

Metropolitan Water District of Southern California

Templates Report by Organization Detail

Grouped By – Team

Filtered By – Chief Financial Officer

Version 1

Memberships, Outside Services - Non Prof, Professional Services, Repairs & Maintenance - Outside Services, Training, Travel

Chief Financial Officer

00249-Risk Management

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	LARC	Los Angeles Regional Collaborative	1,100	1,100	1,100
	PARMA	Public Agency Risk Managers Association	300	400	400
Total Memberships			1,400	1,500	1,500
Professional Services	Various	"Insurance Broker, Claims Auditor, Third Party Claims Administrator and Actuary"	225,000	225,000	225,000
Total Professional Services			225,000	225,000	225,000
Training	Various	Professional development training	2,000	2,000	2,000
Total Training			2,000	2,000	2,000
Travel	Various	"Mileage reimbursement for local travel to meetings, hotel accommodations when attending conferences, parking reimbursement."	2,500	2,500	2,500
Total Travel			2,500	2,500	2,500
Total 00249-Risk Management			230,900	231,000	231,000

00255-Accounts Payable Team

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Accounts Payable	Accounts Payable update publication	500	500	500
Total Memberships			500	500	500
Training	TBD	Development	3,000	3,000	3,000
Total Training			3,000	3,000	3,000
Travel	Mileage	Local travel	300	300	300
Total Travel			300	300	300
Total 00255-Accounts Payable Team			3,800	3,800	3,800

00256-Payroll Team

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	BNA	Payroll reference guide subscription on tax and benefit regulations	1,800	1,800	1,800
	The American Payroll Association	Payroll membership	800	800	800
Total Memberships			2,600	2,600	2,600
Training	TBD	Development	1,500	1,500	1,500
Total Training			1,500	1,500	1,500
Travel	Miscellaneous	Local travel	1,200	1,200	1,200
Total Travel			1,200	1,200	1,200
Total 00256-Payroll Team			5,300	5,300	5,300

00580-Accounting Operations

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Training	TBD	Employee Development	2,500	2,500	2,500
Total Training			2,500	2,500	2,500
Travel	Mileage	Local travel	300	300	300
Total Travel			300	300	300
Total 00580-Accounting Operations			2,800	2,800	2,800

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00930-Chief Financial Officer

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	ACP	Annual LA Chapter Membership		150	150
	BCI	MBCP Certification/Annual Renewal		201	201
	DRII	MBCP Certification/Annual Renewal		225	225
	WSJ-Online	Online version of Wall Street Journal	300	300	300
Total Memberships			300	876	876
Professional Services	Fusion Risk Mngmt. Inc.	Fusion Framework advisory/tech support	5,000	7,200	7,200
Total Professional Services			5,000	7,200	7,200
Travel	BC Program Mgr.	DRJ Conference	800	2,500	2,500
	Gary M. Breaux	ACWA & Investor/Rating Agency Meetings	6,000	6,000	6,000
Total Travel			6,800	8,500	8,500
Total 00930-Chief Financial Officer			12,100	16,576	16,576

00967-Budget and Financial Planning Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	BOE			200	200
	California Energy Markets	Electronic newsletter	1,400	1,500	1,550
	EBSCO Subscription Service	ENR Construction Cost Index - Construction Cost and Inflation Information	100	100	100
	GFOA			700	700
	Intelligence Press	Electronic newsletter	1,600	1,500	1,550
	Moody's KMV	Access to credit analysis and risk exposure for power transaction (split with 8 other agencies)	13,000	12,000	12,000
	Platts	Energy Trader Basic Service - for forward pricing and mark to market	17,900	17,000	17,000
	Rapid Rating	Non public credit analysis	6,000	6,000	6,000
	Workiva			30,000	31,000
Total Memberships			40,000	69,000	70,100
Professional Services	TBD (eg: Red Oak/Arcadis)	Cost of service rate refinement.	60,000	50,000	50,000
Total Professional Services			60,000	50,000	50,000
Training	TBD	"Staff development in financial analysis, presentation, forecasting, and budgeting."	2,500	3,000	3,000
	TBD	Misc. local seminars	500		
Total Training			3,000	3,000	3,000
Travel	CMRG	"California Municipal Rates Group: one local meeting, one northern Cal"	200		
	June Skillman - Engery Committee Meetings	Trips to DWR - Sacramento - Chair of SWC Energy Committee; 12 meetings per year; 2 trips AWWA-Rates Subcommittee; 1 trip AWWA-Training	19,000		
				25,000	26,500
Total Travel			19,200	25,000	26,500
Total 00967-Budget and Financial Planning Section			122,200	147,000	149,600

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00968-Treasury/Debt Mgmt Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Bank of New York (Bony) Safekeeping	Safekeeping \$1 Billion of investments		60,000	60,000
	Bank of America merrill Lynch	General commercial banking services (includes 3rd party liability)		50,000	50,000
	Bloomberg L.P.	"Financial information service, estimated annual fees for 3 terminals"		80,000	85,000
	FT Interactive Data - Market Pricing	Market pricing for Investment Portfolio (based on # of securities)		1,800	1,800
	Miscellaneous	Barron's & Wall Street Journal	500		
	Sunguard	FIS - Maintenance of check printing software		2,150	2,200
	Sympro	"Investment Portfolio Management System; records, reports, and performa"		14,000	14,000
Total Memberships			500	207,950	213,000
Professional Services	Bank of New York (Bony) Safekeeping	Safekeeping \$1 Billion of investments	55,000		
	Bank of America merrill Lynch	General commercial banking services (includes 3rd party liability)	56,000		
	Bloomberg L.P.	"Financial information service, estimated annual fees for 3 terminals"	78,000		
	Disabato Advisors	"Investment Consultants. \$14,250 per quarter"	57,000		
	FT Interactive Data - Market Pricing	Market pricing for Investment Portfolio (based on # of securities)	2,100		
	Hillswick	Investment Managers	260,000		
	Hillswick/Reams Asset Management Co .LLC	Portfolio investment managers			520,000
	Hillswick/Reams Asset Management Co .LLC	Portfolio investment managers		520,000	
	Meketa	"Investment Consultants. \$14,250 per quarter"		57,000	57,000
	PFM	Financial Consulting	15,000		
	PRAG	FA Services agreement. O&M portion	60,000	175,000	175,000
	Reams Asset Management Co .LLC	Portfolio investment managers	270,000		
	SWAP Financial Group	Includes fees for annual calculations for audited financials	30,000		
	Sunguard	Maintenance of check printing software	2,600		
Sympro	"Investment Portfolio Management System; records, reports, and performa"	16,000			
Total Professional Services			901,700	752,000	752,000
Travel	R. Marumoto & E. Odwak	Investment manager due diligence; GIOA; Def. Comp; Other	12,160		
				4,500	4,500
Total Travel			12,160	4,500	4,500
Total 00968-Treasury/Debt Mgmt Section			914,360	964,450	969,500

00975-CFO, Office of Controller Services Section Mgr

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	American Institute Of Certified Public Account	Annual Membership to AICPA - National professional organization	200	200	200
	California Society of CPA'S	Annual Membership to Cal Society of CPA's for Controller	400	400	400
	Dept of Consumer Affairs	CPA license 2-yr renewal	200	200	200
	GFOA (3 members)	Best practice information on financial reporting & budgeting	900	900	900
Total Memberships			1,700	1,700	1,700
Professional Services	"Hawkins Delafield & Wood, LLP"	6 reports required	21,000	21,000	21,000
	Bartel & Associates	GASB OPEB work.	20,000	20,000	20,000
Total Professional Services			41,000	41,000	41,000
Training	Checkpoint	Membership for training	1,000	2,000	2,000
Total Training			1,000	2,000	2,000
Total 00975-CFO, Office of Controller Services Section Mgr			43,700	44,700	44,700

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00976-Reporting and Operations Unit

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Dept of Consumer Affiars	CPA license 2-yr renewal	600	600	600
	Government Finance Officers Assn.	Application fee for filing the comprehensive annual financial report	1,400	1,400	1,400
Total Memberships			2,000	2,000	2,000
Professional Services	Cal Muni Statistics	Overlapping Debt Schedule	1,400	1,400	1,400
Total Professional Services			1,400	1,400	1,400
Repairs & Maintenance - Outside Services	TBD			500	600
Total Repairs & Maintenance - Outside Services				500	600
Training	Checkpoint	Continuing Education and Development	4,000	7,000	7,000
Total Training			4,000	7,000	7,000
Travel	TBD		1,000	1,000	1,000
Total Travel			1,000	1,000	1,000
Total 00976-Reporting and Operations Unit			8,400	11,900	12,000
Total Chief Financial Officer			1,343,560	1,427,526	1,435,276