$28.00	Occurrence
(B) Sewer Capacity Analysis	\$300.00	Each
(C) The maximum reimbursement amount will be \$4,250+\$125 per foot of damaged sewer lateral replaced.		
(D) Collection Agency Fee		20% or Debt Total Due

**SECTION 6. FEES FOR INTERSTATE TRUCK TERMINALS AND ACCESS ROUTES**

(Added 1/29/85, Resolution 21,171)

(Last Update 6/22/99, Resolution 25,543)

Description	Amount	Unit/Time
(A) Application Fee	\$250.00	Each Terminal and/or Access Route
(B) Sign Fee	\$75.00	Each Terminal Trailblazer Sign and/or Terminal Identification Sign
(C) Annual Fee	\$50.00	Each Terminal and/or Access Route

**SECTION 7. MISCELLANEOUS STREET FEES**

(Added 3/31/87, Resolution 21,954)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Streets and Public Service Easements Vacation	\$3,600.00	Application/ Petition
(B) Street Name Change Request	Cost * \$250.00 Minimum	Application/ Petition
* Cost shall be the actual cost to the City as determined by the Public Works Director.		
(C) Fee for Discharge of Water onto Streets	\$28.00	Application

Description	Amount	Unit/Time
(D) Encroachments		
(1) Required by CBC Ch 32-3201, 3201	\$0.01	Each square foot of public right-of-way occupied per day \$200 minimum.
(2) Other Encroachments (except as provided for below in subparagraphs 3 through 6)	\$0.01	** Each square foot of public right-of-way occupied per day or \$250, whichever is greater for the first year or any portion thereof, the fee shall be \$0.01 per square foot of public right-of-way occupied per day or \$100, whichever is greater.
(3) Encroachments in Residential Zones by Adjacent Property Owners	\$150.00	** Encroachment Agreement and Recording Fee
(4) Outside Restaurant Seating Encroachment	\$200.00	** \$/YR
(5) Temporary "Open House" Signs in Public Right-of-Way Permit	\$12.00	Per Permit/ Annually (FY)
(6) Groundwater Monitoring Wells in the Public Right-of-Way	\$150.00	\$150.00 per Monitoring Well; Annually

Fees charged to any telecommunications company that certifies to the Public Works Director that it is exempt from such fees under state or federal law shall not exceed the City's actual costs for right of way management, as determined by the Public Works Director.

\*\* Recording fees are to be paid by permittees for permits/agreements.

(E) Excavation/Construction Permit, Street Use Permit and Haul Route Approval	\$50.00	Permit; Plus Deposit Per BMC Title 7-2-206(b)
(F) Excavation/Construction Permit, Street Use Permit and Haul Route Plan Check Approval (Routing Required)	\$100.00	Per Sheet; Plus Deposit Per BMC Title 7-2-206(b)
(G) Commencing Excavation/Construction/Street Use Without a Permit		
(1) Single Family Residence	\$100.00	Per Permit per BMC Title 7-1-1206(b) Residential
(2) Multi-Family/Commercial Property	\$500.00	Per Permit per BMC Title 7-1-1206(b) Commercial

Description	Amount	Unit/Time
(H) Monthly Parking Permit Fee	\$50.00	Per Month
(I) Preferential Parking Permit Fee	\$10.00 each (three per household max)	Per Three Years
(J) Parking Restrictions		
(1) Installation and Maintenance Fee	\$100.00/First 25 Feet; \$2.00/Foot Thereafter	Per Installation
(2) Repeat Curb Painting Provided to Businesses	\$100.00/First 25 Feet; \$2.00/Foot Thereafter	Per Year
(K) Fee to Block Catch Basins	\$75.00	5 Catch Basins (Minimum Fee)
(L) Fee to Clean Catch Basins	\$25.00	1 Catch Basin
(M) Change of Address Fee	\$50.00 \$10.00	First Address/Unit Each Additional Address/Unit
(N) Preferential Parking Permit Replacement Fee	\$20.00	Each
(O) Valet Operator		
(1) Application Fee	\$300.00	Each
(2) Annual Renewal	\$75.00	Annual
(3) Application - Temporary Service (less than 7 days)	\$150.00	Each
(4) Valet Operator Appeal	\$300.00	Each
(P) Engineering Consulting Fees	Consulting fee will be actual project cost plus 10% for administration	
(Q) Large Non-Commercial Vehicle Parking Permit	\$5.00	Per Permit Block
(R) Annual Permit - Large Non-Commercial Vehicle	\$160.00	Annual
(S) Day Use Visitor Parking Permit	\$5.00	Per Permit

**SECTION 8. OVERLOAD PERMITS**

(Added to Section 9 on 5/30/89, Resolution 22,681)  
 (Moved to Section 8 on 11/19/91, Resolution 23,473)  
 (Last Update 6/20/06, Resolution 27,258)

Description	Amount	Unit/Time
(A) Permit Fees		
(1) Single Trip Issuance	\$20.00	Each Trip/Day
(Additional Day)	\$2.00	(30 days Max./Year)
(2) Annual Issuance	\$100.00	Per Year
(B) Escorts and Inspections		
(1) Escorted Move	\$15.00	Each Trip/Day
(2) Escorted Move Inspection	\$300.00	As Needed *

\* Inspection fee charged for one move between the hours of 11:00 pm and 5:00 am. Additional moves under the same permit will be charged an additional \$300.00 fee, per night. Moves which continue past 5:00 am will be charged for an inspection on an actual cost basis, with a minimum additional fee of \$300.00

**SECTION 9. PLACEMENT AND RENTAL OF STREET SAFETY DEVICES**

(Added to Section 10 on 10/8/91, Resolution 23,446)  
 (Moved to Section 9 on 11/19/91, Resolution 23,473)

Description	Amount	Unit/Time
(A) Initial Cost Including Delivery, Maintenance and Pick-Up		
(1) Day Time Delivery	\$65.00	Per Incident
(2) Night Time Delivery	\$85.00	Per Incident
(B) Rental Rates for Delivered Devices *		
(1) Lighted Barricades	\$7.00	Each Per Day
(2) Barricades	\$5.00	Each Per Day
(3) Delineator	\$4.00	Each Per Day
(4) Small Traffic Control Sign	\$8.00	Each Per Day
(5) Large Traffic Control Sign	\$10.00	Each Per Day

\* Additionally, property owner/contractor shall be billed for damaged or destroyed safety devices.

**SECTION 10. NEWSRACK REGISTRATION FEES**

(Added 9/5/95, Resolution 24,573)

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Initial Registration Fee	\$50.00	Each Individual Newsrack
(B) Annual Registration Renewal Fee	\$20.00	Each Individual Newsrack
(C) Code Violation or Unsafe Condition which Constitutes the Removal of the Newsrack	\$100.00	Each Individual Newsrack Container, Plus Sidewalk Restoration Fees per Excavation Permit Fee and Deposit (BMC Title 7-1-206) if Required
(D) Release of Impounded Newsrack Fee	\$85.00	Each Individual Newsrack (BMC Title 5-3-1009)

**SECTION 11. TRAFFIC PLAN CHECK AND STUDY FEES**

(Added 6/22/04, Resolution 26,737)

(Last Update 6/20/06, Resolution 27,258)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Building Permit Review	\$130.00	Per Project Base Fee
	\$45.00	Each 1,000 Square Feet
(B) Traffic Control Plan Review	\$100.00 or \$65/hr whichever is more	Each - Short Term (up to 3 days)
	\$475.00 or \$70/hr whichever is more	Each - Long Term (more than 3 days)
(C) Sign/Signing Plan Review	\$425.00 or \$105/hr whichever is more	Each
(D) Traffic Signal Plan Review	\$530.00 or \$120/hr whichever is more	Each

**SECTION 12. SUBDIVISION FEES**

(Added 6/20/06, Resolution 27,258)

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Release of Subdivision Map Deposit per BMC Title 11-1-607	\$500.00	Per Map
(B) Deposit Processing Fee	\$50.00	Per Map
(C) Subdivision and Engineering Plan Check Fee	\$150.00 or \$75/hr whichever is more	Per Sheet/Permit
(D) Monumentation (Centerline Ties) Deposit or Centerline Tie-off Approved by the Director of Public Works	\$750.00	Per Intersection as Determined by the Director of Public Works
(E) Deposit for property tags and/or monumentation "to be set" for Parcel and Tract Maps	\$1,000.00	For establishing the first surveying point (monumentation) and \$300.00 for each additional point

**SECTION 13. GRAFFITI REMOVAL FEES**

(Added 6/22/10, Resolution 28,138)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Graffiti Removal - Paint & Additional Color	\$12.00	Per Square Foot
(B) Graffiti Removal - Chemical	\$8.00	Per Square Foot
(C) Graffiti Removal - Water Blast	\$12.00	Per Square Foot
(D) Graffiti Removal - Private Trash Bins	\$11.00	Per Trash Bin

**ARTICLE III  
LAND USE AND ZONING**

**SECTION 1. ZONING PROCEDURES AND AMENDMENTS**

(Added 10/18/83, Resolution 20,760)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Conditional Use Permits (CUP)		
(1) Basic	\$1,892.00	Application
(2) Single Family Residential	\$1,068.00	Application
(3) Alcohol	\$1,907.00	Application
(B) General Plan Amendments	\$3,051.00	Application
(C) (1) Development Review	\$1,922.00	Application
(2) Second Dwelling Unit	\$1,236.00	Application
(D) Variance		
(1) Basic	\$1,734.00	Application
(2) Single Family Residential	\$990.00	Application
(3) Major Fence Exception	\$397.00	Application
(E) Planned Development	\$8,151.00	Application
(F) Development Agreement	\$8,924.00	Application
(G) Zone Map Amendment	\$3,153.00	Application
(H) Zone Text Amendment	\$3,051.00	Application
(I) Administrative Use Permits (AUP) and Other Administrative Permits		
(1) Condominium Conversion Maps	\$1,305.00	Application
(2) Large Family Child Care	\$557.00	Application
(3) Home Occupation Music Lessons	\$203.00	Application
(4) Single Family Hillside Development Permit	\$875.00	Application
(5) Other Single Family Permits	\$639.00	Application
(6) Minor Fence Exception - Citywide	\$239.00	Application
(7) Minor Fence Exception - Hillside Area	\$102.00	Application
(8) All Other AUPs (includes commercial child care facility, residential adjacent night operations, schools-public or private, post-production parking, etc.)	\$1,078.00	Application

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(J) Appeal		
(1) By Applicant	\$254.00	Filing
(2) By Others	\$127.00	Filing
(K) Request For Time Extension or amendment of conditions of approval	100% of Fee	Request
(L) Preparation of Covenants (includes accessory structure, off-site shared parking, reversals, etc.)	\$407.00	Request
(M) Plan Check	\$51.00	Permit
(N) Inclusionary Housing Fee		

<b>PROJECT SIZE</b>	<b>OWNERSHIP PROJECTS (per square foot)</b>	<b>RENTAL PROJECTS (per square foot)</b>
14+ units	\$20.07	\$10.27
10 - 14 units	\$16.46	\$8.42
5 - 9 units	\$11.24	\$5.75

(O) Minor Setback Exception \$51.00 Permit

## **SECTION 2. ENVIRONMENTAL ASSESSMENTS**

(Added 10/18/83, Resolution 20,760)  
(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Environmental Assessments (Initial Study)	\$1,220.00	Application
(B) Environmental Review	Cost*	Prior to Hearing
(C) Deposit	100% of Estimated Cost	Application
(D) Traffic Model Analysis and/or Studies	Cost*	
(E) Traffic Analysis and/or Studies	Cost*	Prior to Hearing

\* Cost shall be the actual cost to the City as determined by the City Planner. In the event a consultant is retained, cost shall be the total cost of the services of the consultant and 10% (except for Traffic Analysis and/or Studies 15%) of said cost to cover City analysis and overhead expenses.

\*\* Fee shall be applied if project horizon year is five years or more and/or the project is expected to generate more than 1,000 peak hour trips.

\*\*\* Fee shall be applied if project horizon year is less than five years or more and/or the project is expected to generate less than 1,000 peak hour trips to cover traffic model support for all traffic studies.

**SECTION 3. SUBDIVISIONS**

(Added 10/18/83, Resolution 20,760)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Parcel Maps		
(1) Basic Charge for Tentative	\$1,856.00	Application
(2) Additional Charge per Lot for Tentative	\$51.00	Application
(B) Lot Line Adjustments	\$1,017.00	Applicaton
(C) Subdivision Maps		
(1) Basic for Tentative	\$1,983.00	Application
(2) Additional Charge per Lot for Tentative	\$51.00	Application
(D) Certificate of Compliance	\$509.00	Request
(E) Reversion of Acreage	\$1,983.00	Request

**SECTION 4. MISCELLANEOUS**

(Added 10/18/83, Resolution 20,760)  
(Last Update 6/20/06, Resolution 27,258)

Description	Amount	Unit/Time
(A) Inspections/Consulting Services *		
(1) Regular Business Hours	1-1/2 Employee Hourly Rate	Hour/Minute of One Hour
(2) Other than Regular Business Hours	1-3/4 Employee Hourly Rate	Hour/Minute of One Hour
(B) Park Facility Development Fee	\$150.00	Bedroom as Defined by BMC After 11/1/86

\* Inspections, or special consulting services requested by an applicant, shall be over and above regular permit fees.

**ARTICLE IV  
ANIMAL SHELTER FEES**

**SECTION 1. FEES FOR IMPOUNDING**

(Added 11/1/83, Resolution 20,785)

(Last Update 6/14/11, Resolution 28,350)

Description	Amount	Unit/Time
(A) Dog		
(1) 1st Time Impounded Within 12 Months	\$25.00 *	Dog
(2) 2nd Time Impounded Within 12 Months	\$35.00 *	Dog
(3) 3rd Time Impounded Within 12 Months	\$45.00 *	Dog
(4) 4th Time Impounded Within 12 Months	\$60.00 *	Dog
* A state surcharge will be added to this fee per the California Food and Agricultural Code § 30804.7.		
Cat - Impound Fee	\$25.00	Cat
Other Animals - Impound Fee	\$25.00	Animal
(B) Impounding/Boarding - Dogs and Cats	\$10.00	Animal/Day or Fraction Thereof
Impounding/Boarding - Other Animals	Cost	
(C) Pick Up and Disposal		
(1) Each dog	\$20.00 **	Pick up
(2) Each cat	\$20.00 **	Pick up
(3) Any other animal	\$20.00 **	Pick up
(4) Dead animals from an animal hospital	\$20.00	Pick up
(D) Disposal		
(1) Any dead animal left at shelter	\$8.00 **	Per Animal
(2) Injured, sick or old animal brought in by owner	\$20.00 **	Per Animal
** Suggested/Voluntary Donation		
(E) Vaccination Fee		
(1) Dogs		
(a) 6 in 1	\$10.00	Per Vaccination
(b) Bordetella	\$8.00	Per Vaccination
(c) Rabies	\$6.00	Per Vaccination

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(2) Cats		
(a) FVRCP	\$8.00	Per Vaccination
(F) Miscellaneous Veterinary Fees	Varies	Each
(G) Miscellaneous Medication Fees	Varies	Suggested Voluntary Donation
(H) Miscellaneous Laboratory Fees	Varies	Suggested Voluntary Donation

## **SECTION 2. REGISTRATION FEES**

(Added 11/1/83, Resolution 20,785)

(Last Update 6/14/11, Resolution 28,350)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Dogs - 4 Months or Older		
(1) Unaltered	\$100.00	Dog/Annual
(2) Spayed or neutered	\$20.00	Dog/Annual
(3) Special owners, altered animals only	\$5.00	Dog/Annual
(4) Service Dogs (seeing eye, signal, police, guide, etc.)	\$0.00	Dog/Annual
(B) Cats	\$5.00	Cat
(C) Horses	\$15.00	Horse/Annual
(D) Wild Animal	\$15.00	Animal/Annual
(E) Lost/Stolen Tag	\$3.00	Each
(F) Penalty - Failure to Secure License	100%	Per Year/ Fee Due
(G) Trap Fee		
(1) Deposit	\$50.00	Each
(2) Rental	\$2.00	Day
(H) Animal Carrier Fee		
(1) Deposit	\$25.00	Each
(2) Rental	\$2.00	Day - After the First Day

Description	Amount	Unit/Time
(l) Cardboard Cat Carrier Fee	\$6.50	Each

**SECTION 3. ADOPTION FEES**

(Added 6/9/92, Resolution 23,624)  
 (Last Update 6/22/10, Resolution 28,138)

Description	Amount	Unit/Time
(A) Dogs		
(1) Previously altered	\$45.00	Each
(2) Altered by the City	\$80.00	Each
(B) Cats		
(1) Previously altered	\$35.00	Each
(2) Altered by the City	\$70.00	Each
(C) Rabbits		
(1) Previously altered	\$15.00	Each
(2) Altered by the City	\$30.00	Each
(D) Micro Chipping Service	\$10.00 *	Each

\* This service is free of charge for all animals adopted out.

**SECTION 4. FEE WAIVERS FOR SPECIAL ANIMAL SHELTER EVENTS**

(Added 6/22/99, Resolution 25,543)  
 (Last Update 6/22/10, Resolution 28,138)

- (A) With the approval of the Chief of Police or his designee, the Animal Shelter Superintendent may designate specific days or weeks for special fee events such as Senior Day or Senior Week. These events will be scheduled to encourage adoption from the Animal Shelter and allow the Chief of Police or his designee to waive fees. The Animal Shelter will publicize the events along with eligibility requirements. Eligibility requirements will be set by the Animal Shelter Superintendent.
  
- (B) Notwithstanding the Fees established in Section 2, Registration Fees and Section 3, Adoption Fees of this Article, all applicable fees will be waived for the adoption of a dog, cat, or bunny as a personal pet by eligible participants such designated periods. The waiver is for the specified fees and will be at the time of the adoption only, and does not affect any future fees, such as the next year's registration.

**ARTICLE V  
PUBLIC SAFETY**

**SECTION 1. PARAMEDIC AMBULANCE SERVICES (Conforming to the County of Los Angeles General Public Ambulance Rates)**

(Added 10/18/83, Resolution 20,762)

(Last Update 6/21/05, Resolution 27,010)

Description	Amount	Unit/Time
(A) Paramedic Ambulance Services		Fees for Advanced Life Support (ALS), Basic Life Support (BLS), and all other fees for Paramedic Ambulance Services shall conform to the current rates allowed by the Los Angeles County Department of Health Services, General Public Ambulance Rates, and shall be automatically adjusted to conform with any changes in those rates.
(B) EMS Membership Fees		
(1) Monthly fee rate per household	\$4.00	Month
(2) Annual fee rate per household	\$48.00	One Payment/Year
(3) Membership reinstatement fee	\$10.00	

**SECTION 2. PUBLIC SAFETY ALARMS**

(Added 11/13/84, Resolution 21,113)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Registration Certificates		
(1) Initial Registration	\$75.00	Each
(2) Renewal for systems with two or fewer false alarms during preceding 12 months	\$0	Annual
(3) Renewal for systems with three or more false alarms during preceding 12 months	\$75.00	Annual
(4) Penalty for failure to register after 90 days	\$20.00	Application
(B) Response to False Alarm - Fire Department		
(1) Commercial, Industrial or Institutional Properties		
(a) 3 responses each fiscal year	\$150.00	Each
(b) 4 or more responses each fiscal year	\$350.00	Each response over 3
(2) Residential Properties		
(a) 3 or less responses each calendar year	\$0	Each
(b) 4 or more responses each calendar year	\$110.00	Each response over 3
(3) Emergency Medical Responses	\$45.00	Each
(4) Special service calls, such as flooded conditions, lock-out, lock-in, and rescues	\$25.00	Each

Description	Amount	Unit/Time
(C) Response to False Alarm - Police Department		
(1) 2 or less responses each calendar year	\$0	Each
(2) 3 or more responses each calendar year	\$150.00	Per 3rd & Subsequent False Alarm
(3) 3 or more responses each calendar year - Robbery Alarm	\$200.00	Per 3rd & Subsequent False Alarm
(D) Change in response status	\$25.00	Each

**SECTION 3. MOUNTAIN FIRE ZONE BRUSH VIOLATION**

(Added 6/19/07, Resolution 27,486)

Description	Amount	Unit/Time
(A) Failure to meet brush clearance requirements by the June 1 deadline		
(1) First Notice	\$0	Each
(2) Second Notice	\$280.00	Each
(3) Third Notice *	\$280.00	Each

\* Subsequent to the third notice property owners will be subject to prosecution by the City Attorney in the form of further fines, restitution, and possible incarceration for failure to comply with BMC Section 15-1-1103.2.4

**SECTION 4. MISCELLANEOUS PUBLIC SAFETY CHARGES**

(Added 9/3/85, Resolution 21,399)

(Last Update 6/17/03, Resolution 26,506)

Description	Amount	Unit/Time
(A) Citizen CPR Class	\$8.00	4-Hour Class
(B) Fire Cause Investigation	\$500.00	Each
(C) CERT Fee	\$50.00	Each
(D) Corporate Fee	\$2,500.00	Each

**SECTION 5. HAZARDOUS MATERIALS**

(Added 4/28/87, Resolution 21,987)

(Last Update 6/17/08, Resolution 27,712)

Description	Amount	Unit/Time
(A) Base Rate (Inspection, Business Plan review, assist in completion of inventory forms, penalty for entry verification, per hour or portion thereof.)	\$91.00	Hour

Description	Amount	Unit/Time
(B) Administration Fee (to be paid by all businesses, or portions thereof as determined by the Chief, which are required to provide a business plan for hazardous materials and/or waste.)		
(1) Solids		
(a) 500 - 1,000 lbs	\$173.00	Year
(b) 1,001 - 5,000 lbs.	\$339.00	Year
(c) 5,001 - 10,000 lbs.	\$512.00	Year
(d) 10,001 -25,000 lbs.	\$850.00	Year
(e) 25,001 - 50,000 lbs.	\$1,188.00	Year
(f) 50,000 lbs. and over	\$1,695.00	Year
(2) Liquids		
(a) 55 - 250 gallons	\$173.00	Year
(b) 251 - 500 gallons	\$339.00	Year
(c) 501 - 1,000 gallons	\$512.00	Year
(d) 1,001 - 5,000 gallons	\$850.00	Year
(e) 5,001 - 10,000 gallons	\$1,188.00	Year
(f) 10,000 gallons and over	\$1,695.00	Year
(3) Gases		
(a) 200 - 500 cubic feet	\$173.00	Year
(b) 501 - 2,000 cubic feet	\$339.00	Year
(c) 2,001 - 5,000 cubic feet	\$512.00	Year
(d) 5,001 - 10,000 cubic feet	\$850.00	Year
(e) 10,001 - 25,000 cubic feet	\$1,188.00	Year
(f) 25,000 cubic feet and over	\$1,695.00	Year
(4) Underground Storage Tanks	\$176.00	Year
(5) Acutely Hazardous Materials (AHM) Fee	\$91.00	Per Each AHM
* This fee applies to quantities of Hazardous Materials stored in underground storage tanks, in lieu of Subsections 5(B)(1)(2)(3). In accordance with H&SC Section 25503.5(c), materials that are stored for resale may be exempt from these fees.		
(C) Additional Charges, Surcharges and Penalties		
(1) Number of Reported Hazardous Materials		
(a) Less than 50 (Pure of mixture)	\$0.00	Amount of Fee
(b) More than 50 (Pure of mixture)	\$0.56	Per Material
(2) Hazard Classification Fee		
The Hazard Classification fee is to be calculated by adding each hazard category that equals or exceeds 1 and each special hazard category. The maximum hazard category fee is not to exceed \$76.00		
(a) Fire Hazard Rating (1-4)	\$19.00	Category
(b) Health Hazard Rating (1-4)	\$19.00	Category
(c) Reactivity Hazard Rating (1-4)	\$19.00	Category
(d) Special Hazard Rating (multiple categories)	\$19.00	Category

Description	Amount	Unit/Time
(3) Delinquent Payment of Fee	40%	Amount of Fee
(4) Review of Phase II Environmental Site Assessment Report	\$181.00	Per Submittal
(5) Reimbursement of expenses incurred by City in mitigating or cleaning up any threatened or unauthorized release of any hazardous material.	100%	Actual Cost

**SECTION 6. POLICE SERVICES AT PARTIES, GATHERINGS OR EVENTS ON PRIVATE PROPERTY**

(Added 5/30/89, Resolution 22,680)  
(Last Update 6/20/06, Resolution 27,258)

Description	Amount	Unit/Time
(A) Rates for Police personnel will be based on the current top step of the overtime salary range. For time less than an hour, the charge will be based on the next highest 15 minute period or portion thereof.		
(B) Helicopter (to be billed in addition to staff time)	\$425.00	Hour

**SECTION 7. UNDERGROUND TANKS/HAZARDOUS SUBSTANCES, HAZARDOUS WASTE**

(Added 12/19/89, Resolution 22,845)  
(Last Update 6/17/08, Resolution 27,712)

Description	Amount	Unit/Time
(A) Administrative Fees		
(1) Permit fee per tank	\$362.00	Year
(2) Tank removal/closure/installation abandonment (includes 1 hour inspection)	\$136.00	Per Tank
(3) Review and Evaluation of State and Federal - required Leak Detection and Tank Monitoring Program and Proposal	\$136.00	Per Tank
(4) Inspection of new/removal or abandonment after 1 hour	\$91.00	Hour
(5) Plan check review of new and existing underground tank system modifications, alterations, and charges.	\$181.00	Per Facility
	\$91.00	Resubmittal
(6) Review of Phase II Environmental Site Assessment Report	\$181.00	Per Submittal
(7) Review Corrective Action Work Plan Proposal	\$91.00	Hour or Portion Thereof
(8) Transfer Permit to New Owner	\$362.00	Per Permit
(9) Delinquent Payment of Fee	40%	Amount of Fee

**SECTION 8. FIRE PERMIT AND LIFE SAFETY PLAN CHECK FEES**

(Added 12/18/90, Resolution 23,149)

(Last Update 6/11/13, Resolution 28,619)

**Fire Permit Fees**

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
Aboveground Storage Tanks (Installation)	\$450.00	Installation
Aboveground Storage Tanks (Annual)	\$230.00	Tank/Year
Aerosol Products	\$230.00	Year
Aircraft Refueling Vehicles	\$230.00	Year
Aircraft Repair Hangar	\$230.00	Year
Battery System	\$230.00	Year
Candles and Open Flames in Assembly Areas	\$100.00	Year/Event
Carnivals and Fairs	\$230.00	Event
Cellulose Nitrate Film	\$230.00	Year
Cellulose Nitrate Storage	\$230.00	Year
Combustible Fiber Storage	\$230.00	Year
Combustible Material Storage	\$230.00	Year
Compressed Gases	\$230.00	Year/Event
Commercial Rubbish – Handling Operation	\$230.00	Year
Cryogenics	\$230.00	Year/Event
Dry Cleaning Plants	\$230.00	Year
Dust-Producing Operations	\$230.00	Year
Explosives or Blasting Agents	\$230.00	Year
Fireworks	\$400.00	Each
Flammable or Combustible Liquids and Tanks not covered by Hazardous Material	\$230.00	Year
Hazardous Materials - See Hazardous Material Fee Schedule	\$100.00	-
High-Piled Combustible Storage	\$230.00	Year
Helicopter Operations	\$230.00	Each
Hot Works Operations	\$100.00	Year/Event
Liquefied Petroleum Gases	\$230.00	Year/Event
Liquid-or-Gas-Fueled Vehicles or Equipment in Assembly Buildings	\$153.00	Event
Lumber Yards	\$230.00	Year
Magnesium Working	\$230.00	Year
Mall Covered - (as Place of Assembly)	\$362.00	Each

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
Mall Covered (Special Use)	\$100.00	Year
Motor Vehicle Fuel Dispensing Station	\$230.00	Year
Open Burning	\$100.00	Event
Organic Coatings	\$230.00	Year
Ovens, Industrial Baking or Drying	\$230.00	Year
Places of Assembly Occupant Load 50-300	\$100.00	Year/Event
Places of Assembly Occupant Load 301-1,000	\$230.00	Year/Event
Places of Assembly Occupant Load 1,001- 5,000	\$300.00	Year/Event
Places of Assembly Occupant load over 5,000	\$400.00	Year/Event
Pyrotechnical Special Effects Material	\$230.00	Each
Refrigeration Equipment	\$100.00	Year
Repair Garage	\$230.00	Year
Spraying and Dipping	\$100.00	Year
Temporary Membrane Structures, Tents & Canopies	\$100.00	Event
Tire Storage	\$230.00	Year
Wood Products Storage	\$100.00	Year
Other (any permit required by the Chief, and not otherwise covered above, based on actual time expended)	\$91.00	Hour

\* Note: Any permit requiring additional inspection time shall be billed at \$91.00 per hour or portion thereof.

**Periodic Inspection Fees**

Inspection fees are charged at \$91.00 per hour and shall be charged for the following:

- Fire/Life Safety Inspection (Health & Safety Code Sect. 13217)
- Code Violation Inspection (BMC 15-1-103.4.3.1.1).
- Investigation for work, operation, or action without permit (BMC 15-1-105.7.1).

Note: Schools and non-profit organizations are exempt from this fee.

**Plan Check/Field Inspection Fees**

**TOTAL FEE = BASE AMOUNT + NUMBER OF UNITS + INSPECTION FEE**

Description	Base Amount	Unit/Each	No. of Devices	Amount
Fire Alarm System/Fire Alarm Monitoring	\$184.00			
Plus: Per Alarm Device		\$1.00		
			1-25	\$93.00
			26-50	\$184.00
			51-75	\$277.00
			76-100	\$369.00
			101+	See Life Safety
Life Safety System for High Rise and Mid-Rise Buildings	\$277.00			
Plus: Per Alarm Device		\$1.00		
			101-125	\$462.00
			126-150	\$553.00
			151-175	\$646.00
			176-200	\$738.00
			201-225	\$829.00
			226-250	\$922.00
			251-275	\$1,014.00
			276-300	\$1,107.00
			301-325	\$1,198.00
			326-350	\$1,291.00
			351-375	\$1,383.00
			376-400	\$1,474.00
			401-425	\$1,567.00
			426-450	\$1,659.00
			451-475	\$1,752.00
			476-500	\$1,843.00
			500+	\$1,936.00

**TOTAL FEE = BASE AMOUNT + NUMBER OF UNITS + INSPECTION FEE**

Description	Base Amount	Unit/Each	No. of Devices	Amount
Fire Sprinkler or Combined Systems per Riser	\$184.00			
Plus: Per Head		\$1.00		
			1-50	\$93.00
			51-100	\$184.00
			101-150	\$277.00
			151-200	\$369.00
			201-250	\$462.00
			251-300	\$553.00
			301-350	\$646.00
			351-400	\$738.00
			401-450	\$829.00
			451-500	\$922.00
			501-550	\$1,014.00
			551-600	\$1,107.00
			601-650	\$1,198.00
			651-700	\$1,291.00
			701-750	\$1,383.00
			751-800	\$1,474.00
			801-850	\$1,567.00
			851-900	\$1,659.00
			901-950	\$1,752.00
			951-1000	\$1,843.00
			1,000+	\$1,936.00
R-3 Single Family Home Fire Sprinkler System (Plan Check and Two Inspections)	\$93.00			
Fire Extinguishing System (other than sprinkler system)	\$184.00			
Plus per outlet or nozzle each (Plan Check and Two Inspections)		\$5.00		
Private Yard Hydrant Installation (Plan Check and Inspection) up to five hydrants	\$184.00			
Dry Standpipes per Riser (Plan Check and Two Inspections)	\$93.00			
Plus per Outlet		\$16.00		
Wet Standpipes per riser (Plan Check and Two Inspections)	\$93.00			
Plus per Outlet		\$16.00		
Architectural Plan Check	\$93.00			
Any Plan Check not covered above (Plan Check and Two Inspections)	\$184.00			
Plus per Device		\$5.00		

\* Note: Base amount for plan review includes one re-submittal. Each additional re-submittal is \$91.00.

**SECTION 9. MISCELLANEOUS POLICE SERVICES**

(Added 6/9/92, Resolution 23,624)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Vehicle Impound Fee		
(1) Cars	\$85.00	Each
(2) Commercial Vehicles	\$85.00	Each
(B) Drug Registrants	\$20.00	Each
(C) Jail Weekend Program	\$100.00	Day
(D) Firearm Storage Fee		
Note: All firearm storage fees are due prior to the release of the firearm(s).		
(1) Origination/Release Fee	\$45.00	One time/ First Firearm
(2) Origination/Release Fee	\$5.00	One time/For Each Additional Firearm
(3) Monthly Storage	\$5.00	Month/Per Firearm
(E) Concealed Weapons Permit	\$100.00	Per Application
(F) Police Shooting Range		
(1) Law Enforcement Use During Normal Range Hours	\$20.00	Per Day, Per Officer
Maximum three attempts to complete the course. If the officer is not able to complete the course in three attempts they may continue shooting for an additional \$15 per each three attempts.		
(2) Range Use Outside Normal Range Hours (Anytime that the Range is closed)	\$500.00	First Four Hours or Any Portion Thereof
	\$65.00	Each Additional Hour
(G) Vehicle Repossession Fee	\$15.00	Each

Penalties:

Failure to pay fees within 30 days of billing - ten percent (10%).

Failure to pay fees within each additional 30 days of billing - ten percent (10%) additional.

**SECTION 10. PARKING VIOLATIONS**

(Added 10/27/98, Resolution 25,404)

(Last Update 6/14/11, Resolution 28,350)

Section No.	Code	Description	Delinquent Amount *1	Delinquent Amount *2	Lien Amount *3
5200	CVC	No license plate	\$43.00	\$86.00	\$89.00
5201(e)	CVC	Covered license plate	\$43.00	\$86.00	\$89.00
5204(a)	CVC	Non-current tabs	\$43.00	\$86.00	\$89.00
21113(a)	CVC	Parked on public ground	\$48.00	\$96.00	\$99.00
22455(a)	CVC	Vending double parking	\$53.00	\$106.00	\$109.00
22500(a)	CVC	Parked within intersection	\$48.00	\$96.00	\$99.00
22500(b)	CVC	Parked in crosswalk	\$99.00	\$198.00	\$201.00
22500(c)	CVC	Safety Zone	\$43.00	\$86.00	\$89.00
22500(d)	CVC	Parked within 15 feet of a fire station	\$53.00	\$106.00	\$109.00
22500(e)	CVC	Parked blocking a driveway	\$48.00	\$96.00	\$99.00
22500(f)	CVC	Parked on sidewalk	\$48.00	\$96.00	\$99.00
22500(g)	CVC	Obstructing traffic/hazard	\$43.00	\$86.00	\$89.00
22500(h)	CVC	Double parked	\$48.00	\$96.00	\$99.00
22500(i)	CVC	Parked in a bus zone	\$268.00	\$318.00	\$321.00
22500(j)	CVC	Tunnel	\$43.00	\$86.00	\$89.00
22500(k)	CVC	Bridge	\$43.00	\$86.00	\$89.00
22500(l)	CVC	Wheelchair access	\$208.00	\$258.00	\$261.00
22500.1	CVC	Parked in a fire lane	\$73.00	\$146.00	\$149.00
22502(a)	CVC	Parked 18 inches from right curb	\$43.00	\$86.00	\$89.00
22502(e)	CVC	Left side of one way roadway	\$38.00	\$76.00	\$79.00
22507.8(a)	CVC	Disabled parking	\$343.00	\$393.00	\$396.00
22507.8(b)	CVC	Disabled parking/blocked space	\$293.00	\$343.00	\$346.00
22507.8(c)1	CVC	Straddling line of handicapped space	\$293.00	\$343.00	\$346.00
22507.8(c)2	CVC	Parked in crosshatches of handicap space	\$293.00	\$343.00	\$346.00
22514	CVC	Parked within 15 feet of a fire hydrant	\$48.00	\$96.00	\$99.00
22515(a)	CVC	Vehicle parked unattended, engine running	\$43.00	\$86.00	\$89.00
22518	CVC	Ride share lot/commuter log	\$38.00	\$76.00	\$79.00
22521	CVC	Vehicle parked on/near railroad	\$48.00	\$96.00	\$99.00
22522	CVC	Vehicle parked in disabled sidewalk access	\$293.00	\$343.00	\$346.00
22526(A)	CVC	Gridlock	\$73.00	\$146.00	\$149.00
6-1-1002(D)	BMC	Overtime parking	\$43.00	\$86.00	\$89.00
6-1-1004(O)1	BMC	Preferential parking/residential street	\$43.00	\$86.00	\$89.00
6-1-1005(F.1)	BMC	Preferential parking/commercial zone	\$38.00	\$76.00	\$79.00
6-1-1007( C)	BMC	Notice of lot closure (posted)	\$38.00	\$76.00	\$79.00
6-1-1008(A)	BMC	Commercial vehicle in excess of two hours	\$53.00	\$106.00	\$109.00
6-1-1008(B)	BMC	Commercial vehicle, no parking 3am - 5am	\$53.00	\$106.00	\$109.00
6-1-1008.1(A)	BMC	Commercial vehicle in residential zone	\$58.00	\$116.00	\$119.00
6-1-1009	BMC	Standing in parkway/approach to tunnel/bridge	\$43.00	\$86.00	\$89.00
6-1-1010(A)	BMC	Vehicle storage on streets (72 hours)	\$48.00	\$96.00	\$99.00
6-1-1010.1(a)	BMC	LNCV no parking 80 feet of any intersection	\$55.00	\$110.00	\$113.00
6-1-1010.1(b)	BMC	LNCV permit not properly displayed	\$55.00	\$110.00	\$113.00
6-1-1011	BMC	Parking of advertising vehicles	\$48.00	\$96.00	\$99.00
6-1-1012	BMC	For sale/rent vehicle parked on street	\$48.00	\$96.00	\$99.00
6-1-1013	BMC	Parking of non-motorized vehicle	\$43.00	\$86.00	\$89.00
6-1-1014	BMC	Standing of a non-vehicular conveyance	\$43.00	\$86.00	\$89.00
6-1-1015(A)	BMC	Parking on city-owned property	\$43.00	\$86.00	\$89.00
6-1-1015(B)	BMC	Parking in designated electric vehicle spaces	\$43.00	\$86.00	\$89.00

<b>Section No.</b>	<b>Code</b>	<b>Description</b>	<b>Delinquent Amount *1</b>	<b>Delinquent Amount *2</b>	<b>Lien Amount *3</b>
6-1-1016	BMC	Parking in library parking lots	\$43.00	\$86.00	\$89.00
6-1-1017	BMC	Parking in park parking lots	\$43.00	\$86.00	\$89.00
6-1-1018	BMC	Parking on left hand side of roadway	\$43.00	\$86.00	\$89.00
6-1-1019(A)	BMC	Left side on one way street	\$38.00	\$76.00	\$79.00
6-1-1019(B)	BMC	Left side dual highway	\$38.00	\$76.00	\$79.00
6-1-1019(D)	BMC	Wheels turned against curb/hill	\$38.00	\$76.00	\$79.00
6-1-1020	BMC	Parking within marked spaces	\$43.00	\$86.00	\$89.00
6-1-1021(B)	BMC	Angle parking in designated areas	\$43.00	\$86.00	\$89.00
6-1-1022	BMC	Manner of angle parking	\$43.00	\$86.00	\$89.00
6-1-1024(B)	BMC	Parking adjacent to schools	\$43.00	\$86.00	\$89.00
6-1-1026(B)	BMC	Parking prohibited on narrow streets	\$43.00	\$86.00	\$89.00
6-1-1027(A)	BMC	Certain streets exceed 12,000lbs.	\$38.00	\$76.00	\$79.00
6-1-1028(B)	BMC	Overnight parking 3 a.m. - 5 a.m.	\$38.00	\$76.00	\$79.00
6-1-1029(A)	BMC	Within 20' of safety zone	\$38.00	\$76.00	\$79.00
6-1-1029(B)	BMC	Within 15' of intersection	\$38.00	\$76.00	\$79.00
6-1-1029(C)	BMC	Within 25' of signal/stop sign	\$38.00	\$76.00	\$79.00
6-1-1029(D)	BMC	Signs prohibiting stopping or parking	\$48.00	\$96.00	\$99.00
6-1-1030(A)	BMC	Temporary no parking	\$48.00	\$96.00	\$99.00
6-1-1030(B)	BMC	Street cleaning	\$48.00	\$96.00	\$99.00
6-1-1033(B)	BMC	Temporary emergency parking	\$43.00	\$86.00	\$89.00
6-1-1034	BMC	Parking on a hill/grade	\$43.00	\$86.00	\$89.00
6-1-1036	BMC	Parking on private property	\$43.00	\$86.00	\$89.00
6-1-1037	BMC	Parking on vacant lots in a residential/commercial zone	\$43.00	\$86.00	\$89.00
6-1-1038(A)	BMC	Front and side yard parking	\$48.00	\$96.00	\$99.00
6-1-1038(B)	BMC	Commercial vehicle in driveway, carport, garage in residential zone	\$53.00	\$106.00	\$109.00
6-1-1101(A)	BMC	Red zone parking	\$53.00	\$106.00	\$109.00
6-1-1101(B)	BMC	Yellow zone parking	\$43.00	\$86.00	\$89.00
6-1-1101(C)	BMC	White zone parking	\$43.00	\$86.00	\$89.00
6-1-1101(C.1)	BMC	White zone/airport terminal unattended	\$38.00	\$76.00	\$79.00
6-1-1101(C.2)	BMC	White zone/theater	\$38.00	\$76.00	\$79.00
6-1-1101(C.3)	BMC	White zone/taxicab stand	\$38.00	\$76.00	\$79.00
6-1-1101(C.4)	BMC	White zone/airport terminal	\$38.00	\$76.00	\$79.00
6-1-1101(D)	BMC	Green zone parking	\$43.00	\$86.00	\$89.00
6-1-1101(E)	BMC	Blue zone/disabled parking	\$343.00	\$393.00	\$396.00
6-1-1210	BMC	Bus zone	\$38.00	\$76.00	\$79.00
6-1-1211	BMC	Parking in alley	\$48.00	\$96.00	\$99.00
6-1-1605	BMC	Metered parking/length impeding	\$38.00	\$76.00	\$79.00
6-1-1605	BMC	Meter parking/12" from forward boundary	\$38.00	\$76.00	\$79.00
6-1-1605	BMC	Meter parking w/in marked spaces	\$38.00	\$76.00	\$79.00
6-1-1607	BMC	Expired meter	\$38.00	\$76.00	\$79.00
6-1-1610	BMC	Meter parking/posted restrictions	\$38.00	\$76.00	\$79.00
6-1-1611	BMC	Meter parking/extended time limit	\$38.00	\$76.00	\$79.00
6-1-1617	BMC	Meter parking/hooded meter	\$38.00	\$76.00	\$79.00
6-1-2009	BMC	Bicycle zone only (posted)	\$38.00	\$76.00	\$79.00
6-1-2505(A)	BMC	Overload parking	\$38.00	\$76.00	\$79.00
6-1-2505(B)	BMC	Overload stopping	\$38.00	\$76.00	\$79.00

Note: Former Section 29 are now reflected as Section 6-1 per the re-organized Burbank Municipal Codes effective 6/13/08.

- \*1 Base fee set by the City of Burbank including \$9.50 state mandated fees on all sections.
- \*2 Delinquent amount increase from Violation amount reflects penalty added if payment in full not made by due date. Penalty is 100% for violation amounts less than \$150.00, and \$50.00 for larger violation amounts.
- \*3 Lien amount increase from Delinquent amount reflects DMV fee paid for registration hold to be placed on the vehicle.

Description	Amount	Unit/Time
(B) Handicap Parking Citation Administrative Fee	\$25.00	Per Citation
(C) Collection Service Referral Fee	\$30.00	Each

**SECTION 11. EMERGENCY SERVICES RESTITUTION RATES**

(Added 6/22/99, Resolution 25,543)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
<b>POLICE PERSONNEL</b>		
Restitution rates for Police personnel will be based on the current top step of the overtime salary range. For time less than an hour, the charge will be based on the next highest 15 minute period or portion thereof.		
<b>POLICE APPARATUS</b>		
Helicopter (to be billed in addition to staff time)	\$425.00	Hour
<b>FIRE PERSONNEL</b>		
Restitution rates for Fire personnel will be based on the current top step of the overtime salary range. For time less than an hour, the charge will be based on the next highest 15 minute period or portion thereof.		
<b>FIRE APPARATUS</b>		
Engine	\$90.00	Hour
Truck	\$90.00	Hour
Paramedic Ambulance	\$90.00	Hour
Hazardous Materials Van	\$96.00	Hour
Water Tender	\$70.00	Hour
Utility Pick-up	\$86.00	Day

Description	Amount	Unit/Time
Shop Repair Truck	\$86.00	Day
Battalion Chief Vehicle	\$96.00	Day
Staff Sedans	\$47.00	Day
Brush Rig (deleted)		

**STANDBY RENTAL FEES FOR FIRE APPARATUS \*\***

Engine	\$900.00	Day
Truck	\$900.00	Day
Paramedic Ambulance	\$900.00	Day
Utility and Staff Vehicles	\$470.00	Day

\* Restitution authority: CA Health & Safety Code Section 13007 & 13009.

\*\* Rental rate Day is 10-hours. Additional are 1/10 the daily rate.

**SECTION 12. OFF DUTY SAFETY SERVICES RATE**

(Added 6/17/03, Resolution 26,506)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Police-Personnel *	\$109.00	Hour
* A 4 hour minimum service required.		
(B) Fire Personnel	\$95.00	Hour

<b>ARTICLE VI</b> <b>LIBRARY CHARGES</b>
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**SECTION 1. OVERDUE FINES**

(Added 11/1/83, Resolution 20,786)  
 (Last Update 6/17/03, Resolution 26,506)

Description	Amount	Unit/Time
(A) Adult Media		
(1) All items (except video/DVD)	\$0.30	Item/Day
(2) Video/DVD	\$0.50	Item/Day
(3) Maximum fine for magazines, paperbacks and pamphlets	\$5.00	Item
(4) Maximum fine*	\$10.00	Item
* The determination of whether \$10.00 or the replacement cost if less will be paid shall be made by the Library Services Director.		
(B) Juvenile Media		
(1) All items (except video/DVD)	\$0.15	Item/Day
(2) Maximum fine** (except video/DVD)	\$5.00	Item

\*\* The determination of whether \$5.00 or the replacement cost if less shall be paid will be made by the Library Services Director.

**SECTION 2. DAMAGED AND LOST ITEMS**

(Added to Section 3 on 11/1/83, Resolution 20,786)  
 (Moved to Section 2 on 6/27/95, Resolution 24,510)  
 (Last Update 6/17/08, Resolution 27,712)

Description	Amount	Unit/Time
(A) Lost, non-returned, or damaged and not capable of repair		
(1) Adult items		Item replacement cost which includes a \$10.00 processing fee
(2) Juvenile items		Item replacement cost which includes a \$10.00 processing fee

Description	Amount	Unit/Time
(3) Paperback books	Item replacement cost which includes a \$5.00 processing fee.	
(4) Periodicals	Item replacement cost which includes a \$5.00 processing fee.	
(5) Circulation Baskets	\$30.00	Item

Note: Lost property may be replaced with a like item acceptable to the Library Services Director and replacement cost will not be charged. If replacement fee has been paid and item is returned within six months of due date, replacement cost will be refunded. Like items cannot be refunded.

### SECTION 3. INTERLIBRARY LOAN FEES

(Added to Section 4 as Postal Fees on 11/1/83, Resolution 20,786)  
 (Renamed & Moved to Section 3 on 6/27/95, Resolution 24,510)  
 (Last Update 6/17/03, Resolution 26,506)

Description	Amount	Unit/Time
(A) Interlibrary loans	\$3.00 + fees required by lending library	Items

### SECTION 4. MISCELLANEOUS

(Added to Section 8 on 11/1/83, Resolution 20,786)  
 (Moved to Section 4 on 6/27/95, Resolution 24,510)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Duplicate Library Card	\$1.00	Card
(B) Reservation Fee	\$1.00	Item

Description	Amount	Unit/Time
(C) Meeting Room Rental - Central Library		
(1) Resident	\$50.00	1-4 Hours
	\$10.00	Each Addl. Hr.
(2) Non-Resident	\$100.00	1-4 Hours
	\$20.00	Each Addl. Hr.
(3) Non-Profit - Resident	\$25.00	1-4 Hours
	\$5.00	Each Addl. Hr.
(4) Non-Profit - Non-Resident	\$50.00	1-4 Hours
	\$10.00	Each Addl. Hr.
(D) Meeting Room Rental - Buena Vista Library		
(1) Resident	\$200.00	1-3 Hours
	\$35.00	Each Addl. Hr.
(2) Non-Resident	\$300.00	1-3 Hours
	\$65.00	Each Addl. Hr.
(3) Use of Kitchen Facilities	\$100.00	1-3 Hours
	\$35.00	Each Addl. Hr.
(4) Refundable Cleaning Deposit for Kitchen	\$100.00	
(5) Non-Profit - Resident	\$25.00	1-3 Hours Without Kitchen
	\$5.00	Each Addl. Hr. Without Kitchen
	\$50.00	1-3 Hours With Kitchen
	\$10.00	Each Addl. Hr. With Kitchen
(6) Non-Profit - Non-Resident	\$50.00	1-3 Hours Without Kitchen
	\$10.00	Each Addl. Hr. Without Kitchen
	\$100.00	1-3 Hours With Kitchen
	\$20.00	Each Addl. Hr. With Kitchen
(E) Non-Refundable Processing Fee - All Meeting Rooms	\$15.00	Item
(F) Computer Rental Program	\$6.00	Per Hour
(G) Exam Proctoring	\$40.00	Per Exam
(H) Copy Vend Card for Public Access Computer Printing	\$1.00	Per Copy Vend Card
(I) Commemorative Library Card	\$1.00	Per Card

<b>ARTICLE VII</b> <b>SCHEDULE OF BUSINESS TAXES</b>
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**SECTION 1. ADMINISTRATIVE CHARGES AND PENALTIES**

(Added 11/15/83, Resolution 20,802)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Business Tax Registration Fee	\$30.70	Application
(B) Change in Business Tax Registration	\$30.70	Change
(C) Change		
(1) Change in Business Location	\$30.70	Change
(2) Change in Location - Contractors	\$5.10	Change
(3) Replacement Certificate	\$30.70	Per Certificate
(D) Penalties		
(1) Delinquent payment of tax or deficiency		
(a) One Month	10%	Delinquent Fee or Minimum \$10 Whichever is Greater
(b) Two Months	25%	Delinquent Fee or Minimum \$25 Whichever is Greater
(2) Failure to file for registration	25%	Taxes Due/ Registration or Minimum \$35 Whichever is Greater
(E) State Accessibility Fee	\$1.00	

**SECTION 2. BUSINESS TAX**

(Added 11/15/83, Resolution 20,802)  
 (Update 1/1/99, BMC, Sec. 14-802(C) Annual PPI Adjustment)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Manufacturing; Wholesaling; Retailing (NAICS Sector Codes 331422, 44,45,513112, 5661622, 72, 811430)		
(1) Basic	\$95.15	Business Location/ Annual

Description	Amount	Unit/Time
(2) Added Levy	\$5.70	Employee/ Annual
(B) Business Services; Personal Services; Motion Picture, Television, and Related Services; Recreation; Entertainment (NAICS Sector Codes 23, 315999, 42, 48, 49, 514210, 531390, 5321111, 54512, 541810, 54921, 541922, 56 except as noted, 61, 71, 81 except as noted, 99)		
(1) Basic	\$95.15	Business Location/ Annual
(2) Added Levy	\$8.85	Employee/ Annual
(C) Professions and Related Occupations (NAICS Sector Codes 524210, 53 except as noted, 54 except as noted, 62)		
(1) Basic	\$95.15	Business Location/ Annual
(2) Added Levy	\$11.60	Employee/ Annual
(D) Unclassified		
(1) Basic	\$95.15	Business Location/ Annual
(2) Added Levy	\$8.85	Employee/ Annual

**SECTION 3. SPECIAL SCHEDULES**

(Added 11/15/83, Resolution 20,802)  
(Update 1/1/99, BMC, Sec. 14-802(C) Annual PPI Adjustment)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Contractors Volume of Work	\$0.82 (\$460 maximum)	Per \$1,000 valuation
(B) Laundry Services Volume of Business is:		
Less than \$50,000	\$95.15	Annual
\$50,001 to \$100,000	\$190.20	Annual
\$100,001 to \$200,000	\$380.70	Annual

Description	Amount	Unit/Time
\$200,001 to \$300,000	\$567.10	Annual
\$300,001 or Over	\$951.50	Annual
(C) Rentals and Leasing - Residential		
(1) Apartments or Bungalows (3 or more units)	\$9.50	Unit/Annual
(2) Hotels and Motels	\$19.05	Unit/Annual
(D) Rentals and Leasing - Commercial		
(1) Base Rate (First 5,000 sq.ft.)	\$95.15	Annual
(2) Added Levy (Over 5,000 sq.ft.)	\$1.85	Every 100 sq.ft. or Fraction / Annual
(E) Vending and Coin-Operated Machines		
(1) Minimum Tax	\$95.15	Annual
(2) Added Levy (Over 5,000 in Gross Receipts)	1%	Gross Receipts/ Annual

**SECTION 4. PSYCHIC ARTS**

(Added to Schedule 10/29/91, Resolution 23,458)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Fortune Telling License		
(1) License Fee	\$247.55	Annual (FY)
(2) Permit Fee	\$123.80	Annual (FY)

**SECTION 5. ESCORT BUREAUS**

(Added 5/19/92, Resolution 23,593)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) License Fees of Escort Bureaus and Escorts		
(1) Escort Bureaus	\$247.55	Annual (FY)
(2) Escorts	\$36.85	Annual (FY)
(B) Application Fees of Escort Bureaus and Escorts		
(1) Escort Bureaus	\$79.80 plus current Dept. of Justice Fingerprint Fees	
(2) Escorts	\$79.80 plus current Dept. of Justice Fingerprint Fees	

**SECTION 6. TEMPORARY PROMOTIONAL SIGNS**

(Added 2/8/94, Resolution 24,149)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Temporary Banner Permit	\$56.25	2 Weeks
Deposit	\$122.75	
(B) Automobile Dealership Temporary Sign Permit	\$56.25	6 Months
Deposit	\$122.75	

**SECTION 7. TOW SERVICE BUSINESSES AND TOW SERVICE DRIVERS**

(Added 6/27/95, Resolution 24,510)

(Last Update 6/11/13 Resolution 28,619)

Description	Amount	Unit/Time
(A) Tow Service Business License and Permit Fee		
(1) License Fee	\$225.05	Annual (FY)
(2) Permit Fee (the permit fee shall apply to each principal of the business)	\$140.65	Initial Registration
(B) Tow Service Drivers' Business License and Permit Fee		
(1) License Fee	\$112.55	Annual (FY)
(2) Permit Fee	\$140.65	Initial Registration

**SECTION 8. BILLIARD PARLORS**

(Added 10/2/95, Resolution 24,593)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Billiard Parlor License & Permit Fee		
(1) License	\$247.55	Annual (FY)
(2) Permit Fee (the permit fee shall apply to each principal of the business)	\$154.45	Initial Registration

Note: The Billiard License Fee shall be quarterly proratable on a fiscal year basis.

**SECTION 9. TAXICABS**

(Added 10/17/95, Resolution 24,610)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Taxicab Business License & Permit Fee		
(1) License Fee	\$409.20	Annual (FY)
(2) Permit Fee	\$154.45	Initial Registration
(3) Re-Inspection Fee	\$61.40	Per Inspection
(B) Taxicab Drivers Business License & Permit Fee		
(1) License Fee	\$123.80	Annual (FY)
(2) Permit Fee	\$154.45	Initial Registration
(3) Test Fee	\$25.60	Per Inspection

**SECTION 10. HEALTH CLUBS**

(Previously Listed in BMC, Added 6/17/03, Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Health Club License & Permit Fee		
(1) License Fee	\$247.55	Annual (FY)
(2) Application Fee	\$36.85	Initial Registration
(3) Permit Fee (Renewal)	\$123.80	Annual (FY)
(\$75,000 Surety bond required)		

**SECTION 11. DANCES**

(Previously Listed in BMC, Added 6/17/03, Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Dance Hall		
(1) License Fee	\$185.65	Annual (FY)
(2) Permit	\$42.95	Annual (FY)

Description	Amount	Unit/Time
(B) Dances		
(1) License Fee	\$6.15	Daily
(2) Application Fee	\$42.95	Initial Registration
(C) Dancing - Alcoholic Beverage		
(1) License Fee	\$309.45	Annual (FY)
(2) Application Fee	\$42.95	Initial Registration

**SECTION 12. MESSAGE LICENSES & PERMITS**

(Previously Listed in BMC, Added 6/17/03, Resolution 26,506)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Massage Establishment		
(1) License Fee	\$247.55	Annual (FY)
(2) Application Fee	\$185.65	Initial Registration
(B) Massage Technician (on-premise)		
(1) License Fee	\$61.90	Annual (FY)
(2) Application Fee	\$186.00	Initial Registration
(C) Massage Technician (off-premise)		
(1) License Fee	\$61.90	Annual (FY)
(2) Application Fee	\$186.00	Initial Registration

**SECTION 13. PEDDLER - FOOD PRODUCTS**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Peddler - Food Products		
(1) License Fee	\$61.90	Annual (FY)/Vehicle
(2) Application Fee	\$36.85	Initial Registration

**SECTION 14. PEDDLER - NON-FOOD PRODUCTS**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Miscellaneous		
(1) License Fee	\$61.90	Annual (FY)/Vehicle
(2) Application Fee	\$18.40	Initial Registration
(B) Peddler (Daily)		
(1) License Fee	\$12.30	Daily Fee
(2) Application Fee	\$18.40	Initial Registration
(C) Itinerant Merchant		
(1) License Fee	\$12.30	Daily Fee

**SECTION 15. THEATER**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Motion Picture Theater		
(1) License Fee	\$61.90	Annually (FY)/Per Screen
(2) Application Fee	\$36.85	Initial Registration

Description	Amount	Unit/Time
(B) Live Theater		
(1) License Fee	\$123.80	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration

**SECTION 16. EVENTS & ACTIVITIES**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Amusement Facility		
(1) Permit Fee	\$36.85	Initial Registration
(2) License Fee	\$123.80	Annually (FY)
(B) Auctions and Auction Marts		
(1) License Fee	\$61.90	Per Day
(2) Application Fee	\$36.85	Initial Registration
(3) Annual License Fee	\$562.65	Annually (FY)
(C) Bowling Alley		
(1) License Fee	\$123.80	Annually (FY)
(2) Permit Fee	\$36.85	Initial Registration
(D) Boxing and Wrestling		
(1) License Fee	\$30.70	Per Event
(2) Permit Fee	\$36.85	Initial Registration
(E) Carnivals and Fairs		
(1) License Fee	\$247.55	Per Day
(F) Circus		
(1) License Fee	\$247.55	Per Day
(G) Entertainment		
(1) License Fee	\$30.70	Daily Fee

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(H) Entertainment/Yearly		
(1) License Fee	\$309.45	Annually (FY)
(2) Application Fee	\$42.95	Initial Registration
(I) Promoter		
(1) Application Fee	\$36.85	Annually (FY)
(J) Ice Skating Rink		
(1) License Fee	\$247.55	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration

## **SECTION 17. FOOD**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Food and Refreshment Stand		
(1) License Fee	\$30.70	Annually (FY)
(2) Application Fee	\$36.85	One time
(B) Food Delivery		
(1) License Fee	\$61.90	Annually (FY)/ Vehicle
(C) Lunch Service Vehicle (prepackaged food service)		
(1) License Fee	\$61.90	Annually (FY)/ Vehicle
(2) Application Fee	\$36.85	Initial Registration
(D) Mobile Food Preparation Vehicle		
(1) License Fee	\$123.80	Annually (FY)/ Vehicle
(2) Application Fee	\$36.85	Initial Registration
(E) Ice Delivery		
(1) License Fee	\$36.85	Annually (FY)/ Vehicle

Description	Amount	Unit/Time
(F) Milk Delivery		
(1) License Fee	\$61.90	Annually (FY)/ Vehicle
(2) Application Fee	\$36.85	Initial Registration

**SECTION 18. SOLICITORS**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Solicitation/Donations		
(1) License Fee	\$61.90	Season Fee
(B) Solicitor - Company Blanket		
(1) License Fee	\$123.80	Annually (FY)
(2) Permit Fee	\$12.30	Annually (FY)
(3) Registration Card	\$12.30	One-Time
(4) Replacement Card	See (3) Registration Card Fee	
(C) Solicitor - Individual		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration

**SECTION 19. RIDING ACADEMIES**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Riding Academy		
(1) License Fee	\$56.25	Annually (FY)
(2) Permit Fee	\$33.75	Initial Registration
(B) Pony Rides	\$12.30	Per Day

**SECTION 20. SERVICES**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Christmas Tree Dealers		
(1) License Fee	\$61.90	Per Season
\$300 clean-up deposit required		
(B) Curb Lettering		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration
\$1,000 performance bond required		
(C) Private Day School		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee		
(a) 24 Children or Less	\$36.85	Annually (FY)
(b) 25 or More Children	\$61.90	Annually (FY)
(D) Junk Collector		
(1) License Fee	\$61.90	Annually (FY)/ Vehicle
(2) Application Fee	\$36.85	Initial Registration
(E) Junk Dealer		
(1) License Fee	\$123.80	Annually (FY)/ Vehicle
(2) Permit Fee	\$123.80	Initial Registration
(F) Kennel		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee	\$36.85	Annually (FY)
(3) Permit Fee		
(a) 4-10 Dogs	\$36.85	Annually (FY)
(b) 11-15 Dogs	\$56.25	Annually (FY)
(b) 16 or More Dogs	\$84.40	Annually (FY)

Description	Amount	Unit/Time
(H) Oil and Tank Wagon Delivery		
(1) License Fee	\$61.90	Annually (FY)/ Vehicle
(I) Open Air Market		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration
(J) Parking Station		
(1) License Fee	\$123.80	Annually (FY)
(2) Permit Fee	\$36.85	Initial Registration
(K) Automobile Wrecking		
(1) License Fee	\$123.80	Annually (FY)
(2) Permit Fee	\$123.80	Initial Registration
(L) Private Ambulance Service		
(1) License Fee	\$123.80	Annually (FY)
(M) Rubbish Collector		
(1) License Fee	\$123.80	Annually (FY)/ Vehicle
(2) Permit Fee	\$36.85	Initial Registration
(N) Sign and Advertising Contractors		
(1) License Fee	\$123.80	Annually (FY)
(O) Sign Painter		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration
(P) Sound Vehicles		
(1) License Fee	\$12.30	Daily
(Q) Water Distributor		
(1) License Fee	\$61.90	Annually (FY)/ Vehicle

**SECTION 21. FIRE ARMS**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Firearm Sales		
(1) License Fee	1% of Gross Receipts or \$100 Minimum, Whichever is Greater	Annually (FY)
(2) Permit Fee	\$112.55	Initial Registration
(B) Shooting Gallery		
(1) License Fee	\$123.80	Annually (FY)
(2) Permit Fee	\$36.85	Initial Registration

**SECTION 22. MISCELLANEOUS**

(Previously Listed in BMC, Added 6/17/03 , Resolution 26,506)  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Bill Board Advertising		
(1) License Fee	\$61.90	Annually (FY)
(B) Handbill Distributor		
(1) License Fee	\$123.80	Annually (FY)
(C) Liquidation Sale		
(1) License Fee	\$6.15	Daily Fee
(2) Application Fee	\$36.85	Initial Registration
(D) Pawnbroker		
(1) License Fee	\$371.35	Annually (FY)
(2) Permit Fee	\$36.85	Initial Registration
(E) Pet Shop		
(1) License Fee	\$61.90	Annually (FY)
(2) Application Fee	\$36.85	Annually (FY)
(3) Permit Fee	\$61.90	Annually (FY)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(F) Rental Equipment		
(1) License Fee	\$123.80	Annually (FY)
(2) Permit Fee	\$36.85	Initial Registration
(G) Rental Information - Service		
(1) License Fee	\$123.80	Annually (FY)
(H) Second Hand Dealer		
(1) License Fee	\$123.80	Annually (FY)
(2) Application Fee	\$36.85	Initial Registration
(3) Permit Fee	\$36.85	Initial Registration
(I) Tobacco Retailers		
(1) License Fee	\$306.90	Annually (FY) - Prorated Quarterly
(2) Application Fee	\$35.80	Annually (FY)
(J) Bingo Games		
(1) Permit Fee	\$51.15	Annually (FY)

**SECTION 23. CODE ENFORCEMENT REINSPECTION FEES**

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Reinspection Fees	\$37.85	After 2nd Inspection
(B) Land Use Entitlement Inspection Fees	\$35.80	Per Inspection

<b>ARTICLE VIII</b> <b>ELECTRICAL AND BUILDING PERMITS</b>
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**SECTION 1. ELECTRICAL PERMITS**

(Last Update 6/11/13, Resolution 28,619)

The electrical permit fee shall consist of the filing fee plus the inspection fees listed for repair, service, or installation for each fixture, device, or piece of equipment.

Description	Amount	Unit/Time
(A) Electrical Permit		
(1) Issuing Fee	\$24.95	Application
(2) Plan Check Fee	\$126.75	Per Hour (1 Hour Minimum)
(B) Outlets/Fixtures		
(1) Commercial	\$23.40	Each 20 Outlets/ Fixtures or Fraction Thereof
(2) Residential	\$23.40	Each 20 Outlets/ Fixtures or Fraction Thereof
(3) Online Permits (no plan check)	\$30.30	Per Permit
(C) Branch Circuits		
(1) Commercial	\$10.70	Each
(2) Residential	\$10.70	Each
(3) Online Permits (no plan check)	\$30.30	Per Permit
(D) Miscellaneous Electrical Equipment		
(1) Commercial	\$12.75	Each
(2) Residential	\$12.70	Each
(E) Motors, Transformers, Heaters		
(1) Commercial	\$45.30	Each
(2) Residential	\$45.30	Each
(F) Switchboards		
(1) Commercial 600 volts or less	\$52.45	Each
(2) Commercial over 600 volts	\$102.80	Each
(G) Photo Voltaic System		
(1) Plan Check Fee	\$126.75	Per Hour
(H) Service Installation		
(1) Commercial		
(a) 600 volts or less	\$101.80	Each
(b) Over 600 volts	\$154.75	Each
(2) Residential	\$76.85	Each
(3) Temporary Power Pole	\$133.85	Each

Description	Amount	Unit/Time
(I) Residential Construction		
(1) Single Family		
(a) New Dwelling	\$14.75	Per 100 SF of GFA
(b) Addition to Dwelling	\$9.15	Per 100 SF of GFA
(2) Multi-Family		
(a) New Dwellings	\$301.85	Per Dwelling Unit
(b) Online Permits - Addition/Remodel (no plan check)	\$9.15	Per 100 SF of GFA

## SECTION 2. BUILDING PERMITS

(Added 5/15/84, Resolution 20,973)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
The Building Permit fee shall be based on the total valuation of improvement. The minimum valuation shall be determined by the "Building Valuation Data" published by the International Code Council (ICC).		
(A) Building Permit		
(1) Building Permit Fee		
(a) \$0 - \$500	\$33.10	Per Permit
(b) \$501 - \$2,000	\$35.10 plus \$3.55/\$100 over \$500, or portion thereof	Per \$100 or Portion Thereof
(c) \$2,001 - \$25,000	\$83.50 plus \$11.70/\$1,000 over \$2,000, or portion thereof	Per \$1,000 or Portion Thereof
(d) \$25,001 - \$50,000	\$346.65 plus \$10.20/\$1,000 over \$25,000, or portion thereof	Per \$1,000 or Portion Thereof
(e) \$50,001 - \$100,000	\$595.00 plus \$7.15/\$1,000 over \$50,000, or portion thereof	Per \$1,000 or Portion Thereof
(f) \$100,001 +	\$924.35 plus \$4.60/\$1,000 over \$10,000, or portion	Per \$1,000 or Portion Thereof
(2) Roofing Permit Fee		
(a) Residential Roofs	\$7.15	Per 100 SF or Portion Thereof
(b) Commercial Roofs	\$7.15	Per 100 SF or Portion Thereof
(3) Pool Permit Fee	\$274.35	Per Pool
(4) Sandblast Permit Fee	\$28.00	Per Structure
(B) Plan Check Fee and Other Permit Fees		
(1) Building Permit Plan Check	65%	Of Basic Permit Fee
(2) Strong Motion Fee		
(a) Residential	\$0.10	Per \$1,000 valuation
(b) Commercial	\$0.21	Per \$1,000 valuation

Description	Amount	Unit/Time
(3) State Green Building Fee	\$1.00	Per \$25,000 valuation or portion thereof

(C) Special Permit and Processing Fees

Services requested by applicant or as may be required by Building Official shall be over and above regular permit fees and plan checking fees.

(1) Relocation/Moving of Buildings		
(a) Relocation Permit		
(i) Special Inspection Fee	100%	Special Inspection Fee (1-Hour Minimum)
(ii) Plan Check Fee	100%	Plan Check Fee
(iii) Building Permit Fee	100%	Building Permit Fee
(b) Security Bond	Determined by Building Official	
(2) Temporary Certificate of Occupancy		
(a) Certificate	\$101.80	Certificate
(b) Bond	2% of Building Permit Valuation	

**SECTION 3. DEVELOPMENT IMPACT FEES**

(Added 5/15/84, Resolution 20,973)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Development Impact Fees Updated each calendar year		
(1) Development Administration Surcharge	5% of Fees Collected	% of Development Impact Fee
(2) Transportation Fees - Residential (Citywide)	Not Applicable	
(3) Transportation Fees - Non-Residential (Citywide)		
(a) Office Transportation Fee		
(i) 0 to 40,000 GFA	\$5.77	Sq. Ft.
(ii) 40,000 to 100,000 GFA	\$5.77	Sq. Ft.
(iii) 100,000 to 500,000 GFA	\$5.77	Sq. Ft.
(iv) over 500,000 GFA	\$4.73	Sq. Ft.
(b) Medical Office Transportation Fee	\$5.77	Sq. Ft.
(c) Retail Transportation Fee		
(i) 0 to 26,000 GFA	\$5.77	Sq. Ft.
(ii) 26,000 to 40,000 GFA	\$5.77	Sq. Ft.
(iii) 40,000 to 250,000 GFA	\$5.77	Sq. Ft.
(iv) over 250,000 GFA	\$5.77	Sq. Ft.
(d) Manufacturing Transportation Fee	\$3.17	Sq. Ft.
(e) Warehouse Transportation Fee	\$3.14	Sq. Ft.

Description	Amount	Unit/Time
(f) Institutional Transportation Fee	\$5.77	Sq. Ft.
(g) Studio Uses		
(i) Office Transportation Fee	\$4.93	Sq. Ft.
(ii) Technical Transportation Fee	\$3.31	Sq. Ft.
(iii) Stage Transportation Fee	\$1.63	Sq. Ft.
Note: (GFA) Gross Floor Area		
(4) Community Facilities Fees - Non-Residential (Citywide)		
(a) Office	\$1.50	Sq. Ft.
(b) Retail	\$0.76	Sq. Ft.
(c) Industrial	\$0.71	Sq. Ft.
(d) Institutional	\$0.37	Sq. Ft.
(5) Community Facilities Fees - Residential (Citywide)		
(a) Single Family	\$2,402.18	Per Dwelling Unit
(b) Multiple Family	\$1,777.23	Per Dwelling Unit

#### SECTION 4. MECHANICAL PERMITS

(Added 7/26/88, Resolution 22,411)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
The mechanical permit fee shall consist of the plan check fee, the filling fee plus the inspection fees listed for repair, service, or installation for each fixture, device, or installation for each fixture, device, or piece of equipment.		
(A) Mechanical Permit		
(1) Issuing Fee	\$24.95	Application
(2) Plan Check Fee	\$126.75	Per Hour
(B) Mechanical Equipment		
➤ Heating appliances		
➤ Comfort cooling		
➤ Absorption unit		
➤ Ventilation system		
➤ Commercial hood		
➤ Separative cooling		
(1) Commercial	\$126.75	Each
(2) Residential	\$28.00	Each
(C) HVAC Units, Boilers, Compressors, Condensers, and Furnaces		
(1) Commercial	\$126.75	Each
(2) Residential	\$121.15	Each
(D) Miscellaneous Mechanical Equipment	\$38.70	Each 5 or Portion Thereof
➤ Evaporative Cooler		
➤ Air Handling Unit		
➤ Air inlet, air outlet and return air		
➤ Separate hot or chilled water on steam coil		
➤ Exhaust Fan		

Description	Amount	Unit/Time
(E) Gas Systems		
(1) Commercial System		
(a) Standard	\$6.10	Each 5 Outlets or Portion Thereof
(b) Medium Pressure with Regulator	\$17.30	Each 5 Outlets or Portion Thereof
(2) Residential System	\$5.60	Each 5 Outlets or Portion Thereof
(F) Commercial HVAC Unit & TI		
(1) New System (Units & Ducts)		
(a) First 500 SF	\$55.50	First 500 SF or Portion
(b) Additional SF	\$5.60	Per 100 SF of GFA
(c) Online Permits - Equipment Changeout(no plan check)	\$30.30	Per Permit
(2) Duct Loops Only	\$301.85	Per Floor
(3) Alternation to Existing Duct System		
(a) First 500 SF	\$28.00	First 500 SF
(b) Additional SF	\$3.05	Per 100 SF of GFA
(G) Residential HVAC Unit		
(1) Single Family		
(a) New Unit	\$121.15	Each HVAC Unit
(b) Replacement Unit	\$66.15	Each HVAC Unit
(c) Duct Extension		
(i) First 500 SF	\$28.00	First 500 SF or Portion of GFA
(ii) Additional SF	\$5.60	Per 100 SF or Portion of Additional GFA
(2) Multi-Family		
(a) New Unit	\$121.15	Per Dwelling Unit
(b) Replacement Unit	\$66.15	Per Dwelling Unit
(H) Garage Ventilation		
(1) First 5,000 SF	\$137.45	First 5,000 SF or Portion of GFA
(2) Additional SF	\$28.00	Per 1,000 SF or Portion of Additional GFA

**SECTION 5. PLUMBING PERMITS**

(Added 7/26/88, Resolution 22,411)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Plumbing Permit		
(1) Issuing Fee	\$24.95	Each

The plumbing permit fee shall consist of the plan check fee, the filing fee plus the inspection fees listed for repair, service, or installation for each fixture, device, or installation for each fixture, device, or piece of equipment.

Description	Amount	Unit/Time
(2) Plan Check Fee	\$126.75	Per Hour
(B) Building Sewers and Sewer Disposal Systems	\$33.10	Each
(C) Gas Systems		
(1) Commercial System		
(a) Standard	\$6.10	Each 5 Outlets or Portion Thereof
(b) Medium Pressure with Regulator	\$17.30	Each 5 Outlets or Portion Thereof
(2) Residential System	\$5.60	Each 5 Outlets or Portion Thereof
(D) Miscellaneous Plumbing Fixtures		
> Industrial waste pretreatment interceptor		
> Water piping and/or water treating equipment		
> Drainage or vent piping		
> Each plumbing fixture or set fixtures on trap		
> Water heater and/or vent		
> Lawn sprinkler system on any one meter		
> Each vacuum breaker or backflow protective device		
> Rainwater systems, drains		
(1) Commercial System	\$11.20	Each
(2) Residential	\$10.70	Each
(3) Online Permits (no plan check)	\$30.25	Per Permit
(E) Water Distribution		
(1) Water Service	\$11.20	Each
(2) Water Distribution and Repipe	\$11.20	Each
(F) Residential		
(1) Single Family		
(a) New Dwelling	\$9.65	Per 100 SF of GFA
(b) Additions & Remodels		
(i) Bathroom	\$44.30	Each
(ii) Powder Room	\$22.40	Each
(iii) Laundry	\$22.40	Each
(iv) Kitchen	\$33.60	Each
(2) Multi-Family		
(a) New Dwellings	\$162.90	Per Dwelling Unit
(b) Additions & Remodels		
(i) Bathroom	\$44.30	Each
(ii) Powder Room	\$22.40	Each
(iii) Laundry	\$22.40	Each
(iv) Kitchen	\$33.60	Each

## SECTION 6. GRADING PERMITS

(Added 11/19/91, Resolution 23,473)

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
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The grading permit fee shall consist of the plan check fee, the bond administration fee, plus the permit fee based on the total cubic yards of both cut and fill.

Description	Amount	Unit/Time
(A) Grading Permit		
(1) Grading Bond		
(a) Grading Bond Administration Fee	\$50.90	Per Application
(b) Grading Bond	Determined by Building Official	Per Application
(2) Grading Permit Plan Check Fee	70%	Of Basic Permit Fee
(B) Permit Fee for Grading		
0 - 1,000 Cu. Yds.	\$180.20	First 100 Cu. Yds
	\$81.95	Each Additional 100 Cu. Yds. Or Fraction Thereof
1,001 - 10,000 Cu. Yds.	\$934.00	First 1,000 Cu. Yds
	\$81.95	Each Additional 1,000 Cu. Yds. Or Fraction Thereof
10,001 - 100,000 Cu. Yds.	\$1,685.80	First 10,000 Cu. Yds
	\$316.10	Each Additional 10,000 Cu. Yds. Or Fraction Thereof
Over 100,000 Cu. Yds.	\$4,638.00	First 100,000 Cu. Yds
	\$136.40	Each Additional 100,000 Cu. Yds. Or Fraction Thereof

**SECTION 7. MISCELLANEOUS INSPECTIONS AND FEES**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Inspection Service not Otherwise Listed		
(1) Inspection Service not Otherwise Listed	\$60.55	Per Hour
(2) Special Inspections	\$126.75	Per Hour
(3) Inspections Other than Regular Hours	\$126.75	Per Hour (4-Hour Minimum)
(4) Condo Conversion	\$55.50	Per Unit
(B) Consulting Services		
(1) Plan Check Consulting Fee	\$126.75	Per Hour (1-Hour Minimum)
(2) Certified Access Specialist (CASp) Consulting Fee	\$152.70	Per Hour (1-Hour Minimum)
(C) Penalties		
(1) Working Without Required Permit	2 Times Standard Fee	
(2) Incorrect Information	\$60.55	Per Trip

Description	Amount	Unit/Time
<ul style="list-style-type: none"> <li>➤ Incorrect Address</li> <li>➤ Premature Inspection</li> <li>➤ Reinspection</li> </ul>		
(3) Restamp and Reapproval of Lost Plans	\$126.75	Per Hour (1 Hour Minimum)
(4) Reissue Inspection Card	\$30.55	Per Card
(D) Miscellaneous Charges and Fees		
(1) Application for Appeal	\$101.80	Per Appeal
(2) Records Report		
(a) Report Administration Fee	\$22.40	Per Report
(b) Copies	\$1.55	Per Page
(3) Copies of Permit Record	\$1.55	Per Page
(4) Plan Archive Fee	\$2.55	Per Sheet
(E) Maintenance Master Electrician and Journeyman Electrician; Maintenance Master Plumbing and Journeyman Plumber		
(1) Certificate for Employers	\$90.10	Each Certified Employee Per Year
(F) Construction and Demolition Debris Deposit		
(1) Construction and Demolition Debris Administrative Fee	\$50.90	Per Application
(2) Construction and Demolition Debris Deposit		
(a) Residential	\$254.50	First ton or fraction thereof
	\$50.90	Each additional ton or fraction thereof; \$1000 Max.
(b) Commercial	\$254.50	First ton or fraction thereof
	\$50.90	Each additional ton or fraction thereof; \$5000 Max.
(c) Roofing	\$254.50	Per Permit

**ARTICLE IX**  
**PARK, RECREATION AND COMMUNITY SERVICES**

**SECTION 1. DEFINITIONS (As used in this Resolution)**

(Added 6/27/95, Resolution 24,510)

(Last Update 6/14/11, Resolution 28,350)

- (A) Charitable Activity - Any activity in which any accruing monetary profit is donated to a valid charity or community service.
- (B) Commercial Activity - Any activity in which there is a related monetary profit motive.
- (C) Department Sponsored Groups - Those groups who receive assistance from the City.
- (D) Educational Activity - Any activity which promotes the opportunity for learning, growth and/or enhancement of skills.
- (E) Political Activity - Any activity which advocates the principles of a political party, organization, or candidate.
- (F) Recreational Activity - An enjoyable activity that expands the mind and body in a positive, healthy way.
- (G) Religious Activity - Any activity which establishes, promotes, or supports the doctrines or creeds of a religious denomination or sect not including incidental recreational activities such as picnics, dinners, sports events and dances.
- (H) Resident - A person or persons who reside in Burbank.
- (I) Resident Group - A group of persons at least seventy percent (70%) of who reside or work in Burbank.
- (J) Non-Resident Group - A person or persons not residing in the City of Burbank.
- (K) Non-Profit Group - City of Burbank based groups/organizations who are identified by a tax-exempt status.
- (L) Burbank Unified School District - A group of persons that is affiliated with a school within the Burbank Unified School District.

**SECTION 2. FEES FOR GROUP ACTIVITIES**

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Permit Fee (Non-Refundable)		
(1) Resident and Non-Resident Group	\$15.00	Day
(2) Commercial Group	\$195.00	Day
(B) Park Facility Fee Schedule		
(1) Resident Group (1-25)	\$40.00	5-Hour Period
(2) Resident Group (26-50)	\$70.00	5-Hour Period
(3) Resident Group (51-100)	\$100.00	5-Hour Period
(4) Resident Group (101-150)	\$110.00	5-Hour Period
(5) Resident Group (151-199)	\$125.00	5-Hour Period
(6) Resident Group (200-250)	\$145.00	5-Hour Period
(7) Resident Group (251-300)	\$160.00	5-Hour Period
(8) Resident Group (301-400)	\$170.00	5-Hour Period
(9) Resident Group (401-500)	\$195.00	5-Hour Period
(10) Resident Group (501-600)	\$220.00	5-Hour Period
(11) Resident Group (601-800)	\$300.00	5-Hour Period
(12) Resident Group (801-1,000)	\$350.00	5-Hour Period
(13) Resident Group (1,001-4,999)	\$1,700.00	5-Hour Period
(14) Resident Group (5,000+)	\$2,500.00	5-Hour Period
(15) Non-Resident Group (1-25)	\$80.00	5-Hour Period
(16) Non-Resident Group (26-50)	\$115.00	5-Hour Period
(17) Non-Resident Group (51-100)	\$175.00	5-Hour Period
(18) Non-Resident Group (101-150)	\$295.00	5-Hour Period
(19) Non-Resident Group (151-199)	\$325.00	5-Hour Period
(20) Non-Resident Group (200-250)	\$415.00	5-Hour Period
(21) Non-Resident Group (251-300)	\$445.00	5-Hour Period
(22) Non-Resident Group (301-400)	\$515.00	5-Hour Period
(23) Non-Resident Group (401-500)	\$615.00	5-Hour Period
(24) Non-Resident Group (501-600)	\$715.00	5-Hour Period
(25) Non-Resident Group (601-800)	\$975.00	5-Hour Period
(26) Non-Resident Group (801-1,000)	\$1,175.00	5-Hour Period
(27) Non-Resident Group (1,001-4,999)	\$5,880.00	5-Hour Period
(28) Non-Resident Group (5,000+)	\$8,430.00	5-Hour Period
(29) Robert Gross Resident Fee	\$500.00	5-Hour Period
(30) Robert Gross Non-Resident Fee	\$1,000.00	5-Hour Period
(31) Commercial Group (1-25)	\$30.00	2-Hour Period
(32) Commercial Group (26-50)	\$50.00	2-Hour Period
(33) Commercial Group (51-100)	\$60.00	2-Hour Period
(34) Commercial Group (101-200)	\$70.00	2-Hour Period
(35) Commercial Group (201-300)	\$90.00	2-Hour Period
(36) Commercial Group (301-400)	\$130.00	2-Hour Period
(37) Commercial Group (401-500)	\$250.00	2-Hour Period
(C) Additional Hour Charges		
(1) Resident Group (1-25)	\$8.00	1-Hour Period
(2) Resident Group (26-50)	\$14.00	1-Hour Period
(3) Resident Group (51-100)	\$20.00	1-Hour Period
(4) Resident Group (101-150)	\$22.00	1-Hour Period
(5) Resident Group (151-199)	\$25.00	1-Hour Period
(6) Resident Group (200-250)	\$29.00	1-Hour Period
(7) Resident Group (251-300)	\$32.00	1-Hour Period

Description	Amount	Unit/Time
(8) Resident Group (301-400)	\$34.00	1-Hour Period
(9) Resident Group (401-500)	\$39.00	1-Hour Period
(10) Resident Group (501-600)	\$44.00	1-Hour Period
(11) Resident Group (601-800)	\$60.00	1-Hour Period
(12) Resident Group (801-1,000)	\$70.00	1-Hour Period
(13) Resident Group (1,001-4,999)	\$340.00	1-Hour Period
(14) Resident Group (5,000+)	\$500.00	1-Hour Period
(15) Non-Resident Group (1-25)	\$16.00	1-Hour Period
(16) Non-Resident Group (26-50)	\$23.00	1-Hour Period
(17) Non-Resident Group (51-100)	\$35.00	1-Hour Period
(18) Non-Resident Group (101-150)	\$59.00	1-Hour Period
(19) Non-Resident Group (151-199)	\$65.00	1-Hour Period
(20) Non-Resident Group (200-250)	\$83.00	1-Hour Period
(21) Non-Resident Group (251-300)	\$89.00	1-Hour Period
(22) Non-Resident Group (301-400)	\$103.00	1-Hour Period
(23) Non-Resident Group (401-500)	\$135.00	1-Hour Period
(24) Non-Resident Group (501-600)	\$143.00	1-Hour Period
(25) Non-Resident Group (601-800)	\$195.00	1-Hour Period
(26) Non-Resident Group (801-1,000)	\$235.00	1-Hour Period
(27) Non-Resident Group (1,001-4,999)	\$1,175.00	1-Hour Period
(28) Non-Resident Group (5,000+)	\$1,686.00	1-Hour Period
(29) Commercial Group (1-25)	\$15.00	1-Hour Period
(30) Commercial Group (26-50)	\$25.00	1-Hour Period
(31) Commercial Group (51-100)	\$30.00	1-Hour Period
(32) Commercial Group (101-200)	\$35.00	1-Hour Period
(33) Commercial Group (201-300)	\$45.00	1-Hour Period
(34) Commercial Group (301-400)	\$65.00	1-Hour Period
(35) Commercial Group (401-500)	\$125.00	1-Hour Period
 (D) Refundable Cleaning and Maintenance Deposit		
(1) Resident Groups (1-100)	\$50.00	Day
(2) Resident Groups (101-200)	\$100.00	Day
(3) Resident Groups (201-300)	\$200.00	Day
(4) Resident Groups (301-500)	\$250.00	Day
(5) Resident Group (501-1,000)	\$350.00	Day
(6) Resident Group (1,001-5,000)	\$500.00	Day
(7) Non-Resident Groups (1-100)	\$100.00	Day
(8) Non-Resident Groups (101-200)	\$150.00	Day
(9) Non-Resident Groups (201-300)	\$250.00	Day
(10) Non-Resident Groups (301-500)	\$300.00	Day
(11) Non-Resident Groups (501-1000)	\$400.00	Day
(12) Non-Resident Groups (1001-5000)	\$600.00	Day
(13) Robert Gross Deposit	\$400.00	Day
(14) Commercial Group (1-100)	\$100.00	Day
(15) Commercial Group (101-200)	\$150.00	Day
(16) Commercial Group (201-300)	\$250.00	Day
(17) Commercial Group (301-500)	\$300.00	Day
(18) Commercial Group (501+)	\$600.00	Day
 (E) Insurance Required for the Following		
(1) Catered Event		
(2) Use of Special Equipment (such as moonbounce, etc)		
(3) Any group larger than 100 persons		

Description	Amount	Unit/Time
(4) Dog Shows/Meets		
(5) Car Shows		
(6) Sport/Athletic Events		
(7) Any Commercial Activity		
(8) Any Hired Service		
(F) Trash Bin Fees		
(1) Group 200-499 persons	\$252.19	1 Bin
(2) Group 500+ persons	\$504.38	2 Bins

\*Fees subject to change based on adopted Refuse Fees.

### SECTION 3. ROOM AND FACILITY RENTAL FEES

(Last Update 6/11/13, Resolution 28,619)

Description	Number of Persons	Resident Group	Non-Resident Group	Non-Profit Group
(A) During regular facility operating hours, the Park, Recreation and Community Services Department may provide the following facilities for a period of up to five hours, for the fees specified. For the use of any facility beyond the five-hour period during regular facility operating hours, fees will be pro-rated on an hourly basis.				
(B) McCambridge Recreation Center				
(1) Room 4	(1-100)	\$200.00	\$250.00	\$100.00
	(101-150)	\$300.00	\$360.00	\$150.00
(2) Rooms 1, 2, and 3		\$60.00	\$80.00	\$30.00
(C) Olive Recreation Center				
(1) Meeting Rooms 3, 4, and 5		\$60.00	\$80.00	\$30.00
(2) Meeting Room 6		\$80.00	\$100.00	\$40.00
(D) Verdugo Recreation Center				
(1) Room 1		\$60.00	\$80.00	\$30.00
(2) Lower Assembly Building		\$80.00	\$100.00	\$40.00
(3) Log Cabin		\$60.00	\$80.00	\$30.00
(E) Maxam Park				
(1) Recreation Building		\$80.00	\$100.00	\$40.00
(F) Robert Gross Park				
(1) Recreation Building		\$80.00	\$100.00	\$40.00

Description		Amount	Unit/Time
(G)	Verdugo and McCambridge Pool Rentals		
	(1) Private Party Group	(1-100) \$150.00	\$300.00
	(2) Non-Profit Group	(1-100) \$112.00	\$225.00
	(3) Commercial Group	(1-100) \$200.00	\$400.00
	(4) Verdugo Pool Gazebo Rental	\$40.00	\$60.00
(H)	Refundable Security and Maintenance Deposit		
	(1) Resident Groups (1-100)		\$100.00 Day
	(2) Resident Groups (101-200)		\$150.00 Day
	(3) Resident Groups (201-350)		\$200.00 Day
	(4) Non-Resident Groups (1-100)		\$150.00 Day
	(5) Non-Resident Groups (101-200)		\$200.00 Day
	(6) Non-Resident Groups (201-350)		\$300.00 Day
	(7) Commercial Group (1-100)		\$150.00 Day
	(8) Commercial Group (101-200)		\$200.00 Day
	(9) Commercial Group (201-350)		\$300.00 Day
(I)	Insurance Required for the Following:		
	(1) Catered Event		
	(2) Use of Special Equipment		
	(3) Any Group Larger Than 100 Persons		
	(4) Sport/Athletic/Dance Activity		
	(5) Any Commercial Activity		
	(6) Any Hired Service		
	(7) Any non-commercial activity determined on a case by case basis by the Director or his/her designee		

**SECTION 4. FIELD RESERVATIONS**

(Last Update 6/17/03, Resolution 26,506)

Description		Amount	Unit/Time
(A)	Football, Flag Football, Baseball, Softball		
	(1) Resident	\$15.00	Hour
	(2) Non-Resident	\$30.00	Hour

**SECTION 5. GYM RENTAL**

(Added 6/22/04, Resolution 26,737)

(Last Update 6/11/13, Resolution 28,619)

Description		Amount	Unit/Time
(A)	Non regular hours rental rate for basketball, volleyball and badminton - exclusive use of gym, which equates to two full courts.		
	(1) Resident Group	\$100.00	2-Hour Minimum
	(2) Non-Resident Group	\$300.00	2-Hour Minimum

**SECTION 6. FIELD PREPARATION AND LINING CHARGES**

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Football, flag football, baseball, softball, soccer	\$40.00	Per Reservation

**SECTION 7. OTHER FACILITY USE, SERVICE AND STAFF FEES**

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>
(A) <u>Facility Use and Service:</u> Any other City owned or operated Park, Recreation and Community Services facility, parks grounds or City provided Park, Recreation and Community Services Department service not listed specifically in this fee schedule or elsewhere shall be available at the discretion of the Park, Recreation and Community Services Department Director. The Director or his/her designee will determine the applicable fees and necessary requirements.
(B) <u>Staffing:</u> Any City owned or operated Park, Recreation and Community Services facility, parks grounds or City provided Park, Recreation and Community Services Department service requiring staffing to open, close, supervise or otherwise carry out responsibilities required or assigned, will be compensated based upon the applicable hourly rate.

**SECTION 8. ACTIVITY CHARGES**

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Registration fees of varying amounts may be charged for any recreational group activity sponsored by the Park, Recreation and Community Services Department, the amounts of such fees to represent the actual cost of the service rendered as computed by the Park, Recreation and Community Services Department. Non-residents shall pay in addition to any such fee:		
(1) Youth	\$5.00	
(2) Adult	\$10.00	

**SECTION 9. REDUCED FEES FOR SENIOR CITIZENS**

(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>
(A) Any Senior Citizen holding a Burbank Senior Activity Card issued by the City may be entitled to participate in adult recreational group activities or classes conducted or sponsored by the Park, Recreation and Community Services Department for 50% of the applicable fee, except classes conducted under contract arrangements.

## SECTION 10. WAIVER OF FEES

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Applicable fees may be waived or reduced by the Park, Recreation and Community Services Director for the following group classifications:  (1) Resident Youth Groups (2) Resident Senior Citizen Groups (3) Resident Disabled Groups (4) Department-sponsored Groups (5) Nonprofit Resident Community Groups (6) Political Forums of a Resident Nonpartisan Nature  Additionally, applicable fees may be waived or reduced by the Park, Recreation and Community Services Director in those cases where waiver or reduction of the fee would be in the public interest.		
(B) All organized leagues or teams in organized leagues, other than those in City of Burbank leagues, requesting use of sports facilities will be classified into one of the following groups and charged accordingly:  (1) <u>Class I</u> - All Youth Organizations, 70% Burbank Residents	Waive 50% of field rental and Pay 75% for lights and special services	
(2) <u>Class II</u> - All Adult Organizations, 70% Burbank Residents	Pay 75% field rental and pay for lights and special services	
(3) <u>Class III</u> - All Other Groups	Pay 100% of all applicable fees	

## SECTION 11. SPECIALTY ACTIVITIES

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Any person or group desiring to reserve for use any of the Park, Recreation and Community Services Department facilities or use such facilities for any specialty activities or events; including but not limited to car shows, run/walks, or dog shows, shall submit an application for permit to the Park, Recreation and Community Services Department. Each shall be accompanied by a nonrefundable fee of \$15.00. Each specialty activity/event application will be reviewed by the Park, Recreation and Community Services Director or his/her designee to determine the applicable fees and necessary requirements.		

## SECTION 12. DEBELL MUNICIPAL GOLF COURSE AND FACILITIES

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Definitions. "Holidays" shall mean and be limited to the following days:		
(1) Every Saturday and Sunday		
(2) January 1st, known as "New Year's Day"		
(3) January 16th, known as "Martin Luther King Day"		
(4) Third Monday in February, known as "President's Day"		
(5) Last Monday in May, known as "Memorial Day"		
(6) July 4 <sup>th</sup> , known as "Independence Day"		
(7) First Monday in September, known as "Labor Day"		
(8) November 11th, known as "Veteran's Day"		
(9) December 25th, known as "Christmas Day"		
(10) Every day appointed by the President or Governor for a public fast, Thanksgiving, or holiday		
(11) The day after that Thursday in November appointed by the President as "Thanksgiving Day"		
(12) Such other days as may be declared to be holidays by resolution of the City Council		
(13) The Monday following any of the foregoing holidays which falls upon a Sunday		
(14) The Friday preceding any of the foregoing holidays which falls upon a Saturday; and "weekdays" shall mean all other days.		
(B) DeBell 18 Hole Course Fees. The following green fees and other special fees shall be paid for the use of the DeBell 18 Hole Municipal Golf Course.		
(1) Rates per round of eighteen holes or less, except as otherwise provided:		
(a) Weekends/Holidays		
(i) Non-Resident	\$38.00	Per Person
(ii) Resident	\$29.00	Per Person
Twilight Rates for Weekends/Holidays		
(i) Twilight Resident	\$17.00	
(ii) Twilight Non-Resident	\$22.00	
(iii) Super Twilight (All)	\$13.00	
Twilight Times		
(i) Standard 1:00 PM		
(ii) Daylight Savings 3:00 PM		
Super Twilight Times		
(i) Standard 3:00 PM		
(ii) Daylight Savings 5:00 PM		
(b) Weekdays		
(i) Non-Resident	\$31.00	Per Person
(ii) Resident	\$24.00	Per Person
Twilight Rates for Weekdays		
(i) Twilight Resident	\$14.00	
(ii) Twilight Non-Resident	\$19.00	
(iii) Super Twilight (All)	\$10.00	

Description	Amount	Unit/Time
Twilight Times		
(i) Standard 1:00 PM		
(ii) Daylight Savings 3:00 PM		
Super Twilight Times		
(i) Standard 3:00 PM		
(ii) Daylight Savings 5:00 PM		
(c) Juniors up to 18 (Weekdays only)		
(i) Non-Resident	\$8.00	Per Person
(ii) Resident	No Charge	
Burbank resident juniors will purchase a \$10.00 annual membership card that allows free play for 17 years and under. The age of 18 years will also be permissible if attending a Burbank high school.		
(d) Visiting School Team Members (only while playing in matches with Burbank School teams)	\$7.00	Per Person
(e) Senior Citizens 60 years or older (Weekdays only)		
(i) Non-Resident	\$20.00	Per Person
(ii) Resident	\$14.00	Per Person
Twilight Rates for Senior Citizens (Weekdays only)		
(i) Twilight Senior Resident	\$10.00	
(ii) Twilight Senior Non-Resident	\$12.00	
(iii) Super Twilight (All)	\$10.00	
Twilight Times		
(i) Standard 1:00 PM		
(ii) Daylight Savings 3:00 PM		
Super Twilight Times		
(i) Standard 3:00 PM		
(ii) Daylight Savings 5:00 PM		
(2) Nine Holes		
(a) Weekends/Holidays		
(i) Non-Resident	\$22.00	Per Person
(ii) Resident	\$17.00	Per Person
(b) Weekdays		
(i) Non-Resident	\$19.00	Per Person
(ii) Resident	\$14.00	Per Person
(c) Senior Citizens – (60 years or older)	\$10.00	Per Person
Burbank residents and members of the Burbank Men's, Women's, Duffer's and Senior Men's Clubs during approved club events (weekdays only).		

Description	Amount	Unit/Time
(d) Senior Citizens (non-resident) - 60 years or older (weekdays only)	\$12.00	Per Person
(3) Resident/Reservation Club Member Card (Good for one year from time of purchase). Card provides proof of residency and also allows for prioritized reservations.	\$15.00	Per Person
(4) Non-Resident/Reservation Club Member Card (Good for one year from time of purchase). Card allows for prioritized reservations.	\$30.00	Per Person
(5) Failure to Show on Reservation Penalty Fee	\$10.00	Per Person
(6) Exemption for Local High School Student Team Members. During the scholastic golf season (usually February through May of each year), the Parks, Recreation and Community Services Director may exempt from the payment of any of the foregoing fees, including the surcharge, applicable to the use of the DeBell 18 Hole Municipal Golf course on weekdays, to a maximum of three practice rounds and one interscholastic match per week per member; not more than 16 registered members of the student golf team of Burbank High School and not more than 16 registered members of the student golf team of Burroughs High School.		
(7) Advance Group Reservation Fee for groups of 16 or more on holidays, (except Burbank Men's, Women's, and Lady Duffer's clubs).	\$5.00	Per Person (Cart Rental Mandatory)
(C) DeBell Par Three Course Fees (per round of nine holes or less)		
(1) Holidays	\$6.00	Per Person
(2) Weekdays	\$4.00	Per Person
(3) Senior Citizens*	\$2.50	Per Person
(4) Juniors (Weekdays Only)		
(a) Resident	No Fee	
(b) Non-Resident	\$2.50	Per Person
Burbank resident juniors will purchase a \$10.00 annual membership card that allows free play for 17 years and under. The age of 18 years will also be permissible if attending a Burbank high school.		
* Burbank residents, and members of the Burbank Men's, Women's, Duffers, and Senior Mens Clubs during approved club events (weekdays only).		
(D) Locker Rental Fees		
(1) 18" x 18" x 72"	\$30.00	Annual Rate
(E) Electric Golf Cart Rental Fees		
(1) 18 Hole - Single Rider	\$15.00	
(2) 9 Hole - Single Rider	\$10.00	
(3) Twilight Cart Single Rider	\$9.00	

Description	Amount	Unit/Time
(F) Tournament Fees		
(1) Shotgun Tournaments (144 players minimum)	\$15.00	Per Person
(2) General Tournaments (small groups averaging 20-60 players)	\$5.00	Per Person
(3) Shotgun and general tournaments conducted could pay this fee to concessionaire applicable toward menu purchase.	\$5.00	Per Person
(4) Subdivision (F) shall not apply to shotgun tournaments conducted by the following organizations:		
(a) Any organization which has its place of business in the City of Burbank and is exempt from the payment of the Bank and Corporation Tax pursuant to Division 2, Part 11, Chapter 4, Article 1 of the Revenue and Taxations Code;		
(b) Burbank municipal employees associations.		
(G) <u>Administrative Discretion</u>		
In the event of a special marketing, public relations promotion, anticipated events, or natural disaster, the Golf Professional may consult with the Park, Recreation and Community Services Director, or his designee, to impose modified rates.		

<b>ARTICLE X</b> <b>ELECTRIC RATES AND CHARGES</b>
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**SECTION 1. RESIDENTIAL SERVICE (B.M.C. Sec. 30-206)**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Basic Service Rate		
(1) Customer Service Charge	\$4.96	Meter
(2) Energy Charge		
(a) First 250 kWh/mo.	\$0.0151	
(b) Next 500 kWh/mo.	\$0.0479	
(c) All additional kWh/mo.	\$0.0546	
(3) Energy Cost Adjustment Charge (ECAC) (Sec. 13)		
(a) First 250 kWh/mo.	\$0.1013	
(b) Next 500 kWh/mo.	\$0.1075	
(c) All additional kWh/mo.	\$0.1227	
(4) Composite Energy Rate (Comprised of Energy charge and ECAC and may differ from billed rate due to rounding)		
(a) First 250 kWh/mo.	\$0.1164	kWh
(b) Next 500 kWh/mo.	\$0.1554	kWh
(c) All additional kWh/mo.	\$0.1773	kWh
Each of the rates above shall be increased or decreased according to Section 13.		
(5) Minimum Charge	\$4.96	Month
(B) Lifeline Service Rate		
(1) Customer Service Charge	\$0.00	Meter
(2) Energy Charge		
(a) First 400 kWh/mo.	\$0.0150	kWh
(b) Next 350 kWh/mo.	\$0.0312	kWh
(c) All additional kWh/mo.	\$0.0348	kWh
(3) Energy Cost Adjustment Charge (ECAC) (Sec. 13)		
(a) First 400 kWh/mo.	\$0.0427	kWh
(b) Next 350 kWh/mo.	\$0.0893	kWh
(c) All additional kWh/mo.	\$0.0995	kWh
(4) Composite Energy Rate (Comprised of Energy charge and ECAC and may differ from billed rate due to rounding)		
(a) First 400 kWh/mo.	\$0.0577	kWh
(b) Next 350 kWh/mo.	\$0.1205	kWh
(c) All additional kWh/mo.	\$0.1343	kWh
Each of the rates above shall be increased or decreased according to Section 13.		

Description	Amount	Unit/Time
(C) Optional TOU Rate for Electric Vehicle Owners		
(1) Customer Service Charge	\$4.96	Meter
(2) Energy Charge (Includes ECAC charge of \$0.1093)		
(a) Summer On-Peak	\$0.2516	kWh
(b) Summer Mid-Peak	\$0.1677	kWh
(c) Summer Off-Peak	\$0.0838	kWh
(d) Winter Mid-Peak	\$0.1677	kWh
(e) Winter Off-Peak	\$0.0838	kWh

Definitions:

On-Peak: Summer, noon to 6 pm; except holidays.

Mid-Peak: Weekdays, 8 am to noon, 6 pm to 11 pm, except holidays.

Off-Peak: All remaining hours.

Winter: November 1 through May 31.

Mid-Peak: Weekdays, 8am to 11pm, except holidays.

Off-Peak: All remaining hours.

Holidays are New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

(D) Electric Meter Opt-Out Alternative

Customers choosing the electric meter opt-out alternative by May 20, 2012, shall pay an initial one-time charge of \$75.00 for replacement of their existing electric meter with a non-communicating digital meter, and a recurring monthly service charge of \$10.00 for customers who receive service under the Basic Rate in subsection (A) of this section. Customers under the Lifeline Service Rate in subsection (B) of this section shall pay an initial one-time charge of \$37.50 for replacement of their existing electric meter with a non-communicating digital meter and a recurring monthly service charge \$5.00.

**SECTION 2. SCHEDULE C: SMALL GENERAL SERVICE WITHOUT DEMAND**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Basic Service Rate		
(1) Customer Service Charge		
(a) Unmetered service	\$5.79	Service
(b) 1-phase	\$9.35	Meter
(c) 3-phase	\$11.68	Meter
(2) Energy Charge		
(a) All kWh/mo.	\$0.0346	kWh
(3) Energy Cost Adjustment Charge (ECAC):		
(a) All kWh/mo.	\$0.1093	kWh
ECAC rate shall be increased or decreased according to Section 13.		

Description	Amount	Unit/Time
(4) Minimum Charge The minimum charge shall be the sum of the Customer Service Charge.		Month
 (B) Optional TOU Rate for Electric Vehicle Owners		
(1) Customer Service Charge		
(a) Unmetered service	\$5.79	Service
(b) 1-phase	\$9.35	Meter
(c) 3-phase	\$11.68	Meter
 (2) Energy Charge (Includes ECAC charge of \$0.1093)		
(a) Summer On-Peak	\$0.2516	kWh
(b) Summer Mid-Peak	\$0.1677	kWh
(c) Summer Off-Peak	\$0.0838	kWh
(d) Winter Mid-Peak	\$0.1677	kWh
(e) Winter Off-Peak	\$0.0838	kWh

Definitions:

On-Peak: Summer Weekdays, noon to 6 pm.

Mid-Peak: Weekdays, 8 am to noon, 6 pm to 11 pm, except holidays.

Off-Peak: All remaining hours.

Winter: November 1 through May 31.

Mid-Peak: Weekdays, 8am to 11pm, except holidays.

Off-Peak: All remaining hours.

Holidays are New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

**SECTION 3. SCHEDULE D: MEDIUM GENERAL SERVICE 20 kW to 250 kW**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
 (A) Basic Service Rate		
(1) Customer Service Charge		
(a) 1-phase	\$11.05	Meter
(b) 3-phase	\$16.55	Meter
 (2) Demand Charge		
(a) Minimum	\$91.07	Month
(b) All kW of Billing Demand	\$10.21	kW
Billing demand shall be billed in kVA as of January 1, 2014.		

Description	Amount	Unit/Time
(3) The Special Demand charge applies to devices and equipment that produce highly intermittent demands of short duration. These special demand loads include, but are not limited to resistance welding equipment, x-ray machines and bombarding transformers.	\$11.18	kW
(4) Energy Charge (a) All kWh/mo.	\$0.0083	kWh
(5) Energy Cost Adjustment Charge (ECAC): (a) All kWh/mo. ECAC rate shall be increased or decreased according to Section 13.	\$0.1093	kWh
(6) Minimum Charge (a) 1-phase (b) 3-phase The minimum charge shall be the sum of the Customer Service Charge plus the Minimum Demand Charge.	\$102.12 \$107.62	Month Month

**SECTION 4. SCHEDULE L-TOU SECONDARY  
LARGE GENERAL SERVICE SECONDARY OVER 250 KVA - 1,000 KVA**  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Basic Service Rate Customers serviced below 2.4 kV qualify for secondary service.		
(1) Customer Service Charge	\$112.37	Meter
(2) Distribution Demand Charge (a) Minimum (b) All kVA	\$1,685.57 \$10.51	Month kVA
(3) Reliability Services Demand Charge (a) Minimum (b) All kVA	\$1,258.56 \$7.82	Month kVA
(4) Energy Charge (Includes ECAC charge) (a) Summer On-Peak (b) Summer Mid-Peak (c) Summer Off-Peak (d) Winter Mid-Peak (e) Winter Off-Peak	\$0.1093 \$0.1511 \$0.1022 \$0.0755 \$0.1022 \$0.0755	 kWh kWh kWh kWh kWh

Definitions:

Summer: June 1 through October 31.

On-Peak: Summer Weekdays, noon to 6 pm, except holidays.

Mid-Peak: Weekdays, 8 am to noon, 6 pm to 11 pm, except holidays.

Off-Peak: All remaining hours.

Winter: November 1 through May 31.  
 Mid-Peak: Weekdays, 8 am to 11pm, except holidays.  
 Off-Peak: All remaining hours.

Holidays are New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

(5) Energy rate shall be increased or decreased according to Sec. 13 Article X.

(6) Minimum Charge \$3,056.50 Month  
 The minimum charge shall be the sum of the Customer Service Charge plus the Minimum Distribution and Reliability Services Demand Charges.

**SECTION 5. SCHEDULE L-TOU PRIMARY**  
**LARGE GENERALSERVICE PRIMARY OVER 250 KVA - 1,000 KVA**  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Basic Service Rate Customers serviced at 2.4 kV and above, and customers with only one level of transformation below 34.5 kV (excepting 12kV/4kV transformations done as part of a voltage conversion effort) qualify for primary service.		
(1) Customer Service Charge	\$112.37	Meter
(2) Distribution Demand Charge		
(a) Minimum	\$1,573.20	Month
(b) All kVA	\$9.74	kVA
(3) Reliability Services Demand Charge		
(a) Minimum	\$1,123.71	Month
(b) All kVA	\$7.25	kVA
(4) Energy Charge (Includes ECAC charge)	\$0.1093	
(a) Summer On-Peak	\$0.1400	kWh
(b) Summer Mid-Peak	\$0.0947	kWh
(c) Summer Off-Peak	\$0.0700	kWh
(d) Winter Mid-Peak	\$0.0947	kWh
(e) Winter Off-Peak	\$0.0700	kWh

Definitions:

Summer: June 1 through October 31.  
On-Peak: Summer Weekdays, noon to 6 pm, except holidays.  
Mid-Peak: Weekdays, 8 am to noon, 6 pm to 11 pm, except holidays.  
Off-Peak: All remaining hours.

Winter: November 1 through May 31.  
Mid-Peak: Weekdays, 8 am to 11pm, except holidays.  
Off-Peak: All remaining hours.

Holidays are New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

(5) Energy rate shall be increased or decreased according to Sec. 13.

(6) Minimum Charge \$2,809.28 Month

The minimum charge shall be the sum of the Customer Service Charge plus the Minimum Distribution and Reliability Services Demand Charges.

**SECTION 6. SCHEDULE XL-TOU SECONDARY  
EXTRA LARGE GENERAL SERVICE SECONDARY OVER 1,000 KVA**  
(Last Update 6/11/13, Resolution 28,619)

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(A) Basic Service Rate Customers serviced below 2.4 kV qualify for secondary service.		
(1) Customer Service Charge	\$112.37	Meter
(2) Distribution Demand Charge		
(a) Minimum	\$8,405.39	Month
(b) All kVA	\$10.51	kVA
(3) Reliability Services Demand Charge		
(a) Minimum	\$6,265.84	Month
(b) All kVA	\$7.82	kVA
(4) Energy Charge (Includes ECAC charge)	\$0.1093	
(a) Summer On-Peak	\$0.1511	kWh
(b) Summer Mid-Peak	\$0.1022	kWh
(c) Summer Off-Peak	\$0.0755	kWh
(d) Winter Mid-Peak	\$0.1022	kWh
(e) Winter Off-Peak	\$0.0755	kWh

Definitions:

Summer: June 1 through October 31.

On-Peak: Summer Weekdays, noon to 6 pm, except holidays.

Mid-Peak: Weekdays, 8 am to noon, 6 pm to 11 pm, except holidays.

Off-Peak: All remaining hours.

Winter: November 1 through May 31.

Mid-Peak: Weekdays, 8 am to 11pm, except holidays.

Off-Peak: All remaining hours.

Holidays are New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

(5) Energy rate shall be increased or decreased according to Sec. 13.

(6) Minimum Charge \$14,783.60 Month  
The minimum charge shall be the sum of the Customer Service Charge plus the Minimum Distribution and Reliability Services Demand Charges.

**SECTION 7. SCHEDULE XL-TOU PRIMARY  
EXTRA LARGE GENERAL SERVICE PRIMARY OVER 1,000 KVA**  
(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Basic Service Rate Customers serviced at 2.4 kV and above, and customers with only one level of transformation below 34.5 kV (excepting 12kV/4kV transformations done as part of a voltage conversion effort) qualify for primary service.		
(1) Customer Service Charge	\$112.37	Meter
(2) Distribution Demand Charge		
(a) Minimum	\$7,794.10	Month
(b) All kVA	\$9.74	kVA
(3) Reliability Services Demand Charge		
(a) Minimum	\$5,807.36	Month
(b) All kVA	\$7.25	kVA
(4) Energy Charge (Includes ECAC charge)	\$0.1023	
(a) Summer On-Peak	\$0.1400	kWh
(b) Summer Mid-Peak	\$0.0947	kWh

Description	Amount	Unit/Time
(c) Summer Off-Peak	\$0.0700	kWh
(d) Winter Mid-Peak	\$0.0947	kWh
(e) Winter Off-Peak	\$0.0700	kWh

Definitions:

Summer: June 1 through October 31.

On-Peak: Summer Weekdays, noon to 6 pm, except holidays.

Mid-Peak: Weekdays, 8 am to noon, 6 pm to 11 pm, except holidays.

Off-Peak: All remaining hours.

Winter: November 1 through May 31.

Mid-Peak: Weekdays, 8 am to 11pm, except holidays.

Off-Peak: All remaining hours.

Holidays are New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

(5) Energy rate shall be increased or decreased according to Sec. 13.

(6) Minimum Charge \$13,713.83 Month  
 The minimum charge shall be the sum of the Customer Service Charge plus the Minimum Distribution and Reliability Services Demand Charges.

**SECTION 8. STREET LIGHTING, TRAFFIC SIGNAL, AND FREEWAY LIGHTING SERVICE**  
 (Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Street Lighting		
<p>This schedule is applicable to service for streetlights owned and installed by the City or customers. The Energy Cost Adjustment Charge shall be added to the charges under this schedule, based on estimated usage.</p>		
(1) High Pressure Sodium		
(a) 70W	\$0.949	Lamp
(b) 100W	\$1.305	Lamp
(c) 150W	\$1.629	Lamp
(d) 200W	\$2.353	Lamp
(e) 250W	\$2.430	Lamp
(f) 360W	\$2.997	Lamp
(g) 400W	\$3.344	Lamp

Description	Amount	Unit/Time
(2) Low Pressure Sodium 55W	\$1.046	Lamp
(3) Flourescent		
(a) 85W	\$1.179	Lamp
(4) Incandescent		
(a) 2500 Lumen	\$3.509	Lamp
(b) 4000 Lumen	\$3.931	Lamp
(c) 100W INC	\$7.350	Lamp
(5) Metal Halide		
(a) 250W	\$2.135	Lamp
(b) 400W	\$3.566	Lamp
(6) LED		
(a) 120W	\$2.353	Lamp
(b) 150W	\$2.825	Lamp
(B) Traffic Signal and Freeway Lighting		
This schedule is applicable to traffic signals, mass transit lighting facilities, freeway lights, and freeway ramp lights. These services may be metered or unmetered.		
(1) Customer Service Charge	\$5.93	Service
(2) Energy Charge	\$0.0622	kWh
(3) Energy Cost Adjustment Charge (ECAC):		
(a) All kWh/mo	\$0.1093	kWh
ECAC rate shall be increased or decreased according to Sec. 13.		

**SECTION 9. TEMPORARY SERVICE**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Basic Service Rate		
(1) Customer Service Charge		
(a) 1st calendar month	\$37.84	Service
(b) Each successive month	\$9.46	Service
(2) Energy Charge	\$0.0389	kWh
(3) Energy Cost Adjustment Charge (ECAC):		
(a) All kWh/mo	\$0.1093	kWh
ECAC rate shall be increased or decreased according to Sec. 13.		

For overhead temporary service there shall be an installation charge of five hundred dollars (\$500.00).

Where temporary power is provided by a padmount transformer, Aid-In-Construction charges will apply like permanent service, but after completion of the project, the transformer will be prorated and the remaining money will be refunded to the customer.

Should the temporary service location be relocated during the period of temporary service for the customer's convenience, a relocation charge of two hundred forty dollars (\$240.00) shall be paid by the customer.

**SECTION 10. MISCELLANEOUS CHARGES**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) Penalties		
(1) Restoration of service after payment	\$30.00	Reconnect
(2) Collection activity	\$30.00	Call
(3) Disconnect after illegal connection	\$100.00	Violation
(4) Service call	\$50.00	Call
(5) Return Item Charge	\$35.00	Each
(6) Repairs and replacements due to illegal connections	At Cost	Each
(7) Energy diversion	\$500.00	Violation
(8) Late Fee (on past due balances)	1.5%	Month
(9) Collection Agency Fee	24% of Debt Total Due	Each
(10) Collection Agency Court Fee or Secondary Collection Fee	33% of Debt Total Due	
(B) Connections (Aid-In-Construction)		
(1) Relocation of existing overhead or underground lines	100%	Actual Costs
(2) Feasibility Studies	100%	Actual Costs
(3) Engineering	100%	Actual Costs
(4) Installation of new on-site facilities necessary to serve customer	100%	Actual Costs
(5) Special Remote Meter	100%	Actual Costs
(6) "Actual Costs" shall mean all costs to the Burbank Water and Power Department associated with the providing of the described service, as determined by the General Manager and shall include, but need not be limited to, contract labor, meters, transformers, switches, other equipment and materials.		
(7) Installation of new off-site facilities necessary to serve multi-family dwellings or large high-rise industrial developments from underground circuits when improvements are needed in the distribution system in that area.	\$0.480	Gross

Description	Amount	Unit/Time
(8) Installation of new off-site facilities necessary to serve multi-family dwellings or large high-rise industrial developments from underground circuits exclusively for one particular customer.	100%	Actual Costs
(9) Aid-in Construction (AIC) charges may be waived, recovered over a period of time, or otherwise modified provided that the Department receives a benefit equal to or greater than that from the AIC charges that would normally have applied.		
 (C) Deposits		
(1) Each applicant for electric service may be required to guarantee payment of charges for electricity by depositing or otherwise furnishing double the estimated coverage billing for such services, provided that no deposit shall be less than Twenty Dollars (\$20.00).		
(2) Each applicant for a new service connection shall be required to make a deposit equal to the estimated cost of the installation prior to installation, unless waived by the Department under special conditions.		
(3) Each applicant for temporary service shall be required to deposit with the General Manager an amount equal to the estimated bill for electric service to be rendered, including installation and removal of service facilities and the costs of any equipment furnished by City. Such amount shall not be less than Fifty Dollars (\$50.00).		
(4) A deposit of Fifty Dollars (\$50.00) shall be required for consumer requests to test the consumer's meter if such test has been performed on that service in the 12 months immediately preceding. If the meter is inaccurate, the deposit will be refunded and a billing adjustment made. If the meter is accurate, the deposit shall be forfeited.		
 (D) Special Services		
(1) A fee of one hundred twenty-five Dollars (\$125.00) shall be charged for each community banner that is hung by the Department.		
(E) Electric Vehicles(EV)-Level 1 and 2 City AC Charging Stations A fee of \$2.00 per hour as long as vehicle is plugged into the City owned charging station.	\$2.00	per hour

**SECTION 11. CUSTOMER GENERATION**

(Last Update 6/22/10, Resolution 28,138)

**Description**

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- (A) The rate paid by the Burbank Water & Power Department to any "Qualifying Facility" under FERC rules shall be secured on an individual contract basis. Rules specifying terms, conditions, and interconnection requirements as a prerequisite for cogeneration service under this rate schedule, in compliance with FERC Order No. 69, pursuant to PURPA, Section 210, were adopted by the City Council on September 28, 1982.
  
- (B) Excess Solar Net-Metering Compensation - When Available \$0.09870 kWh
  - (1) All kwh delivered to BWP in excess of annual usage by the customer.

**SECTION 12. INTERRUPTIBLE SERVICE**

**Description**

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- (A) Interruptible service may be available, at the discretion of the General Manager, to industrial customers who demonstrate to the satisfaction of the General Manager, that the industrial facility can tolerate unscheduled interruptions without creating an adverse impact on the power system. The interruptible rate shall be negotiable between the customer and the General Manager, and secured on an individual contract basis, and subject to the rules and regulations.

**SECTION 13. ENERGY COST ADJUSTMENT CHARGE (ECAC)**

(Last Update 6/11/13, Resolution 28,619)

**Description**

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- (A) Computation of the ECAC  
The General Manager shall establish an ECAC each month based on estimated energy sales sufficient to recover the cost of energy with consideration of any over or under collections. The cost of energy shall include:
  - (1) The cost of all fuel used for the generation of electricity including expenses in the handling and transportation of fuel up to the point where the fuel enters the boiler or turbine;

- (2) The cost at the point of receipt by the utility of electricity purchased for resale. It shall include, also, net settlements for exchange of electricity or power such as economy energy, off peak energy for on peak energy, spinning reserves capacity, etc;
- (3) The cost payable to others for transmission of the utility's electricity over transmission facilities owned by others;
- (4) The cost payable to others for power system operation and dispatching the utility's electricity;
- (5) The cost of water required for electrical generation;
- (6) Taxes and other fees for transmission of the utility's electricity;
- (7) The costs payable to others for the operation and maintenance for the utility's transmission facilities located outside Burbank;
- (8) The costs of payments made to the City for the ECAC portion of gross sales of electrical energy under Section 33 of the Charter;
- (9) Costs of funding for competitiveness.
- (10) The rates sated in this fee schedule are based on an overall ECAC rate of \$.1093/kWh. Any increase or decrease in the ECAC rate above or below this level shall be applied as a uniform cents/kWh charge to each energy rate block in each rate schedule.

Limitation:

The monthly ECAC shall not increase or decrease by more than ten (10) percent from the prior month's ECAC.

**SECTION 14. STANDBY SERVICE (SCHEDULE S)**

(Last Update 6/11/13, Resolution 28,619)

Description	Amount	Unit/Time
(A) <u>BACK-UP SERVICE</u>		
<p>Electric capacity and energy supplied by BWP during an unscheduled outage of the customer's source of on-site non-utility generation to replace power ordinarily generated by the on-site non-utility generation facilities. Customers taking Back-Up Service shall notify BWP within 24 hours after the initiation of each outage of the customer's source of on-site non-utility generation.</p>		

OR

MAINTENANCE SERVICE

Electric capacity and energy supplied by BWP during a scheduled outage of the customer's source of on-site non-utility generation to replace power ordinarily generated by the on-site non-utility generation facilities. Maintenance Service will be provided for outages scheduled with BWP pursuant to a power purchase agreement between BWP and the customer, or scheduled with BWP at least 30 days in advance. Maintenance Service will not be permitted during the months of June through October. During other periods, BWP will not unreasonably withhold approval of Maintenance Service.

OR

Both Back-Up Service and Maintenance Service

- |   |          |        |
|---|----------|--------|
| (1) Demand Charge   |          |        |
| (a) Peak kW/kVA   | \$16.85  | kW/kVA |
| (2) Energy Cost Adjustment Charge: (Sec. 13)  | \$0.1093 | kWh    |
| (a) During an Energy Cost Crisis, the ECAC for Back-Up Service or Maintenance Service shall be equal to the average variable cost of the most expensive 10 megawatts of resources actually operated by BWP. In the case of utility-operated resources, this is calculated as the variable fuel cost plus \$0.01/kWh. In the case of purchased power, this is calculated as the purchase rate, plus any required wheeling cost, plus \$0.01/kWh. |          |        |

<b>Description</b>	<b>Amount</b>	<b>Unit/Time</b>
(b) Energy Cost Crisis Any day when the variable cost of purchased power delivered at SP 15 or Palo Verde as reported by Dow Jones exceeds \$0.10/kWh, or the cost of natural gas delivered in Southern California as reported by Gas Daily exceeds \$10.00 per million BTU. The General Manager or designee will notify all Backup and Maintenance Service customers by email on a day-ahead basis of any day when the day-ahead prices reach these levels, and on a same-day basis when the real-time market prices reach these levels.		
(3) Minimum Charge		
(a) The Minimum Charge shall be the Demand Charge.	\$16.85	kW/kVA

(B) SUPPLEMENTAL SERVICE

Electric capacity and energy supplied by BWP on a regular basis to supplement the customer's power requirement in addition to that ordinarily supplied by the on-site non-utility generation facilities.

- (1) All customers taking Supplemental Service shall be billed at the appropriate rate schedule for their level of connection. Customers connected through transformers with less than 250 kilovolt-amperes (kVA) of capacity will be served under Schedule D. Customers connected through transformers with more than 250 kVA of capacity will be served under Schedule L or XL.

Refer to Schedule D, L-TOU, or XL-TOU as appropriate.

- |   |         |        |
|---|---------|--------|
| (a) Billing Demand for Supplemental Service<br>The Billing Demand for Supplemental Service shall be equal to the actual demand by the customer in excess of the Billing Demand for Backup Service and Maintenance Service in any month. | \$16.85 | kW/kVA |
| (b) Pro-ration of Energy Consumption Between Supplemental Service and Back-up Service or Maintenance Service.   |         |        |

For the purpose of calculating the applicable energy charges for a customer using both Supplemental Service and Backup and Maintenance Service in any day, the daily kWh consumption shall be divided between the two categories in proportion to the billing demand for each service for that month.

(C) Customers Exempted from Schedule S

- (1) Customers with less than 20 kW of on-site generation.
- (2) Customers with on-site generation that is used exclusively when service from the utility is not available, plus testing not to exceed 48 hours per year.
- (3) Customers with renewable energy systems (such as solar and wind) of 1000 kW or less, total.

**SECTION 15. PUBLIC BENEFITS CHARGE**

(Authority: California Public Utilities Code Sec. 385)  
(Added 6/20/06, Resolution 27,258)

The Public Benefits Charge is 2.85% of the retail charge to a customer for electric service.

**SECTION 16. STREET LIGHTING SURCHARGE**

(Authority: Burbank City Charter - Section 33)  
(Added 6/20/06, Resolution 27,258)  
(Last Update 6/19/07, Resolution 27,486)

The Street Lighting Surcharge is 1.50% of the retail charge to a customer for electric service.

<b>ARTICLE XI</b> <b>WATER RATES AND CHARGES</b>
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**SECTION 1. SINGLE FAMILY RESIDENTIAL SERVICE**

(Last Update 6/11/13, Resolution 28,619)

The total charge shall be the sum of the Water Availability Charge, Quantity Charge, and a Water Cost Adjustment Charge (WCAC) as established in this section.

Description	Amount	Unit/Time
(A) Water Availability Charge Size of Meter: All	\$10.78	Month
(B) Quantity Charge		
First 15 HCF/mo	\$1.114	100 Cubic Feet
Next 15 HCF/mo	\$1.372	100 Cubic Feet
All additional HCF/mo	\$1.727	100 Cubic Feet
(C) Water Cost Adjustment Charge (WCAC)	\$1.642	100 Cubic Feet
(D) Minimum Charge		

The minimum charge per customer shall be the Water Availability Charge.

**SECTION 2. MULTI-FAMILY RESIDENTIAL, COMMERCIAL AND INDUSTRIAL SERVICE**

(Last Update 6/11/13, Resolution 28,619)

The total charge shall be the sum of the Water Availability Charge, Quantity Charge, and a Water Cost Adjustment Charge (WCAC) as established in this section.

Description	Amount	Unit/Time
(A) Water Availability Charge Size of Meter: All	\$10.78	Month
(B) Quantity Charge		
1. Summer HCF (June 1 - October 31)	\$1.533	100 Cubic Feet
2. Non-summer HCF (November 1 - May 31)	\$0.715	100 Cubic Feet
(C) Water Cost Adjustment Charge (WCAC)	\$1.642	100 Cubic Feet
(D) Minimum Charge		
(E) Water Efficiency Non-Compliance		
1. First year of non-compliance	25% of all water charges	
2. Subsequent years of non-compliance	50% of all water charges	

The minimum charge per customer shall be the Water Availability Charge.

(F) Unmetered City Landscape Service

Unmetered City landscape service charge for areas less than 100 square feet shall be the sum of the Water Availability Charge in this Section and the Quantity Charge plus the Water Cost Adjustment Charge of one unit for each location. Cumulative billing for unmetered City landscape service may be approved by the BWP General Manager.

Description	Period	Amount	Unit/Time
(G) Combination Domestic/Fire Service (F.M. Meter)			
The total charge for a combination domestic/fire service (F.M. meter) shall be the sum of the Water Availability Charge in Section 6, the Quantity Charge, and the Water Cost Adjustment Charge (WCAC).			

**SECTION 3. NEW SERVICE INSTALLATIONS**  
 (Last update 6/22/04, Resolution 26,737)

Description	Period	Amount	Unit/Time
(A) Connection Fees for New Installations	5/8 inch	\$427.00	
	3/4 inch	\$608.00	
	1 inch	\$960.00	
	1½ inch	\$1,813.00	
	2 inch	\$2,730.00	
	3 inch	\$4,800.00	
	4 inch	\$7,466.00	
	6 inch	\$13,865.00	
	8 inch	\$20,478.00	
	10 inch	\$26,984.00	
	12 inch	\$45,862.00	
(B) Hook Up Fees	All	Actual Cost	

**SECTION 4. TEMPORARY SERVICE**  
 (Last Update 6/22/10, Resolution 28,138)

The total monthly charge shall be the sum of a Processing Fee, a Service Charge, a Quantity Charge, and a Water Cost Adjustment Charge (WCAC) as established in this section. In addition, if a fire hydrant meter is required for the temporary service, a meter Rental Rate shall be charged.

Description	Period	Amount	Unit/Time
(A) Processing Fee			
(1) Open Account		\$30.00	Each Occurrence
(B) Service Charge			
(1) Metered Service		Same as Section 2	Month
(2) Unmetered Service		\$30.00	Month
(C) Quantity Charge and WCAC			
The Quantity Charge for unmetered water shall be made as follows:			
(1)	For concrete curbs - three units per one hundred lineal feet.		
(2)	For settling trenches not exceeding two feet in width and five feet in depth - six units per one hundred lineal feet.		

Description	Period	Amount	Unit/Time
(3) For larger trenches a proportional charge shall be made as estimated by the Manager of the Water Division.			
(4) For concrete walks - one and one half units per one hundred square feet.			
(5) For settling graded streets - three quarters of one unit per one hundred square feet.			
(6) For mixing and curing concrete - three quarters of one unit per cubic yard.			
(7) For mixing and curing concrete by a patented process - one third of one unit per cubic yard.			
(8) For settling filled ground a charge will be made for a quantity of water equal to one-third the cubic contents of the fill rates provided in this chapter.			
(9) For miscellaneous uses not herein specified, the quantity shall be estimated by the Water Division.			

One unit of water equals one hundred cubic feet. A quantity charge and WCAC shall be based on the water use estimated above and shall be two (2) times the rate specified in the Multi-Family Residential, commercial, and Industrial Service.

(D) Fire Hydrant Meter Rental

(1) Deposit		\$900.00	Each Occurrence
(2) Rate		\$5.00	Day

(E) Estimated Monthly Billing

A one hundred dollar (\$100.00) charge shall be made to cover the expense of estimating the billing each month for each meter not returned for reading and checking as provided in the Water Rules and Regulations Act 4.36(d).

**SECTION 5. PRIVATE FIRE SERVICE**

(Last Update 6/19/12, Resolution 28,540)

The total monthly bill shall be the sum of the Water Availability Charge, Quantity Charge, and a Water Cost Adjustment Charge (WCAC) as established in this section.

Description	Period	Amount	Unit/Time
(A) Service Charge			
(1) 2 inch or smaller		\$20.90	Month
4 inch		\$35.53	Month
6 inch		\$64.79	Month
8 inch		\$114.95	Month
10 inch		\$188.10	Month
12 inch		\$274.10	Month

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**Description**

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## (B) Quantity Charge

The Quantity Charge shall be three (3) times the rate specified in Section 2.

## (C) WCAC

The WCAC shall be three (3) times the rate specified in Section 2.

## (D) Hook-Up Fees

Actual Cost

**SECTION 6. WATER COST ADJUSTMENT CHARGE (WCAC)**

(Last Update 6/19/12, Resolution 28,540)

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**Description**

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## (A) Purpose

The Quantity Charge is subject to a purchased water cost adjustment charge (WCAC) as specified in this section in order to compensate the City for its varying costs of purchasing or producing water. The WCAC shall be adjusted when the Balancing Account is less than one month or greater than three-months purchased water and shall be calculated to the nearest five mills (\$0.005). The monthly WCAC shall not increase or decrease by more than ten (10) percent from the prior month's WCAC.

## (B) Formula

For all water rates, except the school rate, the adjustment shall be determined in accordance with the following formula:

$$\text{Adjustments (mills per unit)} = \frac{1000 \times \text{Estimated Water Costs}}{\text{Estimated Units of Water Sales} \times .95}$$

## (C) Definitions

- (1) "Estimated Water Costs" shall mean the total cost to the City of purchased water delivered to the City from the Metropolitan Water District (MWD) or other independent suppliers, basin replenishment water, related MWD charges, Readiness to Service Charge and Capacity Reservation Charge, chemical costs for treating the water, including granular activated carbon, compliance water testing, ULARA watermaster expense related to the maintenance, protection, and/or development of basin water resources and the total cost to the City for electric power to pump water. All such costs shall be estimated monthly by the General Manager for the next 12-month period. The WCAC Balancing Account will be adjusted by any under or over-collections of water costs exceeding the Balancing Account limits experienced by the City. The City Council will be advised of any change in the WCAC rate.
- (2) "Estimated Units of Water Sales" shall mean: the hundreds of cubic feet of potable water sales for the next 12-month period as estimated by the General Manager.

**SECTION 7. MISCELLANEOUS WATER CHARGES**

(Last Update 6/11/13, Resolution 28,619)

The total monthly bill shall be the sum of the Water Availability Charge, Quantity Charge, and a Water Cost Adjustment Charge (WCAC) as established in this section.

Description	Period	Amount	Unit/Time
(A) Penalties			
(1) Restoration of Services after non- payment		\$30.00	Reconnection
(2) Disconnection after illegal connection		\$100.00	Violation
(3) Service Call - non payment		\$50.00	Call
(4) Return Item Charge		\$35.00	Check
(5) Late Fee (on past due balances)		1.5%	Month
(6) Repairs and replacements due to illegal water connections		At Cost	Each Occurrence
(7) Collection Activity		\$30.00	Call
(8) Emergency Turn on/off customer request after hours		\$25.00	Call
(9) Penalty for unauthorized connection to department facilities		\$500.00	Violation
(10) Penalty for unauthorized use of water through a department facility		\$500.00	Violation
(11) Collection Agency Fee	20% of Debt Total Due		Each
(12) Collection Agency Court Fee or Secondary Collection Fee	33% of Debt Total Due		
(B) Water Distribution Main Charge (When applicant or his predecessor in interest has not previously paid such charge.)			
(1) Water Main Charge		\$85.00	Front foot of parcel adjacent to the water main
(C) Water Main Replacement Fee (Water Rules and Regulations Section 4.34)			
(1) 8-inch main		\$85.00	Front foot of parcel adjacent to the water main
(2) 12-inch main		\$125.00	Front foot of parcel adjacent to the water main

Description	Period	Amount	Unit/Time
(D) Miscellaneous Charges			
(1) Special Facilities Charge		100%	Cost
(2) Copies of Rules and Regulations		\$5.00	Copy
(3) Public Fire Hydrant Installations		At Cost	Each Occurrence
(4) Fire Hydrant Flow Test		\$400.00	Each Occurrence
Fire Hydrant Flow Information		\$100.00	Each Occurrence
(5) Inspection Services/Flushing for customer installed domestic/fire service		\$275.00	Each Occurrence
(E) Deposits			
(1) Each applicant for water service may be required to guarantee payment of charges for water by depositing or otherwise furnishing double the estimated average billing for such service, provided no deposit shall be less than twenty dollars (\$20.00)			
(2) Each applicant for a new service connection shall be required to make a deposit equal to the estimated cost of installation prior to installation.			
(3) Each applicant for temporary service shall be required to deposit with the General Manager an amount equal to the estimated bill for water service to be rendered, including installation and removal of service facilities, and the cost of any equipment furnished by the City.			
(4) A deposit of fifty dollars (\$50.00) shall be required for consumer requests to test the consumer's meter if such test has been performed on that service in the 12 months immediately preceding. If the meter is inaccurate, the deposit will be refunded and a billing adjustment made. If the meter is accurate, the deposit shall be forfeited.			
(F) Backflow Prevention			
(1) Applicants for service shall be required to pay a plan check charge to cover costs for evaluating premises for potential cross-connection per Title 17 of the California Administrative Code. Such fee shall be \$50.00 minimum, up to actual costs for large facilities.			
(2) Where backflow prevention device must be maintained and tested, an administrative fee of \$5.50 per month shall be charged.			
(G) Water Testing Fees			
Fees for water tests will be charged at the current laboratory contract rates. No mark-up will be charged.			

**SECTION 8. RECYCLED WATER RATES**

(Last Update 6/11/13, Resolution 28,619)

Description	Period	Amount	Unit/Time
(A) Recycled Water Service			
The total charge shall be the sum of the Water Availability Charge and the Quantity Charge as established in this section.			
(1) Water Availability Charge	All	\$10.78	Month
(2) Quantity Charge		\$2.460	100 Cubic Feet
(B) Temporary Recycled Water Services Monthly Truck Rate: RT-1			
The total monthly charge shall be the sum of a Processing Fee and a Flat Rate Quantity Charge as established in this section. A refundable deposit for the fire hydrant meter is also required.			
(1) Processing and Deposit Fee			
(a) Open Account		\$100.00	Each Occurrence
(b) Hydrant Meter Deposit		\$900.00	Each Occurrence
(2) Flat Rate Quantity Charge		\$100.00	Truck/Month
Period: July 1, 2008			
(D) New Recycled Water Service			
(1) The Connection Fee for Reclaimed Water Service shall be the same as that for domestic water as established in Section 3.A.			
(2) Hook-Up Fee	All	Actual Cost	

**SECTION 9. PHYSICAL SOLUTION WATER COST**

(Added 6/22/99, Resolution 25,543)

(Last Update 6/11/13, Resolution 28,619)

The water rights in the Upper Los Angeles River Area were established by the JUDGMENT AFTER TRIAL BY COURT in Superior court Case No. 650079, entitled **The City of Los Angeles, A Municipal Corporation, Plaintiffs vs. City of San Fernando, et al., Defendants**. Under the Judgment, certain parties have rights to Physical Solution Water upon payment of specified charges. Valhalla and Lockheed have the right to 300 acre-feet and 25 acre-feet of water respectively.

From time to time, other property owners, not covered by the Judgment, have a need to produce ground water for temporary and/or long term dewatering activities relating to construction, building foundations, basements or underground facilities, and for property soil and groundwater contamination clean up activities. The water is typically discharged to a storm drain or sewer. The City of Burbank should be compensated for the removal of this water from the groundwater basin. The charge for this water will be the Physical Solution Water Charge plus an Administrative Fee.

(A) Physical Solution Water Charge

The charge for Physical Solution water in Burbank is determined by Section 9.4 of the Judgment.

- (1) For Fiscal Year 2013/2014 the charge to Vahalla and Lockheed for the first 300 acre-feet and 25 acre-feet respectfully will be \$668.00 per acre-foot.
- (2) Vahalla and Lockheed production exceeding that specified in 1 above, and all other production for dewatering or soil/groundwater clean up activities, will be charged \$1383.00 per acre-foot.

(B) Administrative Fee

An Administrative Fee of \$50.00 will be added to each monthly billing.

It is the responsibility of the producer to report the monthly water extraction to the Burbank Water & Power Department, Water Division and the Upper Los Angeles River Area Watermaster. The extraction volume shall be reported prior to the 15th of the following month.

**ARTICLE XII  
FIBER OPTIC RATES AND CHARGES**

**SECTION 1. GENERAL SERVICE**

(Last Update 6/19/12, Resolution 28,540)

Description	Amount	Unit/Time
(A) Dark Fiber Lease Rate (applicable to retail service only)	\$225.00	Per Fiber/Per Mile/Per Month
(B) Minimum Charge The minimum charge shall be one-mile.		
(C) New Service Installations  The connection fee for New Installations is an aid-in-construction charge to recover costs incurred in providing fiber optic service. For each project, an estimate will be generated. Billing will be for actual charges unless they exceed the original estimate, in which case billing will be for the estimated amount only. This is a one-time, non-recurring charge.		

**SECTION 2. COMMUNICATIONS TRANSPORT SERVICES (CTS) - VIDEO**

(Last Update 2/28/06, Resolution 27,184)

(A) Recurring Monthly Charges

Service Type	<u>Month-to-Month Agreement</u>	<u>One-Year Agreement</u>	<u>Three-Year Agreement</u>	<u>Five-Year Agreement</u>
Video transport 0-15 miles*	\$1,100	\$1,000	\$950	\$850
Video transport > 15 miles*	\$1,485	\$1,350	\$1,283	\$1,148
Video transport to "The Switch" hub*	\$1,100	\$1,000	\$950	\$850
Video Net Gig Ethernet	\$3,850	\$3,500	\$3,325	\$2,975

(B) Non-Recurring Monthly Charges (Connection Fees)

Service Type	<u>Month-to-Month Agreement</u>	<u>One-Year Agreement</u>	<u>Three-Year Agreement</u>	<u>Five-Year Agreement</u>
Video transport 0-15 miles*	\$1,100	\$550	n/c	n/c
Video transport > 15 miles*	\$1,485	\$743	n/c	n/c
Video transport to "The Switch" hub*	\$1,100	\$550	n/c	n/c
Video Net Gig Ethernet	\$3,850	\$1,925	n/c	n/c

\* Unidirectional Service

\*\* Bidirectional Service

**BURBANK WATER AND POWER BOARD  
MINUTES OF MEETING  
MARCH 7, 2013**

Mr. Adams called the regular meeting of the Burbank Water and Power Board to order at 5:00 p.m. in the third floor Board room of the BWP Administration Building, 164 West Magnolia Boulevard, Burbank, California.

Ms. Hovanessian led the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Present:** Mr. Adams, Mr. Jamentz, Ms. Kronzek, Mr. Olson, Mr. Smith, Mr. Eskandar, Ms. Hovanessian

**Present:** Mr. Davis, General Manager; Mr. Compton, Chief Technology Officer; Mr. Somoano, Assistant General Manager, Electric; Mr. Mace, Assistant General Manager, Water; Mr. Fletcher, Assistant General Manager, Power; Ms. Fletcher, Assistant General Manager, Customer Service and Marketing; Mr. Liu, Chief Financial Officer; Ms. Riley, Sr. Assistant City Attorney; Ms. Meyer, Marketing Manager; Mr. Bleveans, Power Resource Manager; Mr. Adkins, Financial Accounting Manager/BWP; Mr. Baldwin, Assistant General Manager, Special Projects; Mr. Joyce, Electrical Engineering Associate; Ms. Hillesland, Administrative Officer; Ms. McGinley, Legislative Analyst; Christopher Chwang, Sr. Assistant City Attorney; Mr. Nos, Citizen; Ms. Hickman, Recording Secretary.

**INTRODUCTION OF ADDITIONAL AGENDA ITEMS**

None requested.

**ORAL COMMUNICATIONS**

Mr. Adams called for oral communications at this time. Appearing to comment was David Nos.

**CONSENT AGENDA**

It was moved by Mr. Eskandar, seconded by Mr. Smith, and carried 6-0 to approve the minutes of the regular meeting of February 7, 2013. (Ms. Hovanessian abstained as she was absent in February)

**END OF CONSENT CALENDAR**

**REPORTS TO THE BOARD**

**BWP OPERATIONS AND FINANCIAL REPORTS**

Mr. Liu reported that for the month of January electric load was down 2%. Power supply costs were below budget by \$1.3 million due to refinancing on bonds, power invoice true ups and operational efficiency. This resulted in an income before Aid in Construction of -\$696,000. For the year, electric load is 3-1/2% below budget. Power supply cost is below budget by 11%. The wholesale margin was \$1.5 million. Operating expenses were better than budgeted by \$1.6 million. Income before Aid in Construction was \$13.9 million and \$6 million better than budgeted. The Magnolia Power Plant's return to service has been delayed.

Water usage was down in January by 5% due to cooler weather. Recycled sales were down due to the MPP overhaul. Water supply costs were lower than budgeted by \$44,000. Income before Aid in Construction was -\$280,000 and -\$147,000 lower than budgeted. For the year, water sales are above budget by 2%. Recycled sales are below budget by 40% and water supply expenses are below budget by \$162,000. Income before Aid in Construction was \$952,000, slightly lower than budgeted.

Mr. Davis talked about the changes to the monthly report. The Board was asked what type of topics they would like to see in the Monthly Operations report. Members would like to see outage reports, operating updates, charts, pictures and updates on the turf removal program.

Mr. Davis and Mr. Liu responded to Board member questions.

No action was taken.

### **SOLAR POWER PANEL REBATE PROGRAM**

Mr. Joyce provided an update on BWP's solar support program. He gave a brief background on the program and commented that there are 140 installations in Burbank as of today. Prices for solar panels have dropped over the last few years which have increased interest in BWP's program.

Currently, staff is recommending that BWP maintain the current solar rebate levels for residential and small commercial installations, hold a lottery in July 2013 to allocate rebate funding, continue to keep the Solar Support Program closed to new applications for large commercial installations and cap rebates to 25% of the installed project cost.

Mr. Davis and Mr. Joyce answered Board member questions.

### **MOTION**

It was moved by Mr. Jamentz, seconded by Mr. Eskandar and carried 7-0 to maintain the current solar rebate levels for residential and small commercial installations during Fiscal Year 2013-14; hold a lottery in July 2013 to allocate rebate funding; continue to keep the Solar Support Program closed to new applications for large (over 30 kilowatt) commercial installations; cap rebates to 25% of the installed project cost.

### **FISCAL YEAR 2013/14 BUDGET**

Mr. Davis reviewed the proposed Fiscal Year 2013/14 Annual Budget pointing out small changes made since the February 7, 2013 BWP Board meeting. The changes did not alter the rate drivers, or materially impact the operating income, cash reserves or rating agency ratios of either Water or Electric Funds.

The proposed 1.75% electric rate increase is primarily driven by higher energy and fuel costs, cost of compliance with legislated CA Renewable Portfolio Standards, costs no longer offset in part by the capitalization of labor as modernization projects are completed, and depreciation on assets.

A 4.75% water rate increase is being proposed due to MWD rate increases. MWD imposed a 5.0% rate increase in January 2013 and will impose a 5.0% increase in January 2014.

Mr. Davis pointed out that even with the proposed rate increases, Burbank's electric and water rates are among the lowest in the region.

Mr. Davis answered Board member questions.

**MOTION**

It was moved by Mr. Olson, seconded by Mr. Jamentz and carried 7-0 to endorse and recommend to the City Council the Fiscal Year 2013/14 Budget with the overall rate increases of 1.75% for the Electric Fund and 4.75% for the Water Fund.

**WILD ROSE GEOTHERMAL PROJECT**

Mr. Bleveans explained the need for executing a Power Sales Agreement with SCPPA to purchase 2.49 MW of geothermal energy. SCPPA will be entering into a long-term agreement with ORNI 47 LLC, a subsidiary of Ormat Technologies, Inc., to purchase 100% of the output from the Wild Rose geothermal facility for a 20-year term. The facility is located in Mineral County, Nevada. Burbank will receive the rights to 15.38% of the output and LADWP will be getting the balance of 84.62%. The Wild Rose Project's performance risk rests with Ormat and not with Burbank.

The Wild Rose Project is not unlike projects BWP has done in the past. There will be a fixed price \$99.00/MWh. The renewable energy will be delivered through the Mead Substation which connects to Burbank's transmission system. This project should enable Burbank to complete the fulfillment of its 33% RPS requirement to 2020.

**MOTION**

It was moved by Mr. Eskandar, seconded by Ms. Hovanessian, and carried 7-0 to approve BWP's request that the City Council authorize the General Manager of Burbank Water and Power to execute a Power Sales Agreement with the Southern California Public Power Authority for 15.38% of the output from the Wild Rose Geothermal facility.

**SUSTAINABLE BURBANK COMMISSION REPORT**

Mr. Eskandar reported that the following was discussed at the February meeting:

- Ms. McGinley presented the Integrated Water Master Plan to the Commission.
- Ms. Meyer spoke on the Turf Removal Program.
- The Commission had a discussion on its organizational structure.
- Public Works Earth Day will be held April 20, 2013 at the Recycle Center.

**COMMENTS AND REQUESTS FROM BOARD MEMBERS**

Mr. Olson asked for the date of the Boards & Commissions Dinner. The dinner is being held on Friday, April 19.

Mr. Eskandar mentioned that he missed the Reservoir 1 Open House and asked if reminders could be sent out in the future.

Mr. Adams commented on the City's storm water capture. Mr. Davis and Ms. McGinley addressed this.

**INFORMATION FROM STAFF**

**Legislative Update.** Ms. McGinley discussed the following:

**Federal**

- APPA Legislative Rally to be held in Washington, D.C. in March.
- Municipal bonds – keeping them tax-free
- Cyber Security
- Dodd Frank Act
- APPA will be kicking off a policy making board discussion on Mutual Aide at the Legislative Rally in Washington, D.C.

**State**

Ms. McGinley noted that the State of California has 40 new assembly members with over 2000 bills that have been introduced. She will be monitoring the bills that BWP is interested in.

Ms. McGinley answered Board member questions.

**Reservoir 1.** Mr. Mace reported that there were approximately 200 people who attended the Reservoir 1 open house. It was a good turn-out. Contractors will be laying new pipeline in Sunset Canyon Dr. to serve the new reservoir. Hydrotesting of the northern reservoir cell, 1A, is scheduled for the end of March. The project is on budget but a little behind the published schedule. It should go on line in September and be completed by Thanksgiving.

**ADJOURNMENT**

The meeting was adjourned at 8:07 p.m. The next meeting will be held on Thursday, April 4, 2013, at 5:00 p.m. in the third floor Board room at Burbank Water and Power.



Pat Hickman  
Recording Secretary



Ron Davis  
Secretary to the Board



Martin Adams, Chair, BWP Board