

Metropolitan Water District of Southern California

Team Budgeting Summary Reports – FY 2018/19 and FY 2019/20

Org By Account At Budget Level Account Sequence with Labor Grouping All Teams Version 1

Chief Administrative Officer Group

00940-Office of Administrative Services Section Mgr

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	527,892	546,425	640,555	662,549
4200094 Leave Related Labor Additives	120,307			
4200095 Non-Leave Labor Additives (prior to FY07 a	399,509	347,941	427,297	462,447
Total Regular Labor	1,047,708	894,366	1,067,852	1,124,996
4220005 Straight Time, District Temp.		17,500		
4220095 Non-Leave Labor Additives (District Temp)		8,692		
Total District Temp		26,192		
4230072 Cellular Devices Allowance	1,140	1,200	1,200	1,200
43000 Materials & Supplies	327	20,000	20,000	20,000
4300050 Software Licensing & Support			4,200	2,000
4300056 Computer Hardware Supplies	224			
4300058 Office Supplies	27			
4300062 Safety and Medical Supplies	521			
44200 Travel Expenses	189		6,000	6,000
4420030 Meals	63			
4420050 Mileage	121			
4430010 Telephone - Regular		3,500		
4430020 Cellular Phone	324	400	400	400
44700 Equipment Expensed	1,780		600	
44900 Memberships & Subscriptions			700	700
4490051 Associations-Individual Memberships	130			
45100 Reference Books		500	300	300
45200 Training & Seminars Costs		12,100	18,000	6,000
4520010 Registration Fees	13,750			
45250 Conferences & Meetings	1,987	4,300	4,300	4,300
45400 Outside Services - Professional	49,881	11,000	61,000	86,000
45500 Outside Services - Non Professional /			1,157,100	1,352,900
45600 Graphics & Reprographics	197	1,000	600	600
Total Other	70,661	54,000	1,274,400	1,480,400
Totals	1,118,369	974,558	2,342,252	2,605,396

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Chief Administrative Officer Group

00980-Contracting Services Unit

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	258,674	294,293	318,646	328,205
4200010 Over-Time	516	3,000	3,000	3,000
4200094 Leave Related Labor Additives	59,030			
4200095 Non-Leave Labor Additives (prior to FY07 a	196,025	188,668	213,894	230,477
Total Regular Labor	514,245	485,961	535,539	561,682
42300 Subsidies & Incentives	50		200	200
4230072 Cellular Devices Allowance	780	600	1,200	1,200
4300050 Software Licensing & Support			1,000	1,000
4300052 Fleet Parts & Supplies	174			
4300057 Computer Software	3,013			
4300058 Office Supplies	7			
4300076 Janitorial Supplies	27			
44200 Travel Expenses		3,300	2,900	2,900
4420030 Meals	108			
4430010 Telephone - Regular		100		
44400 Rent & Leases	11			
4440090 Copiers	2,032			
44900 Memberships & Subscriptions	600	1,800	1,800	1,800
4490050 Associations-Corporate Memberships	450			
4490051 Associations-Individual Memberships	275			
45200 Training & Seminars Costs		900	2,400	2,400
4520010 Registration Fees	658			
45400 Outside Services - Professional	9,800	12,900	12,900	12,900
45500 Outside Services - Non Professional /	62,860	58,300	61,600	61,600
Total Other	80,845	77,900	84,000	84,000
Totals	595,090	563,861	619,539	645,682

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00981-Document Services Unit

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	145,373	264,181	173,234	178,431
4200094 Leave Related Labor Additives	33,130			
4200095 Non-Leave Labor Additives (prior to FY07 a	110,018	168,220	115,559	124,541
Total Regular Labor	288,521	432,401	288,793	302,972
4230072 Cellular Devices Allowance			1,100	1,100
43000 Materials & Supplies		800		
4300058 Office Supplies			200	200
44700 Equipment Expensed			200	200
44900 Memberships & Subscriptions		200	200	200
45100 Reference Books		100	100	100
45250 Conferences & Meetings	122			
45600 Graphics & Reprographics		100		
Total Other	122	1,200	1,800	1,800
Totals	288,643	433,601	290,593	304,772

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00987-Environmental Planning Section

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	1,487,963	1,666,520	1,917,849	2,132,441
4200010 Over-Time	8,469			
4200025 Standby Pay	21,503			
4200094 Leave Related Labor Additives	340,366			
4200095 Non-Leave Labor Additives (prior to FY07 a	1,130,154	1,061,174	1,279,343	1,488,403
Total Regular Labor	2,988,455	2,727,694	3,197,192	3,620,844
42300 Subsidies & Incentives			4,000	4,000
4230072 Cellular Devices Allowance	2,690	2,300		
43000 Materials & Supplies	4,515	2,200	6,800	6,800
4300053 Electrical & Electronic Supplies	38			
4300058 Office Supplies	51			
4300062 Safety and Medical Supplies	1,176			
44200 Travel Expenses	13,584	34,700	39,200	37,700
4420030 Meals	1,146			
4420050 Mileage	5,469			
4430060 Mail & Postage	19			
4440090 Copiers			4,094	4,094
44700 Equipment Expensed	1,391			
44800 Advertising	202	6,000	1,000	1,000
44900 Memberships & Subscriptions		5,900	3,800	3,800
4490050 Associations-Corporate Memberships	250			
4490051 Associations-Individual Memberships	1,425			
45100 Reference Books	1,317	850	2,700	2,700
45200 Training & Seminars Costs		8,200	9,845	9,495
4520010 Registration Fees	1,720			
45250 Conferences & Meetings	4,236	7,100	8,750	8,750
45400 Outside Services - Professional	823,545	550,000	800,000	700,000
45600 Graphics & Reprographics	89	400	400	400
45650 Taxes & Permits	28,890	10,000	1,550,000	170,000
Total Other	891,753	627,650	2,430,589	948,739
Totals	3,880,208	3,355,344	5,627,781	4,569,583

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01049-Records Mgmt and Imaging Services

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	678,448	785,387	795,313	784,858
4200010 Over-Time	1,658	2,000	2,000	2,000
4200094 Leave Related Labor Additives	154,869			
4200095 Non-Leave Labor Additives (prior to FY07 a	514,281	500,952	531,420	548,747
Total Regular Labor	1,349,256	1,288,339	1,328,733	1,335,604
4230072 Cellular Devices Allowance			600	600
43000 Materials & Supplies	28,004	68,400	62,500	65,400
4300050 Software Licensing & Support			5,000	5,000
4300057 Computer Software	3,624			
4300058 Office Supplies	17,883			
4300062 Safety and Medical Supplies	619			
43100 Repairs & Maintenance - Outside Servic		3,000	2,000	2,000
44200 Travel Expenses	24	500	3,100	3,600
4420030 Meals	30			
4420050 Mileage	47			
4430010 Telephone - Regular		600		
4440090 Copiers	53,747	126,000	177,500	177,500
44700 Equipment Expensed	7,236		2,000	2,000
44900 Memberships & Subscriptions	75	300	700	700
45100 Reference Books	30			
45200 Training & Seminars Costs	400	4,900	3,800	3,200
4520010 Registration Fees	180			
45400 Outside Services - Professional	31,133		3,000	
45500 Outside Services - Non Professional /	199,988	253,000	172,800	172,700
45600 Graphics & Reprographics	(128,075)	(381,000)		
Total Other	214,945	75,700	433,000	432,700
Totals	1,564,201	1,364,039	1,761,733	1,768,304

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01104-Business Mgmt Team, Admin Serv

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	775,136	998,990	963,718	1,013,361
4200010 Over-Time	636	7,500	5,000	5,000
4200094 Leave Related Labor Additives	176,741			
4200095 Non-Leave Labor Additives (prior to FY07 a	586,915	639,301	645,093	709,633
Total Regular Labor	1,539,428	1,645,791	1,613,811	1,727,995
4220005 Straight Time, District Temp.	6,363		15,000	15,000
4220094 Leave Related Labor Additives (District Te	438			
4220095 Non-Leave Labor Additives (District Temp)	3,574		7,606	8,031
Total District Temp	10,375		22,606	23,031
4230020 Ride Share Program	477,541	507,300	996,300	996,300
4230072 Cellular Devices Allowance	1,045	1,200	1,200	1,200
43000 Materials & Supplies	15,430		26,800	26,800
4300055 Communication Supplies	900			
4300057 Computer Software	371		1,400	1,400
4300058 Office Supplies	8,414	22,500	10,000	10,000
4300062 Safety and Medical Supplies	1,640		2,000	2,000
44200 Travel Expenses		2,100	2,500	2,500
4430010 Telephone - Regular		700		
4430020 Cellular Phone	390	400	400	400
4430060 Mail & Postage	91,474	87,900	89,000	89,000
44400 Rent & Leases	(97,542)	23,000	34,000	34,000
4440080 Vehicles	292,180	408,000	423,000	423,000
4440090 Copiers	149,839	23,000	10,000	10,000
44450 District Validated Parking	480	500	500	500
44700 Equipment Expensed	943	700	600	600
44900 Memberships & Subscriptions		700	1,000	1,000
44960 Sponsorships			2,000	2,000
45200 Training & Seminars Costs		4,500	2,700	2,500
4520010 Registration Fees	594			
45250 Conferences & Meetings	250	500	1,000	1,000
45500 Outside Services - Non Professional /	5,121	1,300	9,700	9,700
45600 Graphics & Reprographics	2,689		500	500
45650 Taxes & Permits	3,431	3,900	3,600	3,600
Total Other	955,190	1,088,200	1,618,200	1,618,000
Totals	2,504,993	2,733,991	3,254,617	3,369,025

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01105-Procurement Team

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	1,016,500	1,304,876	1,258,172	1,299,567
4200010 Over-Time	383	3,000	3,000	3,000
4200025 Standby Pay	1,849			
4200094 Leave Related Labor Additives	231,718			
4200095 Non-Leave Labor Additives (prior to FY07 a	769,479	832,166	840,625	908,469
Total Regular Labor	2,019,929	2,140,042	2,101,797	2,211,035
4230072 Cellular Devices Allowance	600	600	600	600
43000 Materials & Supplies	118			
4300050 Software Licensing & Support		1,000	9,000	9,000
4300056 Computer Hardware Supplies	33			
4300057 Computer Software	8,818			
4300058 Office Supplies	31		200	200
4300062 Safety and Medical Supplies	44			
43100 Repairs & Maintenance - Outside Servic	1,035			
44200 Travel Expenses	1,205	500	500	500
4420030 Meals	53			
4430010 Telephone - Regular		500		
44900 Memberships & Subscriptions		1,100	1,100	1,100
4490050 Associations-Corporate Memberships	760			
45200 Training & Seminars Costs		3,900	3,900	3,900
4520010 Registration Fees	1,449			
45250 Conferences & Meetings	299		500	1,400
45500 Outside Services - Non Professional /	4,283	10,000		
Total Other	18,728	17,600	15,800	16,700
Totals	2,038,657	2,157,642	2,117,597	2,227,735

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01106-Inventory Management Team

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	292,174	455,882	453,471	476,948
4200010 Over-Time	553	9,100	9,100	9,100
4200025 Standby Pay	171			
4200094 Leave Related Labor Additives	66,645			
4200095 Non-Leave Labor Additives (prior to FY07 a	221,312	294,151	306,545	337,135
Total Regular Labor	580,855	759,133	769,116	823,183
42010 Labor, Agency Temporary	20,490			
Total Agency Temp	20,490			
42300 Subsidies & Incentives	500	1,200	2,400	2,400
4230072 Cellular Devices Allowance	50	600	600	600
43000 Materials & Supplies	242		2,000	2,000
4300021 Fuels:Gasoline(Effective:07/01/06)	928			
4300053 Electrical & Electronic Supplies	43			
4300058 Office Supplies	347	500		
4300062 Safety and Medical Supplies	453	1,000		
4300066 Tools	409			
4300076 Janitorial Supplies	124			
4300080 Painting & Coating Supplies	23			
44200 Travel Expenses	280	800	800	800
4430010 Telephone - Regular		300		
4430030 Pagers, Beepers	27	200		
45200 Training & Seminars Costs			1,000	1,000
45500 Outside Services - Non Professional /	281		400	400
Total Other	3,707	4,600	7,200	7,200
Totals	605,052	763,733	776,316	830,383

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01107-Professional Service Contract Dev Team

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	607,109	757,414	824,784	849,527
4200010 Over-Time	156	500	500	500
4200025 Standby Pay	1,920			
4200094 Leave Related Labor Additives	138,384			
4200095 Non-Leave Labor Additives (prior to FY07 a	459,538	482,503	550,413	593,186
Total Regular Labor	1,207,107	1,240,417	1,375,696	1,443,213
4300050 Software Licensing & Support		3,500	7,000	7,000
4300057 Computer Software	4,605			
4300058 Office Supplies		300	200	200
44200 Travel Expenses		100	100	100
4430010 Telephone - Regular		100		
4430060 Mail & Postage		100		
44900 Memberships & Subscriptions		300	400	400
4490050 Associations-Corporate Memberships	340			
45200 Training & Seminars Costs		3,100	3,000	3,500
4520010 Registration Fees	2,877			
45600 Graphics & Reprographics		100		
Total Other	7,822	7,600	10,700	11,200
Totals	1,214,929	1,248,017	1,386,396	1,454,413

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01111-Technical Writing Team

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	473,715	515,982	656,634	688,714
4200010 Over-Time	232	500	1,000	1,000
4200025 Standby Pay	1,808			
4200094 Leave Related Labor Additives	107,979			
4200095 Non-Leave Labor Additives (prior to FY07 a	358,571	328,769	438,467	481,175
Total Regular Labor	942,305	845,251	1,096,102	1,170,889
4230072 Cellular Devices Allowance			600	600
43000 Materials & Supplies		1,200		
4300050 Software Licensing & Support	5,000		8,500	8,500
4300057 Computer Software	1,417	1,600		
43100 Repairs & Maintenance - Outside Servic		5,000		
44200 Travel Expenses		200	200	200
4430010 Telephone - Regular		200		
44700 Equipment Expensed			1,000	1,000
44900 Memberships & Subscriptions		400	400	400
4490051 Associations-Individual Memberships	405			
45100 Reference Books		100	300	
45200 Training & Seminars Costs		300		
4520010 Registration Fees	179			
45600 Graphics & Reprographics	355	500		
Total Other	7,356	9,500	11,000	10,700
Totals	949,661	854,751	1,107,102	1,181,589

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01263-Warehousing Team

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
4200005 Straight Time	846,178	1,178,540	1,329,595	1,404,073
4200010 Over-Time	30,786	23,000	23,000	23,000
4200020 Shift Pay	16			
4200025 Standby Pay	5,212	500	1,000	1,000
4200094 Leave Related Labor Additives	197,398			
4200095 Non-Leave Labor Additives (prior to FY07 a	655,510	760,211	897,164	990,719
Total Regular Labor	1,735,100	1,962,251	2,250,760	2,418,792
42010 Labor, Agency Temporary	19,232			
Total Agency Temp	19,232			
4230072 Cellular Devices Allowance	591	1,300	2,400	2,400
43000 Materials & Supplies	6,399			
4300023 Propane	843			
4300050 Software Licensing & Support		2,800	28,000	18,000
4300051 Building and Const Matls	472			
4300052 Fleet Parts & Supplies	70			
4300053 Electrical & Electronic Supplies	400			
4300056 Computer Hardware Supplies	352			
4300057 Computer Software	10,000			
4300058 Office Supplies	6,843	7,700	8,000	8,000
4300061 Lubricants	40			
4300062 Safety and Medical Supplies	2,801	7,000		
4300063 Pumps, Mech Parts & Supplies	(120)			
4300064 Pipes & Fittings	(627)			
4300066 Tools	134			
4300076 Janitorial Supplies	2,848		9,000	9,000
4300077 Laboratory Supplies & Gasses	80			
4300080 Painting & Coating Supplies	130			
44200 Travel Expenses	1,490	1,900	2,500	2,500
4420030 Meals	151			
4420050 Mileage	386			
4430010 Telephone - Regular		1,000		
4430030 Pagers, Beepers	150			
4430060 Mail & Postage	16	200		
44400 Rent & Leases	468		300	300
4440090 Copiers	17,142	13,000	9,700	9,700
44700 Equipment Expensed	889		50,000	
44900 Memberships & Subscriptions		300	900	900
4490060 Professional License	60			
45200 Training & Seminars Costs		1,100	1,200	1,200
4520010 Registration Fees	495			

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01263-Warehousing Team

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
45250 Conferences & Meetings	42		300	
45500 Outside Services - Non Professional /	661		700	700
45600 Graphics & Reprographics	12		300	300
Total Other	53,218	36,300	113,300	53,000
Totals	1,807,550	1,998,551	2,364,060	2,471,792

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Chief Administrative Officer Group

81001A-Misc Actuals Only - No Budget

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
43000 Materials & Supplies	(39)			
4430010 Telephone - Regular	533			
45250 Conferences & Meetings	60			
45600 Graphics & Reprographics	2,227			
Total Other	2,781			
Totals	2,781			

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91016A-Misc Actuals Only - No Budget

	2016/17 Actual	2017/18 Budget	2018/19 Proposed	2019/20 Proposed
43000 Materials & Supplies	169			
4430010 Telephone - Regular	10			
44400 Rent & Leases	48			
4440090 Copiers	2,773			
45250 Conferences & Meetings	71			
Total Other	3,071			
Totals	3,071			